

Mahtab Alam Khan

Scrum Master
Bengaluru



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Enthusiastic Mid-level Scrum Master have worked in Agile environment, Proven history of successful delivery of SaaS products by collaborating with cross-functional teams.



PROFILE SUMMARY

- ❖ 6+ years of experience in Software Industry with Proficiency as Scrum Master and managed more 2 Scrum team(15 Dev) and achieve delivery times by 25% by increasing the efficiency of Developers.
- ❖ Built, managed and delivered Complex SaaS products in E-Commerce Domain vast exposure in developing, maintaining, testing and releasing Product solutions for Travel Industry.
- ❖ Excellent skills and knowledge of servant leadership, facilitation, situational awareness, conflict resolution, continual improvement, empowerment, and increasing transparency.
- ❖ Excellent verbal and written communication skills in managing day to Day Scrum operations.
- ❖ Well understanding of different technologies and be able to facilitate any technical discussion about last technical frameworks approach.
- ❖ Knowledge and experience of Kanban, Project Charter and expert in Agile tool ,TFS i.e AzureDevOps.
- ❖ Knowledge of various well-documented patterns and techniques for filling in the intentional gaps left in the Scrum approach (example: numerous Burn down technologies, various Retrospective formats, handling bugs, etc.).
- ❖ Good Exposer in planning with highly organized in attention to detail, self-directed, efficient and able to manage complex projects in a timely manner.



CORE COMPETENCIES

- | | |
|--------------------|----------------------------|
| Scrum Framework | Servant Leadership |
| Agile Methodology | Techno-Functional |
| Product Management | Facilitator, Mentor, Coach |



TECHNICAL SKILLS



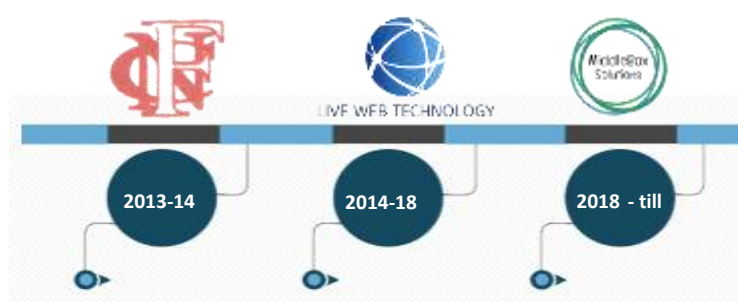
EDUCATION & CERTIFICATIONS



- B.Tech in EEE from A.C.E.T(JNTUH)in 2013
- Sr. Secondary Schooling from **G.B.S.S.S.** Delhi
- Metric from S.H.H.S. Howrah
- Certified profession on programmable logic controller (PLC)
- Certified Android Apps Developer



CAREER TIMELINE



- ✓ **3 yrs.** experience as a **Scrum Master**
- ✓ **2 yrs.** experience as a **Manual Software tester**
- ✓ **1 yrs.** experience as an **Electrical Project Manager**



NOTABLE ACCOMPLISHMENTS ACROSS THE CAREER

- ❖ Certified profession on programmable logic controller (PLC) for electrical Low- voltage Circuits from IIACTA
- ❖ Qualified and Selected Indian navy candidate for MER rank
- ❖ Best Performer award for the Q4
- ❖ Trained New Joiner on Mobility Product Specification and Agile Framework i.e Scrum



WORK EXPERIENCE

*Apr'18 – Till Date- (Middlebox Solution Pvt Ltd.), Bangalore as **Scrum Master***

- ❖ Facilitating Scrum events and other ad-hoc meetings for Scrum Teams & Assisting Product Owners and teams in story writing, backlog maintenance and prioritization and planning of Sprints for team of size 15
- ❖ Manage the product backlog for Front-End and Backend team
- ❖ Having Exposure on Front-End technologies like **HTML, Css, Bootstrap, JavaScript & Angular 8.**
- ❖ Worked long with Backend Developer on Backend Technologies like **,NodeJs, Python, MongoDB, SQL Database**
- ❖ Effectively creating **reports** and **metrics** to report progress and support data-driven decision making for the teams.
- ❖ Managing the Scrum ceremonies like **Backlog Grooming ,Sprint Planning, Daily Stand-up Meeting , Sprint Review & Sprint Demo**
- ❖ Assessing the Scrum Maturity of developers and coaching to higher levels of maturity to the developers.
- ❖ Work with product owner (PO) to handle product and **Sprint backlogs** and new product requirements
- ❖ Generate reports for sprint planning, sprint reviews, sprint retrospective and daily scrum with development team on product features.
- ❖ Good hands on knowledge of Project Management Tools (**TFS or Azure DevOps Server**)
- ❖ Developed **SaaS** (Web & Mobile) Apps using **MicroServices Architecture** for Mobility Sectors
- ❖ Removing impediments with Cross -functional team and dependency.

*Feb'15 – Dec'17 – (Live Web Technology) as **Manual Software Tester***

- ❖ Analysing user stories and/use cases/requirements for validity and performing the feasibility Test
- ❖ Collaborate closely with other Scrum team and understanding the Definition of Done for a feature
- ❖ Execute all levels of testing(System, Integration, and Regression)and creating the Unit Test for all the User Stories
- ❖ Design and develop automation scripts when needed to automate the recursive test steps
- ❖ Detect and Track software defects and inconsistencies for pre and post release
- ❖ Provide timely defect reports the developer and Dev lead and managing the technical debts
- ❖ Apply quality engineering principles through the agile product lifecycle.
- ❖ Create support documents before Product Release and manage the defect raised after the product release



PREVIOUS EXPERIENCE

*July'13 - Oct'14:F.N.Construction Pvt. Ltd. as **Project Manager.***

- ❖ Plan all construction operations and schedule intermediate phases to ensure deadlines will be met
- ❖ Collaborate with engineers, architects etc. to determine the specifications of the project
- ❖ Hire sub-contractors and other staff and allocate responsibilities to them
- ❖ Instructing & explaining architecture drawings to all sub-contractors including Site Engineers, Electrical staffs, Firefighting & AC Vendors and overseeing Day to Day and supervising work performance to achieve project goals
- ❖ Communicated with other departments involved in installation process to ensure proper execution of project and processes
- ❖ Generating various reports of Projects and mitigation plan to eliminate or reduce the risk associated the Projects.
- ❖ Routine Inspection for Electrical work activities and inspection for incoming client materials