

Varsha Basantani

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PROFESSIONAL SUMMARY

6.5 years of technical management experience in Scrum, Agile, Project Management, QA with strong inter-personal, team leading, resource planning, reporting and documentation skills for successful delivery of projects with hands-on experience on tools like JIRA, Confluence and Github. Possessing functional knowledge on IT tools (Buganizer, ITSM BMC Remedy, ITIL, SQL database) for delivering multiple projects in domains like Finance, Telecom, Google Cloud, Google Pay, Google Maps, Fintech, E-commerce. Seeking to leverage leadership expertise as Scrum and Agile Project Manager in challenging projects.

KEY COMPETENCIES

- Independently organizing and facilitating Agile-Scrum team meetings for daily and weekly status updates
- Leading the Project Life Cycle using JIRA for project planning, documentation, risk management, budget allocation, delivery timelines and bug tracking on project delivery at operational level
- Stakeholder management and clear communication with global clients and multi-level stakeholders
- Involvement with DevOps team for production, functional and non-functional testing for web, iOS and android
- Handling team conflicts and delivery challenges in the sprints involving all the relevant team members
- End-to-End Resource Management and track metrics to maximize project delivery efficiency
- Implementing and following Agile methodologies like Scrum and Kanban with PO, PM and internal teams
- Database knowledge using SQL, Excel and Power point presentations to showcase project statistics
- Involved in application deployment, release management for End-to-End delivery of Sprints and project releases
- Practicing SAsFe framework to follow Disciplined Agile at broad enterprise and strategic level projects
- Leading project teams and coaching team members to build strong team culture to maintain agility

WORK EXPERIENCE

1. Gemini Solutions Pvt. Ltd. (Onsite: PIMCO)

Dec 2021 – Present

Role: Consultant (PMO) Project Lead

Currently working for State Street and PIMCO client as consultant for handling PIMCO projects for continuous delivery of the various PIMCO products, updates and releases. Leading internal and external project team, handling global client interactions for project scope, product demo, communication and successful project releases.

- Organizing daily scrum meetings for requirements of PIMCO products to enhance UX/UI using RPA
- Proactively highlighting major road blockers and challenges in product delivery based on time efforts estimates
- Designing Functional and Non-functional documents for testing and project management like SRS, Test suites, Test cases, Use cases, Release guides, Resource Management Plan and Work Breakdown Charts
- Mapping project efforts in JIRA, creating user stories, dashboard management and backlog updates for sprints

2. Trantor Software Pvt. Ltd. (Onsite: Google)

Feb 2020 – Dec 2021

Role: Project Scrum Lead – Release Management

Worked for Google client as Scrum Lead for handling Google projects for weekly release and developing roadmap to deliver projects across multiple regions (APAC, EMEA, LATAM).

- Gathering and analysing requirements of Google products for weekly releases for feature enhancement
- Raising challenges and highlighting risks in project in order to resolve the concerns timely with team
- Creating Functional and Non-functional documents along with status reports for better visualization of project
- Creating User stories, Epic, tasks in JIRA and dashboard management for managing every sprint

Skills and Tools:

- **Agile Software:** Employed JIRA for Agile project to improve team efficiency by 65% on medium size project
- **Data Analysis:** Worked on Excel, SQL, Power point presentations for data visualization statistics and project estimates
- **Leadership:** Led multiple projects for Google, showcasing team efforts, resource planning and individual contribution

- **Communication:** Strong verbal and written communication skills to interact with global stakeholders and cross functional teams involved at various project phases

Challenging projects and outcomes:

Google products (Google Cloud, Gpay, Gmaps) have vast functionalities with multiple interfaces that required an intensive Resource planning and Release timelines, that have been met with strong focus on customer needs, CSAT and constant rigor for collaboration among all teams using Agile techniques, that resulted in successful delivery of Google product global launch in 5 regions with updated features in major markets well within strict timelines.

3. Ericsson India Global Services Pvt. Ltd.

Oct 2015 – Feb 2020

Role: Project Coordinator – Integration Team

Worked as Project Coordinator in Ericsson for Service Delivery Application Platforms in order to deliver successful sprints and project releases by taking project ownership for various telecom network projects from requirement planning, scoping, sourcing, implementing, testing and delivery phase.

- Worked with DevOps team, Product Owner, QA team for Manual testing and Selenium projects
- Regularly mentored team members for Agile principles and organized “Weekly Project Clicks” and scrum meetings
- Managed budget for 3 global projects valued at over \$100,000 each
- Generated reports from data to share with stakeholders and performing proactive analysis on project estimates
- Led monthly project deployment and release cycles to ensure error free and successful deliverables of sprints
- Hands on experience with tools like JIRA, RDBMS, Excel, SQL, ITSM, Adobe Client Campaign ○ Trained new joiners on QA tools and processes and guided them to onboard to Agile team practices

Skills and Tools:

- **Leadership:** Responsible for planning, execution, communication, reporting, testing, escalation and overall leadership throughout the project lifecycle in SDLC and STLC phases
- **Agile Tools:** JIRA, Excel, Buganizer, Bugzilla, TestLink for project planning, release management and bug tracking
- **Stakeholder Management:** Ability to lead and participate in stakeholder conversations and capture MoM

Challenging projects and outcomes:

Large data sets on multiple projects were involved from client side due to which effectively decreased the failure rate and reduced rework backlog by 60% through diligent inspection and retraining the process flow and the resources. Successfully delivered the project well within the timelines.

CERTIFICATIONS & TRAININGS

- Done Scrum Agile fundamentals certification course from udemy for enhancing knowledge in Agile framework
- Successfully completed Strategic Project Management udemy course with real time case study projects
- Done SQL and ITIL V3 Foundation Certification in IT Service Management – Certified for better understanding and implementing process improvisation in IT service project delivery; AMCAT Certified
- Completed Business Continuity Management (BCM) Training – Done for understanding critical business functions and its impact at any disruption stage in project delivery process
- Represented Change Champion for Ericsson 5G Engine – Attended training to become one of leading role model for Change Champion with understanding of Agile and DevOps fundamentals

EDUCATIONAL QUALIFICATION

- **B. Tech** (Bachelor of Technology) in Computer Science & Engineering: 2011-2015 from IGDTUW (Indira Gandhi Delhi Technical University for Women) Formerly IGIT, Kashmiri Gate, Delhi
- **XII and X:** D.A.V. Public School, Rohini, Delhi, CBSE Board

EXTRA CURRICULAR & ACHIEVEMENTS

- Received Rockstar Award, Power Award for 3 consecutive years for the Project Release Management skills
- Won 1st Prize in Ericsson Annual Technical Event “Confluence 4.0” in Demo of Automated Solution in MIS
- Received appreciations from stakeholders and customers for ad-hoc support in resolving critical situations
- CSR Team Lead for Google and Ericsson Gurgaon S&CR team: Actively involved to work with Social & Corporate Responsibility teams across the globe and helped NGO teams via corporate events