

# Elaine Prarthona Nelson

St. John's, NL

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## HIGHLIGHTS OF QUALIFICATIONS

- Exceptional communication, professionalism and organizational skills honed through experience volunteering with a Guidance Counsellor's office
  - Fast learner with adaptability and flexibility skills enhanced through working and volunteering in fast paced environments
  - Interpersonal, attention to detail, report writing and listening skills gained through experience volunteering with a school to discover construction and social problems in the new school building
  - Innate ability to empathize and build professional relationships with people through outreach
  - Driven and self- motivated undergraduate student with a wide range of experiences growing up in an International NGO and showing interest in science, music, dance, art and various other social and cultural activities
  - Coding experience with Python, Java, JavaScript, HTML and CSS
  - Currently working on learning web development during leisure time, as well as developing a podcast called 'Elaine Spills the Chai' which will be available early 2021
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## EDUCATION

### Memorial University of Newfoundland

Bachelor of Science (Computer Science)

DPS STS School Dhaka, Bangladesh

LAMB English Medium School, Bangladesh

September 2018 - present

August 2016 - June 2018

August 2003 - June 2015

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## PROJECTS

- Portfolio website created from scratch with HTML and CSS: [www.elainepnelson.com](http://www.elainepnelson.com)
  - Created the game Blokus in my COMP 2005 ( Software Engineering) course
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## RELEVANT PROFESSIONAL EXPERIENCES

Learning Design and Development Assistant (ISWEP)

September 2020 - present

- Assisting in compiling data on excel.

**Developers Assistant at CITL MUN (ISWEP + MUCEP)**

October 2019 - April 2020

- Assisted in developing web pages at the MUN Technology Resources and Instructional Resources website using HTML, CSS and Wordpress.
- Helped create resources for MUN faculty members and staff.

**Volunteered for Heavenly Creatures**

October 2018

- Helped to clean and organize after a flea market event for a fundraiser

**Summer Volunteering at LAMB English Medium School**

Summer 2017

- Interviewed 15 teachers, gathered information on construction and social problems faced in the new school building and wrote a report based on my findings.

**Intern**

**DPS STS School Dhaka**

March 2017- November 2017

- Volunteered at the Guidance Counselor's office.

**Organized LAMB Church Youth Seminar**

Summer 2014, 2015 and 2016

- Participated in planning and organizing LAMB Church Youth Seminar in 2015 and 2016.
- Organized Yard Sale to raise money for Seminar in 2014, 2015, 2016.
- Sang in the choir in the seminar in 2015.

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**References**

Available upon request