

Service Classification

Routine Work

Frequency	Scope	Scope Details	Scope Description
Daily	In Scope	ASW	All common area floor sweeping and mopping
Daily	Not in Scope	1324	Security room cleaning
Daily	In Scope	1324	Toilet deep cleaning
2 days once	In Scope	1324	Wall dusting
Daily	Not in Scope	1324	Parking area sweeping, trash/ litter removal
Weekly	In Scope	1324	Windows dusting
Weekly	In Scope	1324	Cleaning fittings, fans, equipments, frames, glasses etc
Weekly	In Scope	1324	Cobweb removal
Weekly	Not in Scope	1324	Terrace cleaning

Service Classification

Scheduled Work

Frequency	Scope	Scope Details	Scope Description
Weekly	In Scope	hgfdsa	Utility area cleaning
Weekly	In Scope	hgfdsa	Fan/ light cleaning
Monthly	Not in Scope	hgfdsa	Parking area washing
Monthly	Client Scope	hgfdsa	High level glass cleaning
Monthly	Information	hgfdsa	Water sump cleaning