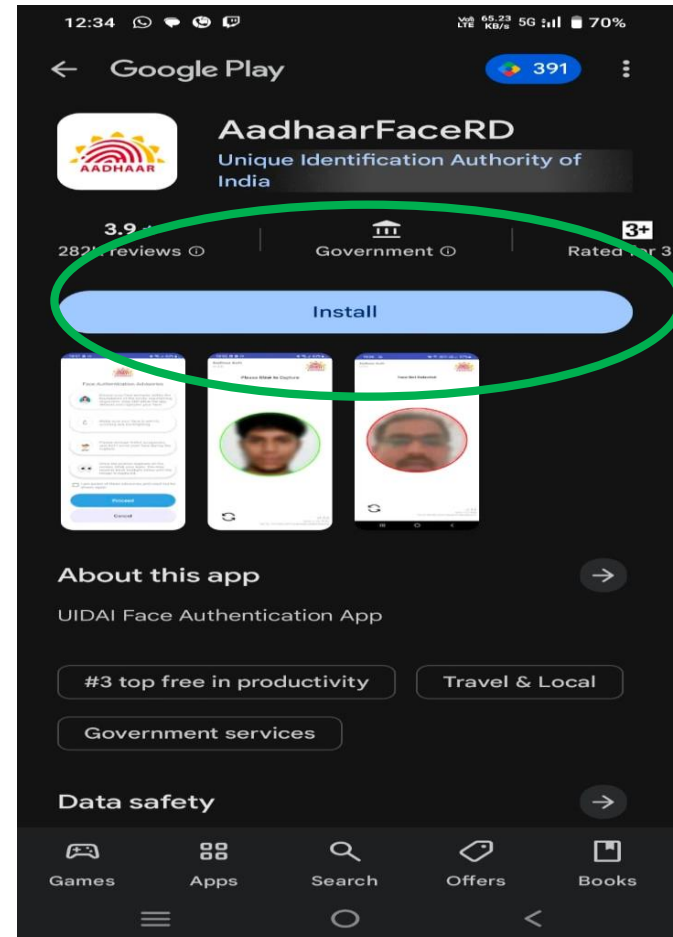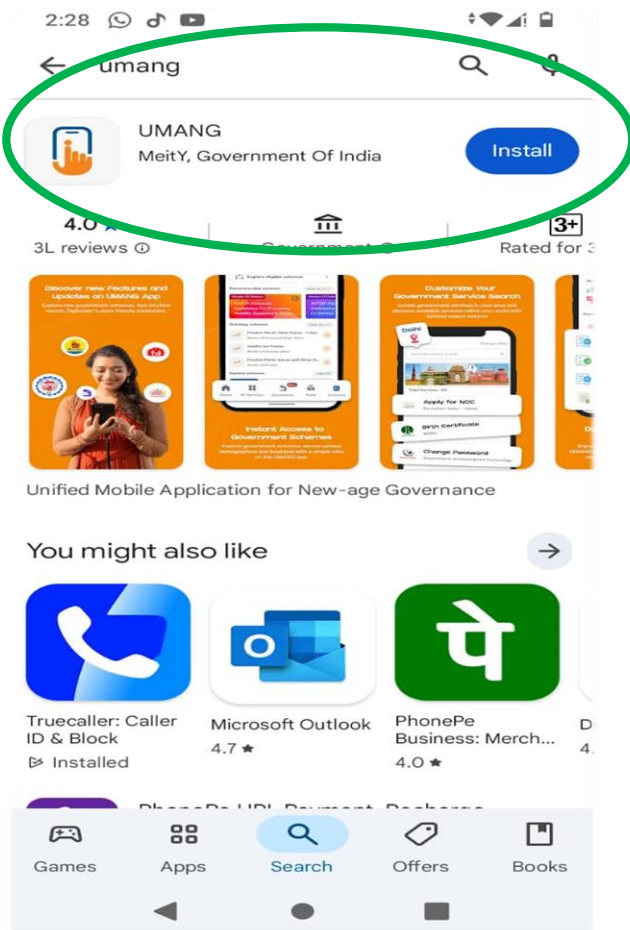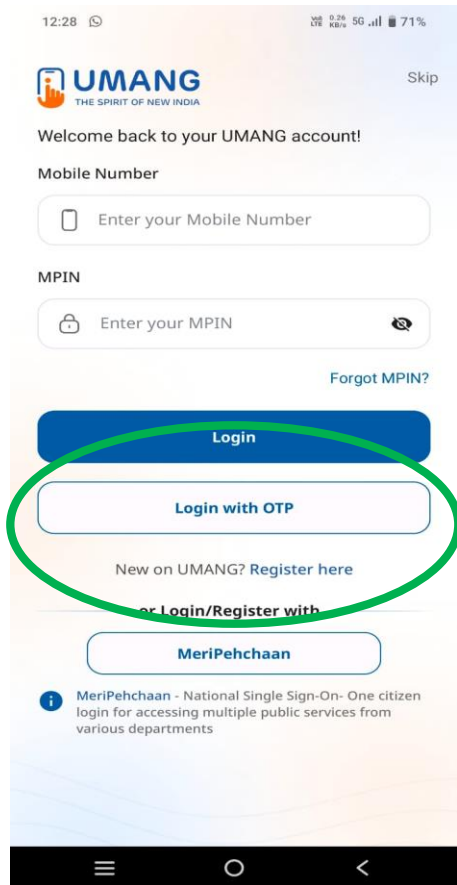# Step by Step process for Generating New UAN for Fresher / First time employee

