



KAPIL SHARMA

ACCOUNTANT

CONTACT

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DEHRADUN

SKILLS

- **Proven experience as an accountant**
- **Thorough knowledge of accounting principles and procedures**
- **Excellent accounting software skills**
- **Ability to create financial reports and presentations**
- **Strong analytical and problemsolving skills**
- **Excellent time management and organizational skills**
- **Accuracy and attention to detail**
- **discretion and confidentiality**
- **teamwork and interpersonal skills**
- **stress management skills**

LANGUAGES

- **PUNJABI, HINDI, ENGLISH**

SUMMARY

- **I am an experienced accountant with over 10 years of experience in the field. I have a strong background in both accounting and finance, and I am a detail-oriented and organized professional who is able to work independently and handle multiple tasks simultaneously. I am a quick learner and have a strong understanding of Generally Accepted Accounting Principles (GAAP). I have experience working with both small businesses and large corporations, and I am comfortable using both manual and computerized accounting systems. I am also proficient in Microsoft**

Office applications, including Excel, Word, and PowerPoint.

EXPERIENCE

1- ACCOUNTANT



HURLA & CO. (JULY 2016 – AUGUST 2022)

- **7 YEARS WORKING EXPERIENCE AS AN ACCOUNTANT WITH HURLA HARDWARE & PAINT STORE (AROUND 30 CR. YEARLY TURNOVER.)**
- **TALLY ERP 9 WITH LATEST VERSION.**
- **TALLY PRIME.**
- **MS-EXCEL**

EDUCATION

**BACHELOR OF COMMERCE
ACCOUNTS & FINANCE**