Phase 6: User Interface Development

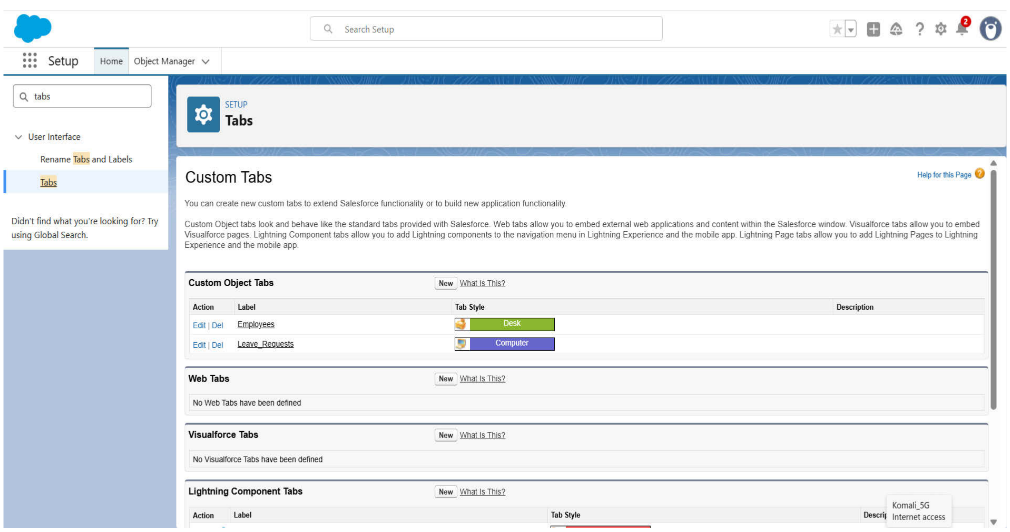
Objective

Provide employees and managers with a simple interface to create, view, and manage leave requests.

Implementation Steps:

Step 1: Create a Tab for Leave Requests

1. Go to **Setup → Object Manager → Leave_Request__c → Tabs**.
2. Click **New Tab**.
3. Choose an icon and name it **Leave Requests**.
4. Assign it to the required apps (e.g., HR App, Custom App).
5. Save

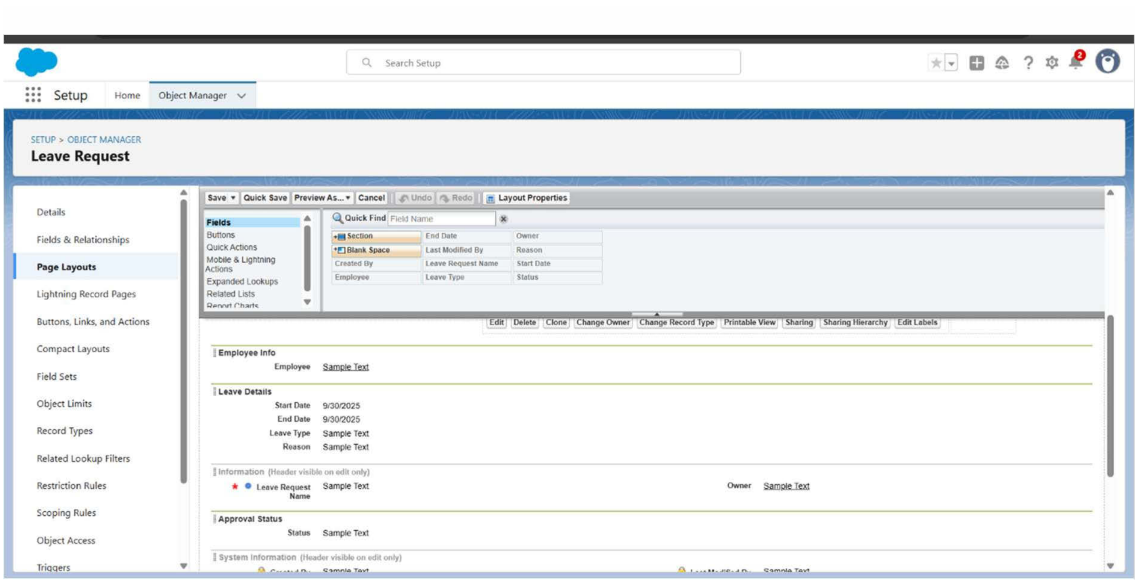


Step 2: Customize Page Layout

1. Go to **Setup → Object Manager → Leave_Request__c → Page Layouts**.
2. Open **Leave Request Layout**.
3. Drag and drop fields into sections:

