AR Self Service Workshop Design Discussion

Authentication:

IDCS will be used to manage the users(around 350), groups and roles

What will be the core user groups

2 groups

Submitters

Approvers

AR self service Application Features:

Create Invoice Request

Search for Invoice Requests

Update Invoice Requests that are not approved

Copy Invoice Requests from completed invoices from AR Self Service Application

Copy all fields but, those in red

Only copy invoice requests from the same requestor

Delete Invoices

Never Submitted

Rejected

Interface Invoice into AR for approval

Review and Approve Invoices

(Employee DFF will have the approver information

workflow with 3+3+3 notification period timeout period, between the requester and approver)

workflow with 3+3+3 notification period timeout period, between the Approver and GSTTIDM/ETLIDM

workflow with 3+3+3 notification period timeout period, between the GSTTIDM and CFO for Credit Notes

GSTTIDM, will use the existing group email

Notification Templates

Make Approve ad Reject Buttons far away from each other
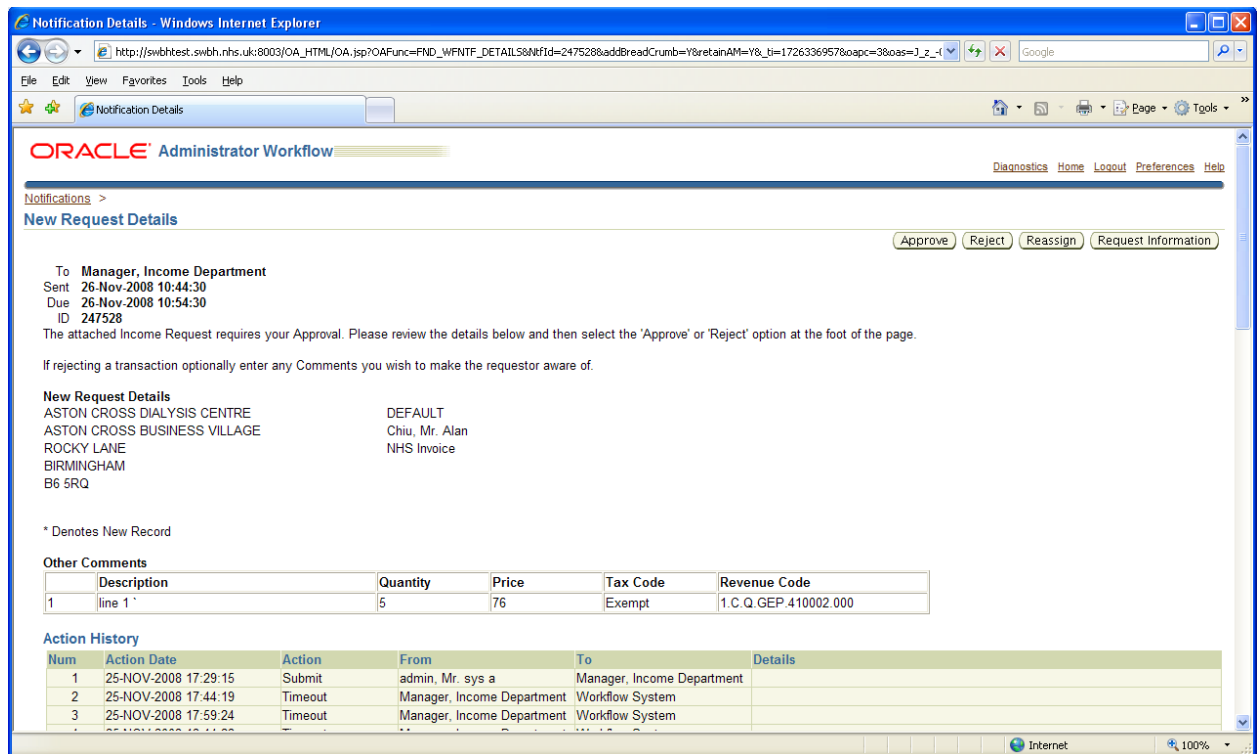
Landing Page

Should show all the pending notifications, total number of notifications

Document Reference

Approver

Requestor

Sent date

Transaction Type

Amount

Create Invoice Page:

Page Validations when opening:

Does the requestor has a valid approver or not.

Organization Code, if Organization code is based on the selection

Page Validations when Saving:

None So far

Page Validations when Submitting:

Data Synchronization from ERP Cloud :

    Realtime

    Every 1 hr

    Nightly

    On Demand

Data Cleansing needed for Credit Reason list of values

Invoice rule, version to check if Invoice in Advance is possible in Oracle ERP Cloud

Other Recharge and Salary Recharge Invoice will have extra fields

Analysis and Spare segments should be updatebale

Organization is parking lot

Cost centre from sales person

Income from memo lines

WGA code is from customer/charity/acl

Analysis is updatable

Intercompany from customer

Spare is default 0000 and updatable

Vesion1 to come back on the scenario where lines should be able to split the distribution to multiple cost centres

