

SHWETALI TARDE

Scrum Master

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📍 Pune, Maharashtra

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EDUCATION

Bachelor of Engineering
Instrumentation and Control
Engineering
Pune University

SKILLS

Agile development & best practices
Agile frameworks - Scrum, Kanban, XP
JIRA & JIRA Portfolio
MS Excel, Powerpoint, Project, Visio
User stories

CAREER OBJECTIVE

Experienced Scrum Master with a proven history of understanding and building complex systems. I primarily focus on removing impediments from teams and delivering customer-centric products and features. I am excited to continue expanding my skill set by working in EdTech or FinTech.

WORK EXPERIENCE

Scrum Master

WIKI

📅 March 2018 - December 2021

📍 Pune

- Works with Product Owner to define project scope and objectives
- Works effectively with others to remove delivery team roadblocks
- Gathering and updating project materials, completing budgeting, forecasting, project documentation, business flows, and lessons learned documents
- Scheduling and allocating work, providing advice and guidance, and resolving problems to meet technical performance and financial objectives
- Coordinate all Scrum Ceremonies including Sprint Planning, Daily Standups, Sprint retrospectives, Sprint Demos, Story Grooming, and Release Planning
- Coaching and mentoring other ScrumMasters on our program team. Partnering to ensure that our ways of working are consistent across teams
- Weekly twice SOS (Scrum Of Scrum) to capture the Risk

Sales Engineer

Star - Mech Control (India) Pvt. Ltd.

📅 March 2017 - March 2018

📍 Pune

- Plan detailed presentations that show clients your product info, pricing, and benefits
- Manage billing and delivery of solid products
- Meet with clients at appointments for sales presentations
- Stay knowledgeable your field's updates in science and research by continuing to read and study new data
- Acquire new customers by winning them over from competitors and discovering new opportunities