

How To - Configure Jira dashboards

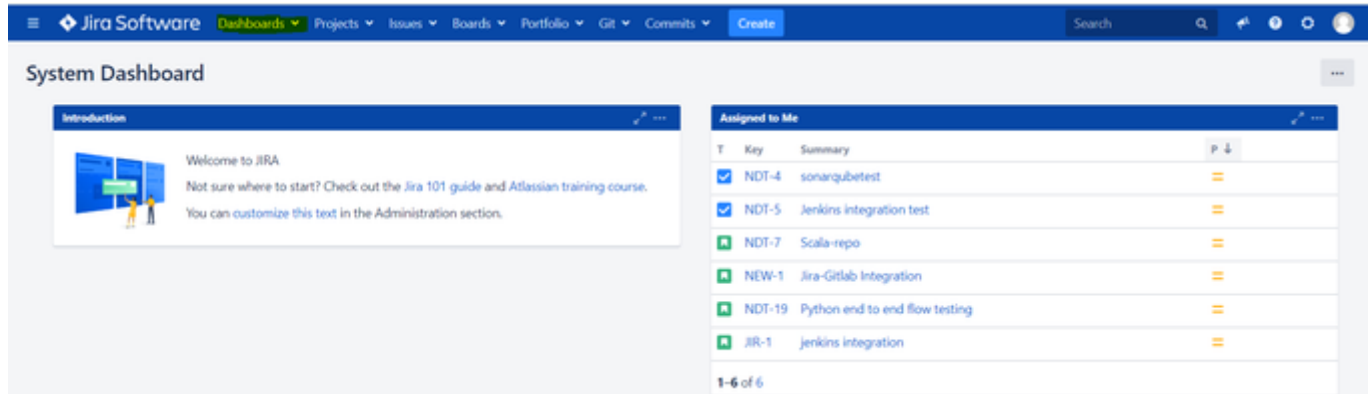
Our dashboard is the main display you see when you log in to Jira. You can create multiple dashboards from different projects, or multiple dashboards for one massive overview of all the work you're involved with.

You can create a personal dashboard and add gadgets to keep track of assignments and issues you're working on. Dashboards are designed to display gadgets that help you organize your projects, assignments, and achievements in different charts.

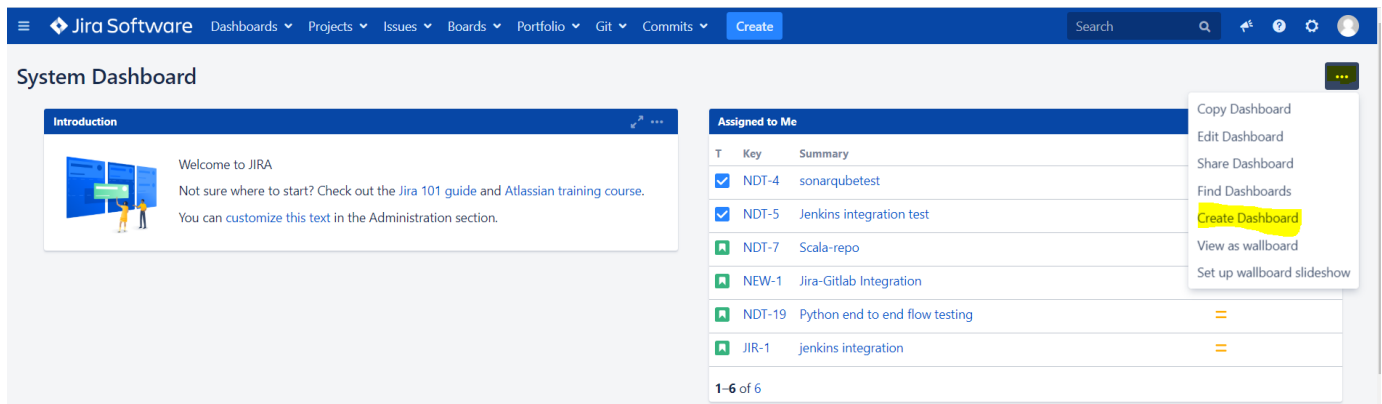
Create a dashboard:

You can create and customize your own dashboard to display the information you need. Only Jira admins can customize the system dashboard.

