

# HARSH SISODIYA

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I present myself seeking for the position of Scrum Master in your company where I can use my analytical and servant leadership skills for success of the task at hand. I would like to contribute substantially to growth and development of the company that would lead to a long-lasting relationship with the organization.

## EXPERIENCE

**NOV 2019 – PRESENT**

### **SCRUM MASTER (PRODUCT MANAGEMENT), CASEPOINT SURAT**

- Guiding the team and organization on how to use Agile/Scrum practices and values to delight customers.
- Guiding the team on how to get the most out of self-organization.
- Guiding the team on self-organizing to fill in the intentional gaps left in the Agile/Scrum frameworks.
- Assessing the Scrum Maturity of the team and organization and coaching the team to higher levels of maturity, at a pace that is sustainable and comfortable for the team and organization.
- Removing impediments or guiding the team to remove impediments by finding the right personnel to remove the impediment.
- Building a trusting and safe environment where problems can be raised without fear of blame, retribution, or being judged, with an emphasis on healing and problem-solving.
- Facilitating getting the work done without coercion, assigning, or dictating the work.
- Facilitating discussion, decision making, and conflict resolution between the internal and external stakeholders.
- Supporting and educating the Product Owner, especially on grooming and maintaining the product backlog using MoSCoW method.
- Providing all support to the team using a servant leadership style whenever possible and leading by example.
- Facilitating trainings on the Released features, Project/Product management processes, Agile/Scrum Methodology, and Management tools.
- Strong understanding of SDLC lifecycle in developing the major features of the product.

**AUG 2017 – OCT 2019**

### **SCRUM MASTER (PROJECT MANAGEMENT), KANTAR HYDERABAD**

- Performing requirement analysis and gap analysis as per client expectation. Post analysis we create final documents i.e., SOW (Statement of Work), SRS (System Requirement Specification), FRD (Functional Requirement Document) etc.
- Creating scheduling and timeline report for entire project with respect to requirements and output delivery of the project.

- Creating RACI Document, Statement of Work, Scope document, Project Estimation for the entire project and present it to the Client and Global Team in the meetings for final approval.
- Presenting the project design to client for approval. The developed design is based on agile, scrum and SDLC concepts.
- Experienced in working with tools like MS Word, Excel, PowerPoint, and SharePoint.
- Managing SharePoint access for the Clients and helping them to regain access incase the access gets revoked.
- Arranging training for CS team, technical team, and other stakeholders. As Project Management Analyst we need to make sure through this training that every team involved in the project have a clear understanding of their role and are aware of the desired outputs and timelines.
- Receive feedback from external stakeholders. Analyze those feedback with respect to agreed terms and implement the same.
- Providing consultation to end client, global team, and local support team with troubleshooting.
- Performing quality ratio procedure on project/programs and upgrading the program.
- Creating different reports regarding like input collation, project status sheet, data collection status and output delivery sheet. This all reports make sure that the project is on track and these reports help us know that issues we are facing in respect to a country where our project is going to be launched.

**MAY 2016 – MAY 2017**

**SOFTWARE CONSULTANT, YPSILON TECHNOLOGY SOLUTIONS INDORE**

- Analyze and understand detailed business requirement.
- Recommending software solutions to clients.
- Coordinating workflow process with the help of SDLC concepts.
- Monitoring technical design processes and solving technical quality issues.
- Collaborating with software professionals to create desired software solutions as per client's needs using different technological like Java, SAP, HTML and CSS.
- Testing solutions to make sure they meet client's expectation. In case of any issue, we reach out to production and let them know the issue.

## EDUCATION/CERTIFICATIONS

**DECEMBER 2019**

**CERTIFIED SCRUM MASTER, SCRUM ALLIANCE**

Successfully completed the certification exam and scored 92% marks.

**JUNE 2017**

**MASTER OF COMPUTER APPLICATION, IIPS DAVV INDORE**

Completed degree successfully with 6.0 GPA.

**MAY 2010**

**HIGHER SECONDARY, SIR PRATAP HIGHER SECONDARY SCHOOL ALIRAJPUR**

Completed class 12<sup>th</sup> successfully scoring 70%.

MAY 2008

**HIGH SCHOOL,** JAWAHAR NAVODAYA VIDHYALAYA ALIRAJPUR

Completed class 10<sup>th</sup> successfully scoring 69%.

## PROFESSIONAL SKILLS

- **Management Methodology:** Agile, Scrum, SAFe, Kanban, Lean, OKRs and Waterfall
- **Product/Project Management Tools:** MS Office (Excel, PowerPoint, and Word), Team Foundation Server by Microsoft and JIRA.
- **Analytical Skills:** Problem Solving, Decision Making, Servant Leadership, Client & Stakeholder Management and Communications.

## ACTIVITIES

- Represented **INDIA** in International Scout and Guide camp “**JAMBOREE**” year 2005.
- Won “**RAJYAPAL AWARD**” in Scout and Guide in year 2008.
- Bagged **2<sup>nd</sup>** position in table tennis tournament in “**SYNERGY**” in year 2012.
- Won the “**Treasure Hunt**” competition organized by **KANTAR** in year 2017.
- Won the “**LinkedIn Learning Championship**” during the LinkedIn Learning week in year 2018.
- Participated in “**Maruti Suzuki Devils Circuit**” year 2018.