FUNCTIONAL REQUIREMENTS

Product Name: Resume Flow

Prepared by: Pranav Suryawanshi
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Overview

Resume Flow is a powerful, user-friendly online builder tool designed to help professionals create impressive resumes and cover letters with ease. Whether you're an experienced job seeker or just starting your career journey, Resume Flow offers an extensive collection of recruiter-tested, elegant templates and resources to ensure your resume stands out from the crowd. Trusted by over 25 million users globally, our platform is committed to empowering professionals to land their dream jobs

Requirements

Here's a version of the requirements section tailored to **Resume Flow**:

Resume Flow requires certain technical specifications to be met for the platform to function smoothly. First, a web server needs to be set up to make the Resume Flow service accessible to users online. Domain names and hosting services are readily available at affordable prices.

When selecting a hosting service, ensure that these server requirements are supported and installed on the web server:

- **PHP 7.0 or higher**
- **React**
- **JavaScript support**
- **Database (MySQL or equivalent recommended)**
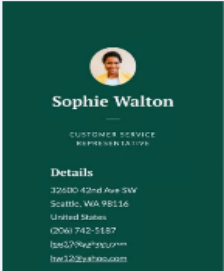- **Web Server (Apache or Nginx recommended)**

Meeting these requirements will ensure that Resume Flow operates optimally and provides a seamless experience to users worldwide.

ONLINE RESUME BUILDER

Only 2% of resumes make it past the first round. Be in the top 2%

Use professional field-tested resume templates that follow the exact 'resume rules' employers look for. Easy to use and done within minutes - try now for free!

Create My Resume

Sophie Walton

CUSTOMER SERVICE
REPRESENTATIVE

Details
32680 42nd Ave SW
Seattle, WA 98116
United States
(206) 742-5187
hw37@yahoo.com
hw12@yahoo.com

Profile

Dedicated Customer Service Representative dedicated to providing quality care for ultimate customer satisfaction. Proven ability to establish and maintain excellent communication and relationships with clients. Adept in general accounting and finance transactions. Dedicated to identifying customer needs and delivering effective solutions to all problems. Excellent time management skills combined with a superior knowledge of the customer service industry. Bilingual, hardworking, and ready to join my next team.

Employment History

Branch Customer Service Representative, AT&T Inc. , Seattle
AUGUST 2014 — SEPTEMBER 2017

- Maintained up to date knowledge of products and services.
- Handled customer calls and responded to queries about services, product
- Handled customer calls and responded to queries about services, product malfunctions, promotions, and billing.

Features designed to help you win your dream job

Easy online resume builder

Create an awesome resume in minutes, without leaving your web browser.

Automatic spell-checker

Our built-in spell-checker takes care of the grammar for you. Create a resume with zero typos or errors.

Your data is safe

Your data is kept private and protected by strong 256-bit encryption

Automatic summary generator

Create a powerful resume profile or cover letter in one click. Writer's block is no longer an obstacle. Try for free!

Approved templates

Professionally designed resume templates and examples. Just edit and download in 5 minutes.

AI pre-written phrases

Use the power of AI and data analysis, choose pre generated effective phrases and keywords.

Optimized resumes

Formats and designs are optimized for resume-filtering algorithms. Ensure humans see your application.

Multi-format resume options

Save your perfect resume in any common format, including Microsoft Word and PDF in a single click.

Cover letters

Our cover letter builder works with the same ease and use of elegant templates as the resume creator

Reviewed by the community. Trusted by professionals

★★★★★
Resume Flow is a great way to structure a...

Resume.io is a great way to structure a resume without worrying about how it looks in advance. Simply keep your details up to do date and when you're done, you can choose from a number of professional looking templates.
Leah • about 18 hours ago

★★★★★
Easy generation of CV and Cover Letter

The guided generation of content for the CV and Cover Letter and being able to download in PDF format made everything so easy.
Mercy Wanjiku • 2 days ago

★★★★☆
The timely assistance is od a great...

The timely assistance is od a great help. Also the templates and the features are really helpful.
Prakruthi K P • 2 days ago

How can I use Resume Flow for free?

Can I download my resume to Word or PDF?

How do I cancel, downgrade or delete my account?

How can I customize my resume?

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Job Seekers
Resume Examples
Resume Templates
Cover Letter
Create a Resume
Job Search

Our company
About Us
Pricing
Sponsorship Program
Media Kit
Affiliates

Career Resources
Resume Help
Job Interview
Career
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The templates and examples seen above are included as sample data with the Resume Flow installation. These can easily be replaced with personalized resumes and cover letters as users customize their documents late

Navigating the CV Builder Page

Resume Flow's default interface makes navigating resume templates and features easily accessible for users.
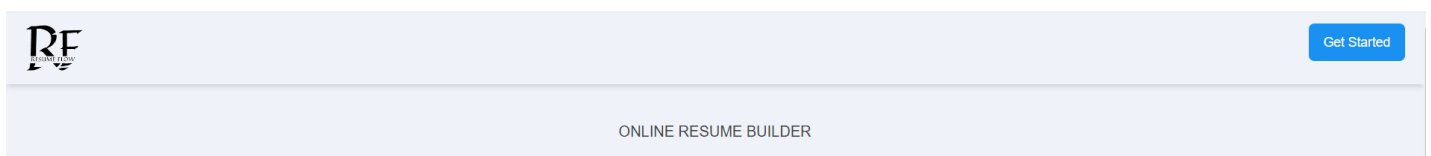
Home page

The home page is arguably the most important page on the site, as it's often the first interaction a user has with Resume Flow The homepage needs to be user-friendly while effectively showcasing the available resume and cover letter templates.

The first step in becoming familiar with the platform is understanding the structure of the Resume Flow homepage.

