

## **CURRICULUM VITAE**

**Name :** Rushikesh Rajaram Borade

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**Communication Address :** Swapnil-Smruti Niwas, Kalptaru Colony,  
Karve Nagar, Pune

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### **Career Objective :**

Pursuing opportunity which allow me to grow professionally, while effectively utilizing my versatile skills. Strong interpersonal and communication skills and know how to handle and deal with different kind of people and circumstances. Equally effective working independently and in co-operation with others.

### **Educational Qualification :**

<b>Examination</b>	<b>University/Board</b>	<b>Year of Passing</b>	<b>Marks</b>	<b>Percentage</b>
IPCE (Gr.- 2)	ICAI	July - 2021	158	52.67%
IPCE (Gr.- 1)	ICAI	May -2014	200	50.00%
CPT	ICAI	Dec -2011	128	64.00 %
B.com	Pune	Apr – 2014	660	55.00%
H.S.C. (12th Com)	Aurangabad	Feb-2011	443	73.83%
S.S.C. (10th )	Latur	Mar-2009	556	85.53%

### **Training :**

- I.T. Training Course by ICAI focusing on MS Office Suite, Tally ERP, Computer Basics etc.
- 35 Hours of Orientation Programme by ICAI focusing on Personality Development, Group Discussion and Stage Speaking.
- Attended seminar on GST

**Experience :**

- 1) Completed 3 years of Articleship with VDK & Associates, Shaniwar Peth, Pune. Starting from September 2014 to September 2017.
- 2) Work at KYM & Associates, Koregoan Park, Pune in GST and Auditing department from August 2019 to December 2020.

**Work done in Articleship :**

1. Prepare corporate and personal tax returns.
2. Ensure timely filing of TDS, VAT/CST and Service Tax returns.
3. Handling the Income Tax and VAT Audits of individual as well as corporate entities.
4. Conducting Stock Audits of different entities.
5. Handled VAT assessments and IT Scrutiny assessments individually.
6. Company incorporation and ROC annual return filling.
5. Train and assist the new employees and article clerks and make them understand the work.

**Computer Proficiency :**

Working knowledge of MS – Excel & Word, Tally, Tax base and Genius Software for computing Total Income and filling TDS returns.

**Strengths :**

- Willingness to Learn
- Loyal towards work
- Ability to work under pressure

**Personal Information :**

- **Permanent address** : S/o Mr.Rajaram P. Borade,  
Shivaji Chowk,  
Main Road, Mantha,  
Dist. Jalna, Maharashtra.
- **Date of Birth** : 12<sup>th</sup> December 1993
- **Marital Status** : Single
- **Languages** : Marathi, Hindi, English.