

## **RESUME**

**BRINDA VENKATESH RAO**

**Mobile no: +91 9035-237-609**

**Email: 13brinda@gmail.com**

---

### **OBJECTIVE**

Seeking a challenging and rewarding opportunity with an organization of repute, which recognizes and utilizes my true potential while nurturing my technical and analytical skills.

### **EDUCATIONAL QUALIFICATIONS**

<b>Qualification</b>	<b>Institution</b>	<b>Board/University</b>	<b>Year of Passing</b>	<b>Percentage (%)</b>
B.E (Information Science Engineering)	CMR Institute of technology	Visvesvaraya Technological University	2017	73.70
XII	New Horizon PU College	State Board	2013	83.50
X	Swami Vivekananda International School	State Board	2011	93.64

### **PERSONAL SKILLS**

Optimistic and positive attitude.  
Ability to grasp and learn new technologies quickly.  
Good analytical and logical skills.  
Having leadership quality.

### **TECHNICAL SKILLS**

**Programming Skills:** Basics of C, C++, Java, MySQL, HTML, CSS, Python

**Software Tools:** Blue prism, Spotfire, HPDP

Microsoft Office Excel, Microsoft Office Word

## PROJECT SUMMARY

<b>Project Name</b>	: Student Portal
<b>Description</b>	: A website that will provide study resources and other information about the Subjects related to Information Science Department for final year students.
<b>Technologies used:</b>	HTML, CSS, Java Script, PHP, MySQL, WAMP.
<b>Responsibilities</b>	: Designing web pages using HTML and CSS.

## FINAL YEAR PROJECT SUMMARY

<b>Project Name</b>	: Virtual BOT
<b>Description</b>	: Development of a BOT that will automate the entire process calculation of tax and returns which can be availed from it.
<b>Technologies used:</b>	Blue Prism, Microsoft excel, C++
<b>Responsibilities</b>	: Developing the logic of the BOT using Blue Prism

## EXPERIMENTAL LEARNING (INTERNSHIP PROGRAM)

<b>Company Name</b>	: EY (Ernst & Young)
<b>Project</b>	: - Development of a BOT to automate the tax calculation. - Analysis of data using Spotfire.
<b>Duration</b>	: 9 <sup>th</sup> January 2017- 13 <sup>th</sup> April 2017

## PROFESSIONAL WORK EXPERIENCE

<b>Company Name:</b>	IBM India
<b>Responsibilities:</b>	<ul style="list-style-type: none"><li>- Working as a backup and restore admin for HPDP.</li><li>- Perform Basic troubleshooting of backup and restore failures.</li><li>- Perform data backups for server, file system and or databases upon customer request in a calm and controlled fashion while maintaining consistent communication with the customer.</li><li>- Creation of reports for both clients and management.</li></ul>
<b>Duration</b>	: Feb 2018- Present

## **HOBBIES**

Cooking, Painting, Zentangle art.

## **ACHEIVEMENTS**

Worked as a cultural coordinator for the college fest in the year 2015.

Completed Elementary and Intermediate Drawing Grade Examinations held by the Government of Maharashtra.

Working as a volunteer for **Sai Aashraya and Robin Hood Army** organization.

## **PERSONAL INFORMATION**

<b>Name</b>	: Brinda Venkatesh Rao
<b>Date of Birth</b>	: 13 <sup>th</sup> June'1995
<b>Sex</b>	: Female
<b>Nationality</b>	: Indian
<b>Languages known</b>	: English, Hindi, Marathi, Tulu, French.
<b>Father Name</b>	: Venkatesh Raghuram Rao
<b>Permanent Address</b>	: #439, Sri Sai Abode, BEML road, New Thippasandra, Bangalore-560075.

## **Declaration**

I hereby declare that the above written particulars are true to the best of my knowledge and belief.

**Place:** Bangalore

**Date:** 29<sup>th</sup> June 2018.

Brinda Venkatesh Rao