# **CURRICULUM- VITAE**

# **SANDEEP VERMA**

House no. 379, Shankar Vihar, Lal Kuan,

Ghaziabad, U.P (201002)
Mobile No: +91-9910691070
Email: sandygzb99@gmail.com

#### **CAREER OBJECTIVE:-**

To obtain a job environment where abilities supported by innovative decision making and thereby milestone in my career path and to enhance my knowledge.

#### **COMPUTER PROFICIENCY:-**

- ➤ Basic Knowledge of computer education(MS Office Word, MS Office Excel, MS Power Point, Window & Internet, TALLY ERP 9.0, BUSY).
- Certified from Uttar Pradesh skill development mission in Account Assistant using tally.

### **ACADEMIC QUALIFICATION:-**

- ➤ High School Passed from UPBOARD in 2013 with 78.6 %.
- ➤ Intermediate with COMMERCE from UPBOARD in 2015 with 76.8%.
- ➤ GRADUTED in B.COM Stream With 60.9% From MMH COLLEGE GHAZIABAD From CCS UNIVERSITY MEERUT(UP) in YEAR 2018.
- > PURSUING CA IPCC STUDENT From INSTITUE OF CHARTERED ACCOUNTANT OF INDIA.
- PURSUING LLB STUDENT in MMH COLLEGE (GOVT. AIDED) From CCS UNIVERSITY.

#### **WORK EXPERIENCE:-**

- ightharpoonup WORKING EXPERIENCE OF 6 MONTHS FROM TAX ADVOCATE IN RDC COLLECTRATE GHAZIABAD .
- ➤ WORKING EXPERIENCE OF 2 YEARS IN ACE SOLUTION & GG ASSOCIATES (CA FIRM) IN GHAZIABAD AS TAXATION & FINANCE EXECUTIVE .

## PERSONAL PROFILE:-

Father's Name : Mr. Uma Shankar verma

Date of Birth : 10/08/1999
Nationality : Indian
Religion : Hindu
Marital Status : Unmarried
Gender : Male

Language : Hindi & English

Hobbies : Reading book, Working innovative work.

## **STRENGTH:**

- ➤ Positive Attitude with sense of responsibility.
- > Pleasant nature & sensitive towards customer's needs.
- > Self confidence, keenness and readiness to accept new ideas for achieving targets.
- > Accept any task and work as a challenge.

# **DECLARATION:-**

I hereby certify that all the statements made above are true, complete and correct to the best of my knowledge and belief. I will work to the best of my ability to give you full satisfaction with my work and behavior.

Date	
Place	SANDEEP VERMA