

Broadridge Financial Solutions (India) Pvt. Limited**Relocation Assistance Form**

I, DHARANI PRASAD, declare that I have incurred the following expenses while relocating myself to join Broadridge Financial Solutions (India) Pvt. Limited. I, along with my family members, traveled from TIRUPATHI to BENGALURU on 11/03/2024

I agree to repay the entire relocation assistance provided to me in the event of my leaving the company, for whatever reason, within one year of the Reimbursement date.

Details of Family members:

Sl.No.	Name	Relationship	Age
1.			
2.			
3.			

Details of Expenses:

Sl. No.	Item of Relocation Assistance	Amount (Rs.)	Remarks
1.	Travel Expenses (Specify Mode / Class of travel. Attach bills / receipts as applicable)	550	
2.	Accommodation Expenses for 2 weeks	23400	
3.	Expenses incurred in moving personal luggage (Attach bills / receipts as applicable)		
4.	Miscellaneous Expenses	1527	
5.	Fee paid towards Real Estate agent / Broker for locating accommodation		
6.	TOTAL	25477	

Maximum Permissible Relocation Assistance =

Rs.75, 000/- (Rupees Seventy Five Thousand Only) for employees who are single.

Rs.,1, 25, 000/- (Rupees One Lakh and Twenty Five Thousand Only) for married employees.

25 / 03 / 2024

Date

D. Prabha

Associate's signature

Approved By