- **Employee Info** → Employee (Lookup)
- **Leave Details** → Start Date, End Date, Leave Type, Reason
- **Approval Status** → Status

4. Save the layout.

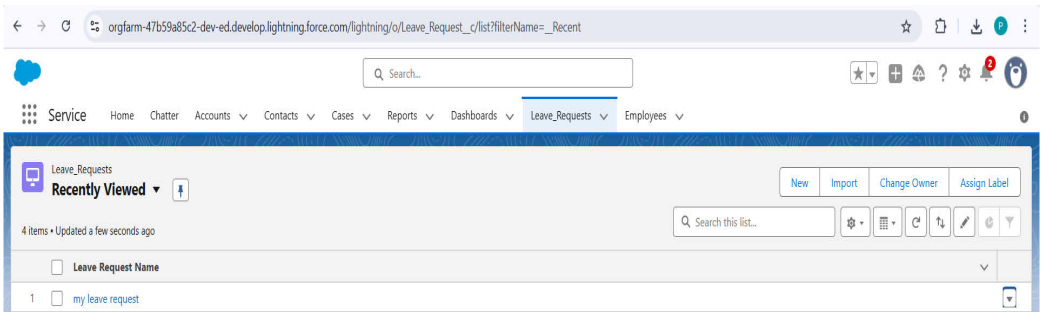


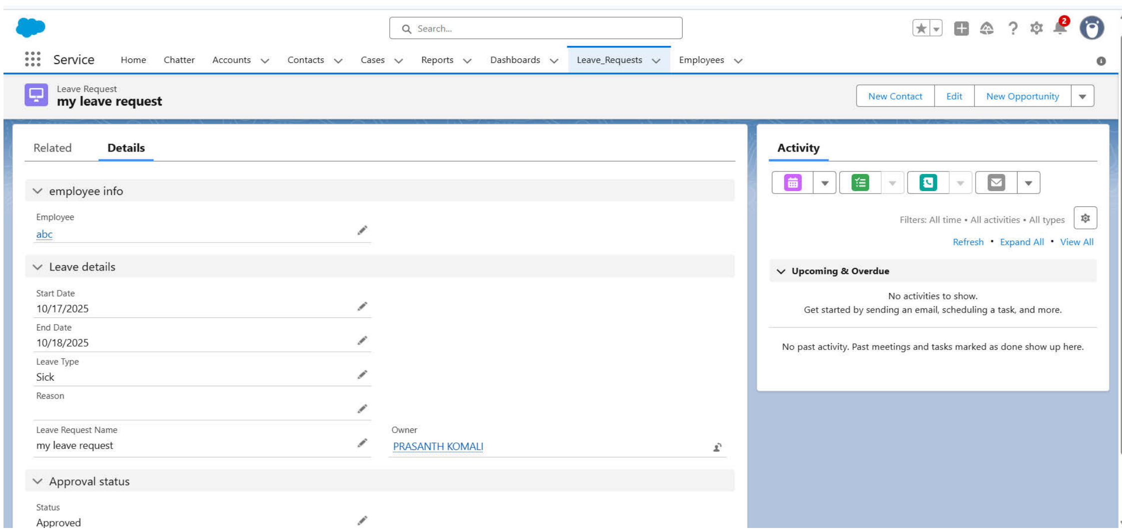
Step 3: Add "New" Button

- This is auto-enabled when you create the tab.
- Employees can now click **New → Fill details → Save** to submit leave requests.

Step 4: Create List Views

1. Go to the **Leave Requests tab**.
2. Click **List View Controls → New**.
3. Create:
   - **"My Leave Requests"** → Filter: Employee = Current User.





Employees can easily request leaves and managers can track requests efficiently using the standard Salesforce UI. The optional LWC further enhances the user experience.