

Auto acceptance of resignation - Pranay Dadaram Rokade (1001740)

Bajaj Finance Ltd <hcmAdmin@tcsprocesscloud.in>

Tue 11/1/2022 10:40 PM

To: Pranay Rokade <pranay.rokade@bajajfinserv.in>

Cc: Exit Team <exit_team@bajajfinserv.in>; Alwin Anthony <alwin.anthony@bajajfinserv.in>; Vaibhav Pachbhai <vaibhav.pachbhai@bajajfinserv.in>; Sagar Babar <sagar.babar@bajajfinserv.in>; Bipin Biswal <bipin.biswal@bajajfinserv.in>; Pravin Aswale <pravin.aswale@bajajfinserv.in>

Dear Pranay Dadaram Rokade (1001740),

Your last working day has been auto accepted as 08-12-2022 basis the employee separation policy.

Final details of your separation are as mentioned below:

DOR - 25-10-2022

Requested LWD - 08-12-2022

Approved LWD - 08-12-2022

Leave balance available - 21

Leaves adjusted - 0

NP recovery - NA

If you wish to revoke your resignation, you may raise a request on Chroma before your approved LWD. Your request will be accepted basis HRP approval.

You may refer the BFL Employee separation policy-

<https://bajajfinance.sharepoint.com/sites/mesh/Pages/PoliciesDetail.aspx?itemId=720>

Please complete all your exit formalities shared with you in the resignation initiation mail.

Important notes:

- You will continue to discharge your current responsibilities in the required manner till the last working day.
- Proper handover of your existing duties and responsibilities to your reporting manager or to any other colleague as directed by your reporting manager on or before your last working day should be made.
- Leaving or not reporting to office without proper handover/intimation/approval will be deemed to have abandoned from your duties and your dues will not be settled until satisfactory clearance is submitted & repayment of outstanding dues, if any to Bajaj Finance Limited.
- Relieving letter and F & F settlement It will be provided only if you complete exit clearance formalities and if there are no dues pending from employee's side and no disciplinary actions against employee.
- Your re-hire eligibility in Bajaj Group Companies & background verification by future employer will be treated as negative, if you do not complete all exit formalities.
- BFL Alumni Portal Access will be triggered to your personal mail ID as updated on chroma profile to give you access of your payslips and Form 16

To view status of your resignation progress, please follow the path-

Resignation Acceptance: Chroma>>Organisation & People Management>>Manage Separation>>My separation details

Exit Clearance Status: Chroma>>Organisation & People Management>>Manage Separation>>My separation details>>Click on Request no>>Workflow Tracker

In case of any queries, please connect with your HRP Sagar Manik Babar at sagar.babar@bajajfinserv.in or raise a query on [HRCC](#)

Regards,
HR Team

Note: This is a system generated email. Please DO NOT reply to this email.