1. Choose the Jira icon > **Dashboards**.



2. Click **...** and:
 - **Create dashboard** to create a blank dashboard.
 - **Copy Dashboard** to create a copy of the dashboard you're currently viewing.



3. Name your dashboard, fill description and click on add.

you can select viewers and editors in this page.

Jira Software

Dashboards ▾

Projects ▾

Issues ▾

Boards ▾

Portfolio ▾

Git ▾

Commits ▾

Create

Create New Dashboard

Name ^{*}

Demo

Description

Start From

Blank dashboard ▾

Choose a dashboard whose gadgets will be copied to the new dashboard.
Alternatively, choose 'Blank dashboard' to create a dashboard with no gadgets.

Favorite

★

Viewers

Not shared

Add Viewers

Group ▾

▸

jira-administrators ▾

+ Add

Editors

Not shared

Add Editors

Group ▾

▸

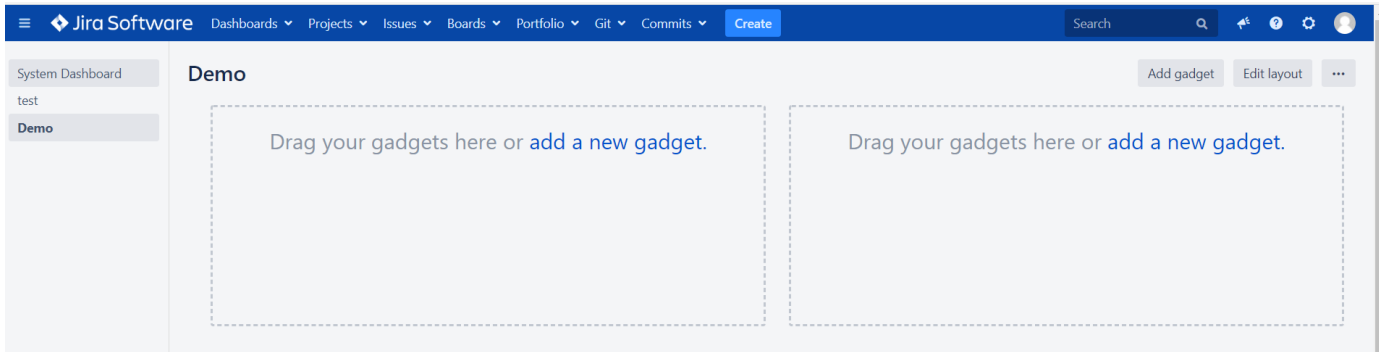
jira-administrators ▾

+ Add

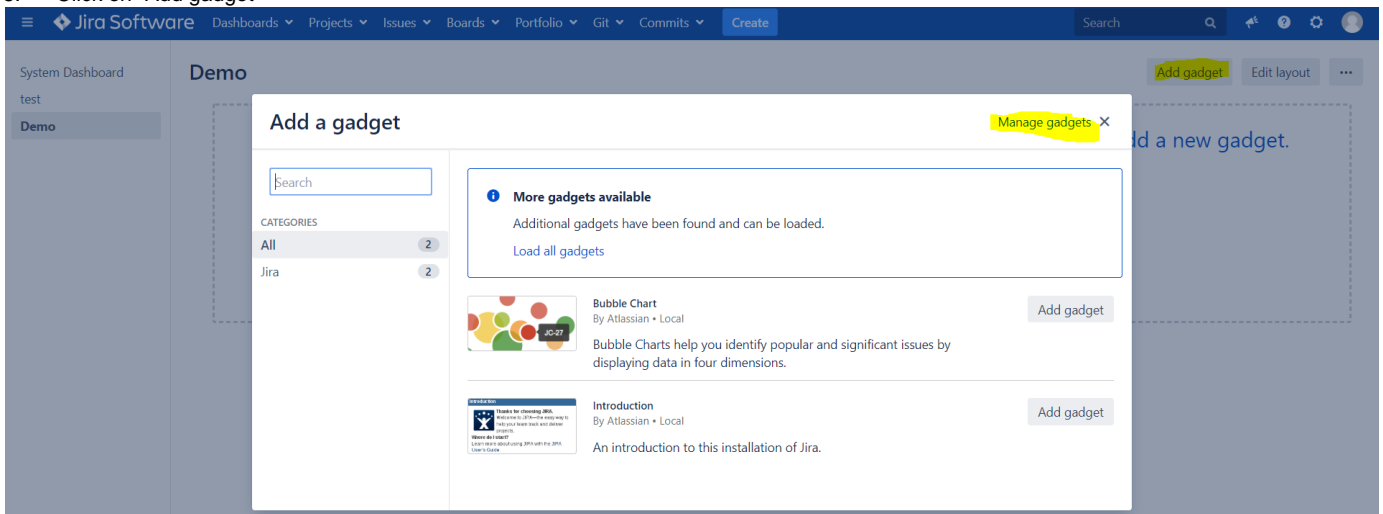
Add

Cancel

4. You will see page like this after clicking on add button.



5. Click on “Add gadget”



6. Click on “Load all Gadgets” to load all gadgets.

Add a gadget

Manage gadgets ✕

CATEGORIES

All 2
Jira 2

More gadgets available

Additional gadgets have been found and can be loaded.

[Load all gadgets](#)



Bubble Chart

By Atlassian • Local

Add gadget

Bubble Charts help you identify popular and significant issues by displaying data in four dimensions.



Introduction

By Atlassian • Local

Add gadget

An introduction to this installation of Jira.

7. Select gadget/s which you want to display on dashboard by clicking on “add gadget” button.

Add a gadget

Manage gadgets ✕

CATEGORIES

All 32
Charts 8
Jira 27
Other 4
Wallboard 7



Activity Stream

By Atlassian • Local

Add gadget

Lists recent activity in a single project, or in all projects.

[Show XML link](#)



Agile Wallboard Gadget

By Atlassian • Local

Add gadget

Displays a board as a Wallboard gadget

[Show XML link](#)



Assigned to Me

By Atlassian • Local

Add gadget


Displays all unresolved issues assigned to me

8. Once the selection is done click on close to close the window.

Add a gadget Manage gadgets

CATEGORIES


- All 32
- Charts 8
- Jira 27
- Other 4
- Wallboard 7



Activity Stream
By Atlassian • Local

Lists recent activity in a single project, or in all projects.


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Agile Wallboard Gadget
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Assigned to Me
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Displays all unresolved issues assigned to me

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Average Age Chart
By Atlassian • Local

Displays the average number of days issues have been unresolved.

- Select project name, auto refresh value and click save button to save the gadget.

Jira Software Dashboards Projects Issues Boards Portfolio Git Commits [Create](#)

