CIS490 Group Work Agreement

1. Respect my group members and actively respond to and participate in all activities related to assigned group work, i.e. group written homework, sectional and final projects, sectional and final project presentation, and final project written report. (Note: Learning Activities, Exam I and Exam II are **not** included as group work).

2. **Clearly indicate your group meet format is in-person or Zoom.**

3. Document and **report a summary of your group meet time and duration for each group assignment** in the following format.
   Meeting format: In person or Zoom.
   Group meet time and duration: e.g., 5pm-7pm, Feb 1st.
   Participants: Print and sign your names
   Average time in communication and discussion regarding assigned group work (via email or other social media, e.g. What's app.): ~2 hours

4. In unexpected situations where you are unable to participate in your group work, please **email all your group members and copy all TAs and the instructor**.

5. For emails and group discussion, please **copy and involve all participants.**

6. **Group Leader** submits your group work. **No duplicates. The group leader is responsible for timely updating the scores of group work as long as they are posted at MyCourses**.

7. Report Contribution: on the last page of each group work
   - If your team members contribute equally to this project, please make this statement "Each member contributes equally" on your last page, so that each of you will receive the same score.
   - If your team members do not contribute equally to this project, please note your team members' names, and mark the percentage of effort each member makes on your last slide: E.g., Sukumar: 80% then if your group receives a project score of 30, then this member with 80% effort will only get 24.

I choose to work on the assignments as group work and have read and will act in accordance with the above instructions.

PRANAV VINOD
_____
Student Name

Pranav
_____
Student Signature

01/31/2022
_____
Date