

Project Planning Template for "Global Food Production Trends and Analysis"

A **Project Planning Template** helps in organizing tasks, timelines, and resources effectively. It ensures that the project follows a structured approach from start to completion.

Project Planning Template Structure :

Phase	Tasks	Deliverables	Timeline	Responsible Person
Ideation Phase	Define problem, research trends, create empathy map	Problem Statement, Brainstorming Notes	Week 1	Research Team
Requirement Analysis	Define data sources, create data flow & customer journey map	DFD, Technology Stack, CJM	Week 2	Data Analysts
Project Design	Define architecture, finalize visualizations	Solution Architecture, Dashboard Layout	Week 3	BI Developer
Development Phase	Clean & process data, build Power BI dashboard	Power BI Dashboard	Week 4-5	BI Developer
Testing & Validation	Performance testing, fixing issues	Test Reports	Week 6	QA Team
Deployment & Documentation	Publish on GitHub, create user documentation	GitHub Repository, Reports	Week 7	DevOps, Tech Writer

Key Highlights of Planning :

- ✓ **Clear Timeline & Deliverables** – Ensures step-by-step execution.
- ✓ **Defined Responsibilities** – Assigns tasks to specific teams.
- ✓ **Structured Execution** – Avoids last-minute issues by following a planned approach.