Yogesh-Test

Pie Chart

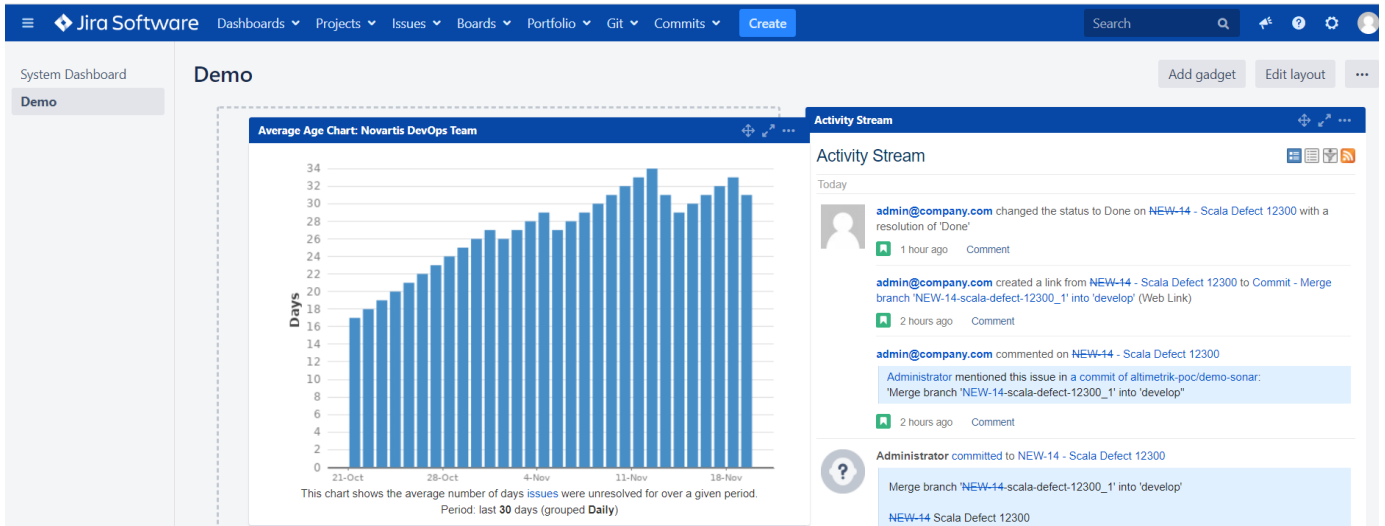
Project or Saved Filter: **No Filter/Project selected**

Statistic Type:

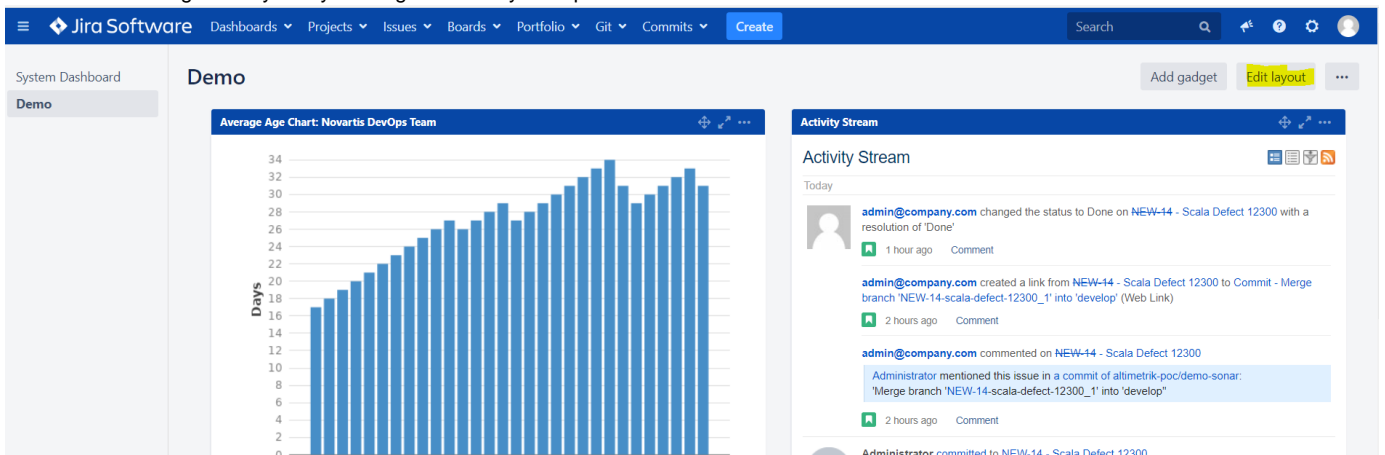
Auto refresh ☒ Update every 15 minutes

[Save](#)

- Do the same with all gadget/s.
- You can move the gadgets by dragging.



12. You can change the layout by clicking on “Edit layout” option.



13. Select the layout and close.

