

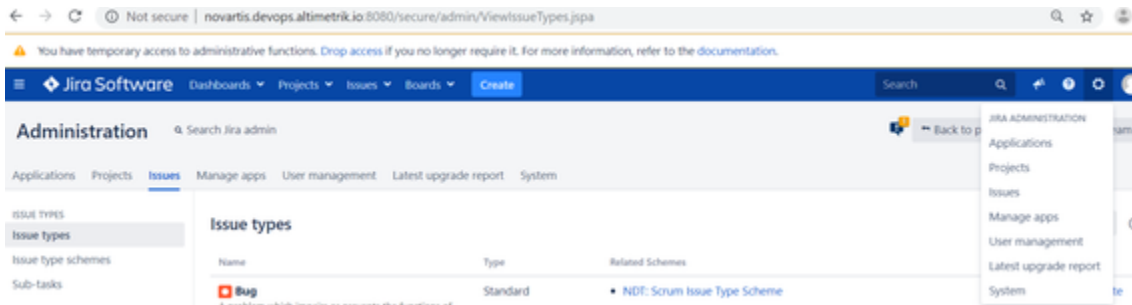
# How to Create a New Workflow in Jira

## Configuration of Workflows –

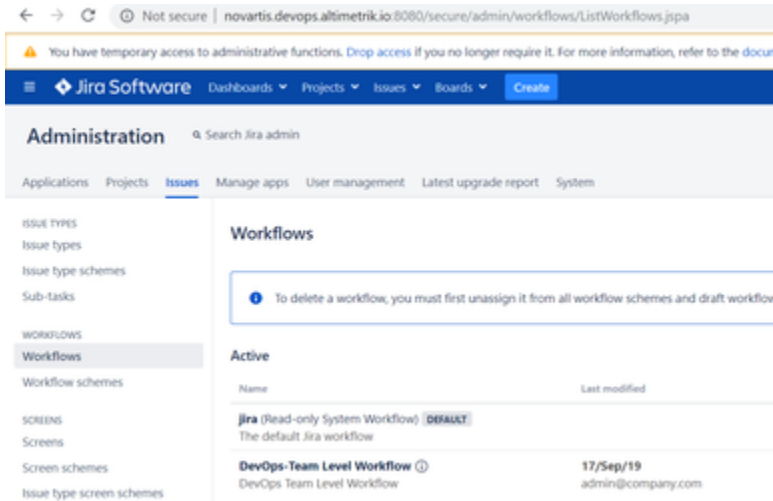
Workflows are a set of statuses and transitions that an issue goes through during its lifecycle. We can create and edit workflows with ease, which fits your team's needs.

Refer Jira - <http://novartis.devops.altimetrik.io:8080>

1. Open Jira dashboard > click issues



2. click workflow



3. To create a new workflow, click the Add workflow button.

## Add workflow

---

Name \*

DevOps-Team Level Workflow

Please use only ASCII characters.

Description

Add

Cancel

---

4. Type in a name and add a workflow description. The new workflow opens and is ready to edit.

## Workflows

Add workflow Import ?

! To delete a workflow, you must first unassign it from all workflow schemes and draft workflow schemes.

### Active

Name	Last modified	Assigned Schemes	Steps	Actions
<b>jira</b> (Read-only System Workflow) <b>DEFAULT</b> The default Jira workflow		• NDT: Software Simplified Workflow Scheme	5	<a href="#">View</a> <a href="#">Copy</a>
<b>DevOps-Team Level Workflow</b> <span>?</span> DevOps Team Level Workflow	17/Sep/19 admin@company.com	• ND: Software Simplified Workflow Scheme • NDT: Software Simplified Workflow Scheme	5	<a href="#">View</a> <a href="#">Edit</a> <a href="#">Copy</a>

## How to Configure a New or Existing Workflow

1. You can add states and transitions to new or existing workflows.

**Administration** Search Jira admin

Applications Projects **Issues** Manage apps User management Latest upgrade report System

ISSUE TYPES  
Issue types  
Issue type schemes  
Sub-tasks

WORKFLOWS  
**Workflows**  
Workflow schemes

SCREENS  
Screens  
Screen schemes  
Issue type screen schemes

FIELDS

Workflows  
**TEST** INACTIVE

**Diagram** Text Export ?

[+ Add status](#) [+ Add transition](#) ☐ Show transition labels

[+](#)  
[-](#)

```

graph TD
    Start(( )) -- Create --> OPEN[OPEN]
  
```

2. Click the Add status button to add your first status. Name your new status.
3. To add a transition, click Add transition.
4. Specify where you want the transition to go. Name it and click **Add**.

### Transitions

1. Backlog OPEN
2. OPEN In Progress
3. OPEN Done
4. In Progress In Review
5. In Progress Open
6. In Review Ready For Test
7. In Review In Progress
8. Ready for Test Done
9. Ready for Test Open
10. Done Open

