



NEHA KUSHWAHA – SCRUM Master/Program / Project Management

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CAREER OBJECTIVE

Highly focused and well trained **SCRUM MASTER** @Project Management domain with overall **5.6 years** of experience handling a project team by implementing **AGILE methodology**.

CORE COMPETENCIES

- AGILE Methodology
- SCRUM/KANBAN/XP/Lean/Crystal
- New Program/Project Development
- Risk & Delay Optimization
- Client & Vendor Relationship
- Team Management

CAREER SUMMARY

Psa Avtec Powertrain Pvt Ltd (Mar'21 – Till date)

- **SCRUM MASTER** – Projects: Turbo GEN3/ C5 AIRCROSS/ EBNA
 - **Prioritizing Product backlogs** – Understanding customer specific requirements & converting product backlogs to sprint backlogs/User stories
 - **Task Estimation** – Coordinating along with product owner to estimate timeline & responsibility of user stories
 - **Sprint Ceremonies**– Driving a micro services by applying sprint ceremonies from sprint planning to sprint retrospective
 - **Sprint Meetings** – Organizing daily scrum meeting with internal stakeholders & clients
 - **Delay Optimization** – Identifying issue & delay in user stories & creating unique path to optimize the risk in timeline
 - **Implementing AGILE methodology** – Practicing a team to follow agile values, principles, methodology & framework implementation in projects
 - **SOS(Scrum of scrum)** – Weekly coordination SOS meeting with chief project manager to bench mark & knowledge gaining from similar projects structure
 - **Change Requirements** – Gathering change management & upgrade services from clients & adopting the changes in backlogs
 - **Project KPI** – Presenting weekly & monthly sprints KPI reports to top management
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Hitachi Automotive Systems (India) Pvt. Ltd. (Jun'14 – Feb'18)

SCRUM Coordinator – Projects: FORD VVT, RN VVT, BMW, MERCEDES

1. **Customer Relationship Management** – Managing relationship with customers over new product development
2. **Mastering TASK** – Breaking down product backlogs into sprint backlog & reviewing each user stories
3. **Delivery schedule** – Preparing delivery schedule of each micro services & prioritizing shipment through KANBAN framework
4. **FMEA** – Identifying user stories issue & delay priorly and creating root cause analysis to optimize risk & delay
5. **Vendor Management** – Acting as SPOC of backlogs information between internal stakeholders & vendors to make understand CSR
6. **Project Presentation** – Preparing comprehensive projects KPI and presenting to L1 management

SOFTWARE TOOLS

- Jira
- Azure
- Microsoft Project/Office
- Primavera P6
- Planninsware

ACADEMIC QUALIFICATION

COURSE	INSTITUTION	YEAR OF PASSING	%	BOARD/ UNIVERSITY
10th	Saraswati Vidya Mandir, Rourkela	2011	82.16	BSE, Odisha
DME	Utkalmani Gopabandhu Institute Of Engg.	2014	77.7	SCTE & VT
AMIE, Mech.	The Institution of Engineers (India)	2021	73	IEI

PERSONAL DETAILS

Date of Birth : 12.05.1994; **Father's Name** : Mr. Sunil Kumar Kushwaha

Mother's Name: Mrs. Shakuntala Kushwaha; **Marital Status** : Single

Languages Known: English, Hindi, Odia & Tamil

Declaration: The information furnished above is correct to the best of my knowledge.

Date: 27th OCT 2021

NEHA KUSHWAHA)

