

Project Group-1

Meeting Minutes – For Sprint 1*

***Customer meeting could not happen due to unavailability of Team members and Customer. Meeting has been scheduled to happen on 02- Oct- 2017 i.e., Monday.**

Meeting Minutes – 13- Sept- 2017

CSCI-P465/565 (Software Engineering I)

Meeting Attendees

Vaishnavi Srinivasan

Liping Sun

Prashanth Bhat

Sagar Suresh Panchal

Meghesh Patil

General Meeting Info

Meeting Purpose: This meeting was held to introduce ourselves with our customer and the customers to the team. Agenda of this meeting was to learn customer requirements and to clear our doubts about the requirements.

Start Time: 6.00 PM

Stop Time: 6:40 PM

Old Business

Action Item Status: Not applicable

New Business

Discussions Summary: During this meeting, we introduced ourselves to the customers and even the customers introduced themselves to the team. Customers gave us the four core requirements that are essential for the grading of this project. Those are as follows:

1. Login and Registration
2. User Interface and User Profile
3. Search
4. Messaging and Chat

We were also informed by the customers that implementation of these features will constitute to 60% of the project grade and for rest of them we must implement two more features that the team is willing to and that will constitute 40% of the project grade. We also cleared our doubts with respect to the requirements given by the customers.

Decisions Summary: We agreed to the core requirements given by the customers. We decided to add two more features based on our scope and theme of the project that we are going to implement. Customers agreed with us for clarifying any doubts in future that may occur related to the project requirements. Also, we agreed upon using APIs and Templates for the project which may be useful for us during the development. Customers told us that after every sprint they will check whether the working demo is correct or not and even they will ask us to explain a part of the code which they find suitable to ask. Based on all this criterion, the project will be graded.

Please refer to **WEEKLY STATUS REPORT- WEEK OF 25-SEPT-2017** details of development summary and project completion report.