

R Anish

Junior Technical Writer

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Experienced technical writer with 2 years of experience in the information technology and services industries. Seeking a challenging career as a technical writer at a company where I can gain new skills, broaden my knowledge, and apply my expertise.

RELEVANT SKILLS

Requirement Analysis

Information Gathering

DDLC

Oxygen XML Author

Agile methodology

Microsoft Office

SDLC

Camtasia

SnagIT

XML

GIT

JIRA

Confluence

PROFESSIONAL EXPERIENCE

Bridgeline Digital, Bangalore

Technical Writer

April 2021–Present

- Interviewed client SMEs to obtain an in-depth understanding and work on different systems within their organization.
- **Developed** the end user documentation for Jiffy.ai application.
- Edit text and conduct peer reviews to ensure clarity, completeness, correctness, and consistency
- Analyse and organize technical data to create comprehensive documents for end users.
- Submitted drafts for internal review and feedback and incorporated all changes necessary.
- Adhered to all deadlines by working flexibly and adapting to challenging situations.
- Framed the questions for the SMEs to gather the information.
- Adhered to the agile process for the whole product documentation process.
- Created product documents such as user guides and video documentation.
- Mentored other writers on domain, tools, and style guide.
- Able to multitask and attend to customer requests/changes instantly.

Tools Used: Oxygen XML Author, SnagIT, and Camtasia

EDUCATION

VEL Tech Engineering College, Chennai
Bachelor of Engineering (Civil Engineering)

June 2020