

Richa Nema

CERTIFIED SCRUM MASTER /
PROJECT MANAGEMENT ENGINEER



Certified Scrum Master, Project Coordinator & Project Management Operations Lead

PRATIAN TECHNOLOGIES PVT. LTD.

2017 - 2020

- Coordinating project schedules, resources, equipment and information.
- Meet with clients to take detailed ordering briefs and clarify specific requirements of each project.
- Knowledge of project management principles.
- Facilitating Scrum Events.
- Removing any impediments to progress, facilitating meetings, and working with the product owner to ensure the product backlog is in good shape and ready for the next sprint.
- Coordination and completion of projects on time within budget and scope while overseeing all aspects of various projects.
- Perform risk management to minimize project risks.
- Delegate project tasks based on junior staff members' individual strengths, skill sets and experience
- Attend conferences and training as required to maintain proficiency
- Develop spreadsheets, diagrams and process maps to document needs

QA (Tester) In Health Care Projects

PRATIAN TECHNOLOGIES PVT. LTD.

2015 - 2016

- Pratian Technologies is a global 'Digital Business Ecosystem' solution provider serving from Start-Ups to across 7 Countries globally with a Partnership Mindset.
- As a tester, contributed to improvements of the product's quality, & therefore played an important role in a company.
- Learned to prevent mistakes and defects in manufactured products and avoiding problems when delivering products of services to customers

Personal Profile

Richa is a Scrum Master with 5+ years of experience along with Project Management skills.

Richa is an excellent team player and self-managed at work. She has very good problem-solving skills and is a go-getter. She has high commitment to timelines and can walk the extra mile to make things happen. She can work in ambiguous environments and proactively build clarity for self and her team.

She is result oriented and efficient in managing time and constraints. She has strong customer orientation and empathy for end users.

Contact Details

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Instagram: richanema_06

Education:

B.E. Electronics & Telecommunication Engineering

Chhattisgarh Engineering College,
Dhanora, Durg (C.G)

2010 – 2014

Projects Handled

PROJECT NAME: CALYPSO

CLIENT: ACCESS HEALTH CARE, FLORIDA (USA)

DURATION: 15 MONTHS

ROLE: SCRUM MASTER/PROJECT MANAGEMENT ENGINEER/QA-TESTER

TECHNOLOGIES & TOOLS: SCRUM PROCESS, TFS, MICROSOFT OFFICE SUITE, MICROSOFT SHAREPOINT, MS EXCEL, MS WORD, PDF, FUNCTIONAL & NON-FUNCTIONAL TESTING.

- Calypso is a cloud-based, programmable population health management platform that is vendor-agnostic.
- Calypso supports interoperability across platforms, and can receive data from any EHR, health plan rosters and other data sources, such as pharmacies, labs or insurance claims.
- Calypso specializes for managed care health plans, to optimize costs using evidence-based guidelines and by assessing clinical appropriateness.

PROJECT NAME: WRC

CLIENT: NAUTICA KPPL, RUDRAM PHRONESIS INFRAZ PVT LTD.

DURATION: 15 MONTHS

ROLE: SCRUM MASTER

TECHNOLOGIES & TOOLS: SCRUM PROCESS, TFS, MICROSOFT OFFICE SUITE, MICROSOFT SHAREPOINT, MS EXCEL, MS WORD, PDF.

- Rudra Smart City is an Augmented Reality-Mixed Reality and Software platform for Smart City, Smart Town, and Smart Urban Spaces Command and Control.
- It is operated and planned with Artificial Intelligence (AI) Powered Descriptive, Predictive, prescriptive and Cognitive (Fully autonomous) Analytics and operative capabilities for Global Urban Development.

PROJECT NAME: GREENTICK-COMPLYRITE

CLIENT: GREENTICK

DURATION: 3 MONTHS

ROLE: PROJECT MANAGEMENT ENGINEER

TECHNOLOGIES & TOOLS: TFS, AGILE SCRUM, MICROSOFT OFFICE SUITE, MICROSOFT SHAREPOINT, MS EXCEL, MS WORD, PDF

- GT-ComplyRite is a mobile & web-based platform for food security and safety compliance tool, to manage the global statutory compliance (FSSAI, FDA, HACCP etc.).
- GT is a analytics driven ecosystem which can manage people, organizational, business and third-party compliance through a simple user friendly mobile & web interface, for B2B & B2C users.

PROJECT NAME: HAPPY TRIP

CLIENT: SKILL ASSURE

DURATION: 1 MONTHS

ROLE: SOFTWARE ENGINEER

TECHNOLOGIES & TOOLS: JAVA, SQL SERVER, HTML 5, CSS 3

- Happy Trip is an online travel platform which provide services in the Travel domain. Happy Trip has a portal for users to book flight ticket online for travel across India.
- This portal also has administrative module to maintain flights & their schedules, inventory etc. This portal essentially has two modules:
- User Module – All user related operations, like feature to book tickets online, maintaining user's profile, and user related booking history management will be part of this module.
- Admin Module – To manage airlines, flights, routes, cities, schedules & flight inventory (view only) on the portal.

Professional Skills

Certified Scrum Master (2020)

Agile Scrum

Project Management Operations

Documentation Management

Resource Management

Teamwork Collaboration & Coordination

Product backlogs and sprint backlogs

Work breakdown and task planning

Smoke, Integration, System, Acceptance,

Regression testing

Time Management and Effective Communication

Technological Skills

Version Control - GIT, TFS

Source Control Management - GitHub

DevOps Tools - Jenkins, TFS

Team Management - Microsoft Office 365,

Microsoft SharePoint, MS Excel, MS Word,

PDF

Professional Growth:

Scrum Master/Quality Analyst (Tester),

Pratian Technologies (India) Pvt. Ltd.

Nov 2019 – Mar 2020

Project Management Engineer/Scrum Master,

Pratian Technologies (India) Pvt. Ltd.

Oct 2017 – Nov 2019

Project Management Engineer/Quality

Analyst (Tester),

Pratian Technologies (India) Pvt. Ltd.

July 2015 – Oct 2017

Software Engineer (Trainee),

Pratian Technologies (India) Pvt. Ltd.

Mar 2015 – July 2015

Hobbies

Trekking

Reading

Singing

Sketching

Cooking

I hereby declare that all the information furnished above is true to the best of my belief.