The header

The header is displayed at the top of every page on the site, including the homepage, and contains the following navigation options:

- **Site logo**: Clicking on the logo takes the user back to the homepage.

- **Dashboard**: Displays the user's saved resumes, templates, and account settings. Clicking on this will allow the user to manage their profile and saved documents.

- **Get Started:** Users can register or log in from here to access their saved resumes, cover letters, and other personalized features.

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Get Started

ONLINE RESUME BUILDER

Creating an Account

Before a user can fully customize and download their resume or cover letter, they need to either sign up or log into their account. Users can also opt for a guest checkout for basic resume creation, but advanced features like saving documents and accessing premium templates require an account.

There are a few ways a user can create an account:

- **Using an email ID:** Users can quickly sign up by providing their email address and creating a password.

- **Social sign-up:** Users can create an account using their existing social media accounts like Google or LinkedIn for a faster and more seamless registration process.

- **From the homepage:** Users can click the "Sign Up" button in the header or footer to create an account before starting their resume or cover letter.

- **While creating a resume:** Users will be prompted to sign up or log in once they begin customizing a resume to save their work and access additional features.

The top menu

The top menu in Resume Flow displays the primary categories for resume and cover letter templates, guides, get started Like the header, the top menu is visible on every page. When a user hovers over a category, a drop-down menu will show the sub-categories under that main category.

When a main category is clicked, the user is taken to a dedicated page displaying all templates, examples, or guides within that category

Dashboard of Resume Flow

Header:-

- **Dashboard**: This indicates that you're currently viewing the main dashboard or control panel of the resume builder.

- **Resume Flow Dashboard:** This is the title of the dashboard, specifying that it belongs to the ResumeFlow platform.

- **Create Resume:** This button likely initiates the process of creating a new resume from scratch.

- **View Resumes:** This button probably allows you to see and manage any previously saved resumes.

- **Settings:** This button might lead to a section where you can customize your preferences or account settings.

Main Content Area:

- **Generate Summary with AI:** This feature likely uses artificial intelligence to automatically draft a professional summary based on the information you provide.

- **Profile Image:** This section lets you upload a photo of yourself to include in your resume.

- **Name:** Field for entering your full name.

- **Phone:** Field for entering your phone number.

- **Email:** Field for entering your email address.

- **Location:** Field for specifying your city, state, or country.

- **Linkedin:** Field for entering your LinkedIn profile URL.

- **Professional Summary**: A text box where you can write a brief introduction highlighting your skills, experience, and career goals.

Sidebar:

- **PROFESSIONAL SUMMARY:** This section likely provides a preview of the professional summary you've written.

- **PROJECTS:** This section might be for listing your relevant projects or accomplishments.

- **EDUCATION:** This section could be for detailing your educational background, including degrees, institutions, and years attended.

- **EXPERIENCE:** This section might be for listing your previous

work history, including job titles, companies, and responsibilities.

- **SKILLS:** This section could be for listing your technical skills, soft skills, or certifications.

- **CERTIFICATIONS:** This section might be for listing any professional certifications you've obtained.

Footer:

- **Print Resume:** This button likely allows you to print the final version of your resume.

Overall, this dashboard provides a user-friendly interface for creating and managing resumes, with features like AI-assisted summary generation and easy organization of various sections.

Footer Sections:

Job Seekers:

- **Resume Examples:** This section likely provides examples of different resume formats and styles.

- **Resume Templates**: This section might offer pre-designed resume templates that users can customize.

- **Cover Letters:** This section might provide examples or templates for cover letters.

- **Create a Resume:** This link probably takes users to the main resume builder tool.

- **Job Search:** This link might lead to a section with job search resources or integrations

Our Company:

- **About Us:** This link likely provides information about the company, its mission, and its team.
- **Pricing:** This link might lead to a page detailing the pricing plans for the resume builder.
- **Sponsorship Program:** This link might indicate that the company offers sponsorship opportunities or partnerships.
- **Media Kit**: This link might provide press releases, logos, or other media materials for journalists or bloggers.
- **Affiliates:** This link might be for information about an affiliate program.

Career Resources:

- **Resume Help:** This link might lead to articles, tutorials, or advice on writing effective resumes.
- **Job Interview:** This link might provide tips, techniques, or practice questions for job interviews.
- **Career:** This link might offer general career advice or guidance.
- **Cover Letter:** This link might provide resources or templates for writing cover letters.
- **Blog:** This link might lead to a blog with articles on various career-related topics.

Job Seekers	Our company	Career Resources	Support And Other
Resume Examples	About Us	Resume Help	Help Center
Resume Templates	Pricing	Job Interview	Video Tutorials
Cover Letter	Sponsorship Program	Career	Download For Crome
Create a Resume	Media Kit	Cover Letter	Download For Firefox
Job Search	Affiliates	Blog	Developer Tools

Support and Other:

- **Help Centre:** This link likely leads to a section with frequently asked questions, troubleshooting guides, or contact information.
- **Video Tutorials**: This link might offer video tutorials demonstrating how to use the resume builder or other features.
- **Download for Chrome:** This link might allow users to download a Chrome extension for the resume builder.
- **Download for Firefox**: This link might allow users to download a Firefox extension for the resume builder.
- **Developer Tools:** This link might be for information or resources for developers interested in integrating with the platform.

Additional Elements:
- **Social Media Icons:** These icons likely link to the company's profiles on social media platforms like Facebook, Twitter, Instagram, and YouTube.
- **Copyright and Legal Information:** This section typically includes copyright information, terms of service, privacy policy, and contact information.
  Overall, the footer provides a comprehensive list of resources, information, and support options for users of the Resume Flow platform. It is a valuable tool for navigating the website and finding relevant content.