Section	Column Name	Data Source	Display Element Type	Comments
Transaction				
	Reference	OIC	System generated reference number	
	Transaction Date	OIC	Updatable date	

			field	
	Status	OIC	Not Editable	Reflects the status of the transaction
Customer Details				
	Name	ERP Cloud	Lov Based	Synced every 12hr On Demand
	Address	ERP Cloud	Lov Based	Synced every 12hr On Demand
	Profile Class	ERP Cloud	Not Editable	Synced every 12hr On Demand
Transaction Details				
	Transaction Type	ERP Cloud	Lov Based	Synced overnight
	Sales Person Name	ERP Cloud	Lov Based	Synced every 12hr On Demand
	Credit Reason(Does GSTT uses this for Credit Notes)	ERP Cloud	Lov Based	Synced overnight
	Invoicing Rule	ERP Cloud	Lov Based	Synced overnight
	Currency	ERP Cloud	Lov Based	Synced overnight
Transaction Information				
	Reconciliation Reference		Text Field	
	Insurance or Sponsor Company			Defaulted from Customer Information
	Membership or Policy Number			Defaulted from Customer Information
	Patient Date of Birth			Defaulted from Customer Information
	Insurance or Sponsor Custom Number			Defaulted from Customer Information
	Print Option	ERP Cloud	Lov Based	Synced overnight
	Admission Date		Text Field	
	Discharge Date		Text Field	
	PO Number		Text Field	
	Other Recharge Reason			
Self Service Invoicing - Invoice Line				
	Description	ERP Cloud	**Memo Line Item Name Memo Line Item Description Income Code** **List of values, but can be overwritten**	Lov as well as updatable field Synced every 12hr On Demand
	Additional Description		Text Field	

	Quantity			Default Value 1
	Unit Price			
Revenue Account Details				
	Organization	ERP Cloud		Synced Overnight On Demand
	Cost Centre			Synced Overnight On Demand
				Synced Overnight On Demand
				Synced Overnight On Demand
				Synced Overnight On Demand
				Synced Overnight On Demand
				Synced Overnight On Demand
				Synced Overnight On Demand
	Line Reconciliation Reference		Text Field	
	Transaction Total			
Contact and Comments				
	Requestor Name		From user Record	
	Revenue Department Approver		ERP Cloud	Employee DFF
	Special Instructions			
	Notes to be included on Transaction			
	Comments to Approver			

Questions:

    Transaction line, should we create in the same screen or need to open a new screen

Create Invoice Line Page:

Page Validations when opening:

Page Validations when Applying:

    Account code combination validation

VAT Code

Search Invoice Requests Page:

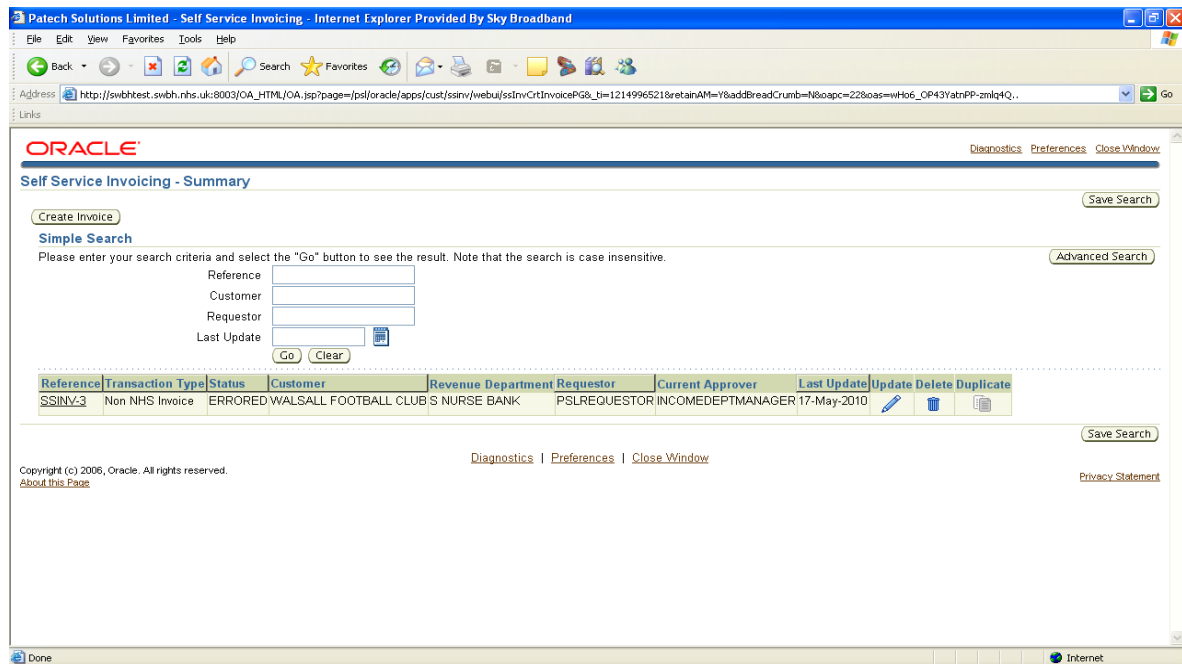Status – New, Created, Submitted, Approved, Rejected

Add amount for search criteria,

Make Status as Drop Down

In the search results, if the invoice request is complete, then it will have a copy option

Approval Process:

For Invoices, after submitting by requestor

The invoice request goes for approval by the requestor manager

Once approved it goes to GSTTIDM/Alex Team for approval, when approving they can select if the AR transaction can be created as **Complete**(Default) or **Incomplete**

Once approved it is interfaced to Oracle ERP Cloud to be created as an AR Transaction.

For Credit notes, we need another level of approver in the process

The Credit Notes request goes for approval by the requestor manager

Once approved it goes to GSTTIDM/Alex Team for approval

Alex team will forward the approval to CFO if the credit note amount is more than 100K

Once approved it is interfaced to Oracle ERP Cloud to be created as an AR Transaction.