1) Download "Umang" App & AadhaarFaceRD" App from Play store or App Store

2) Log in Umang App.(Login with Mobile No.) & Create MPIN

Log in Umang App (Login with OTP)
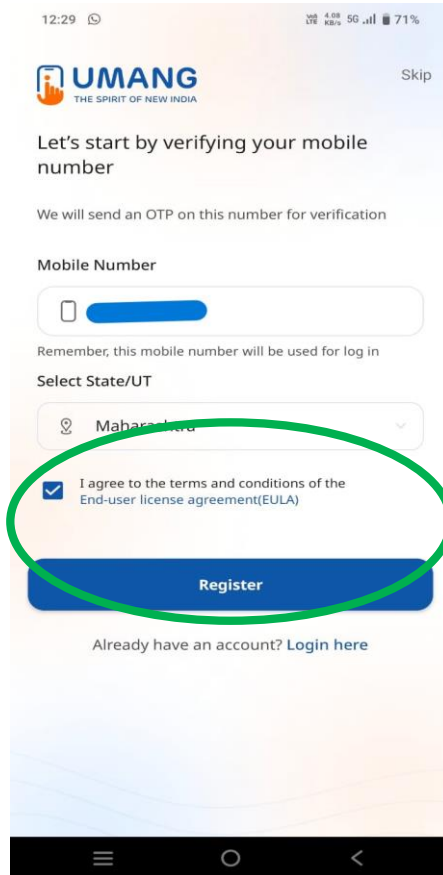
Check Consent box and click in Register
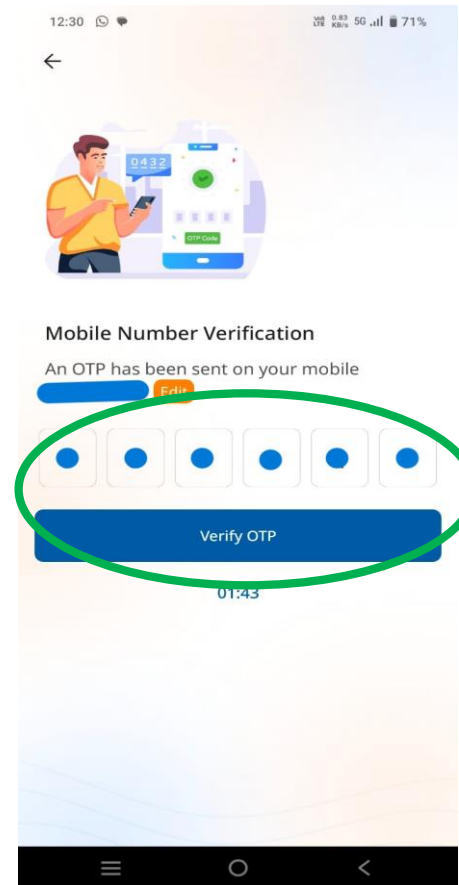
Enter OTP & Click on Verify OTP
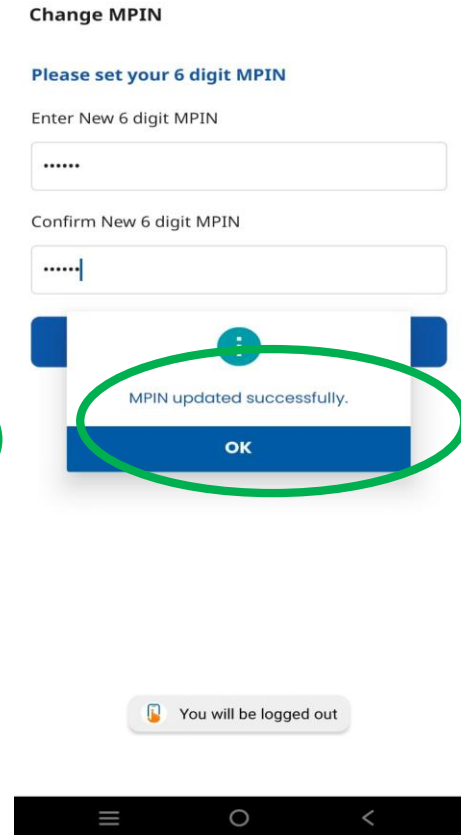
Change MPIN & Remember 6 digit MPIN

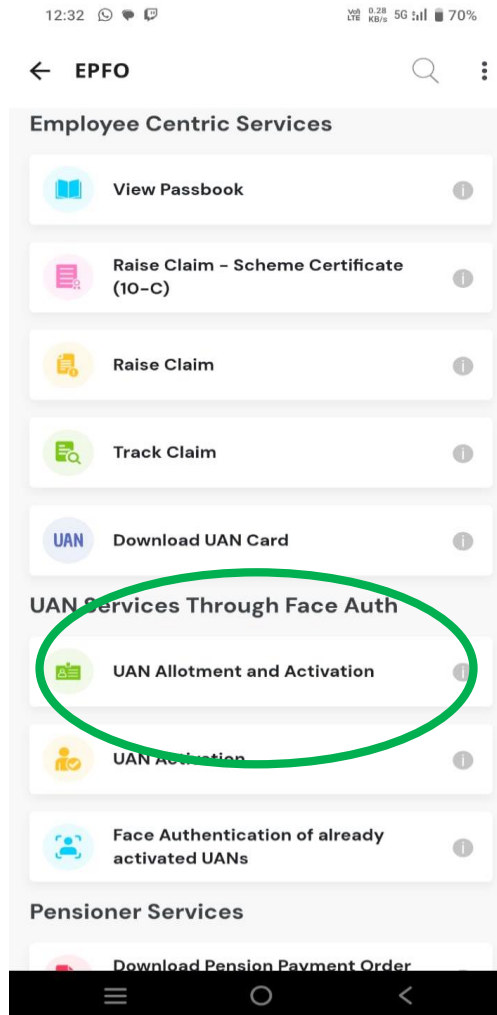**Reliable Team Consultancy**

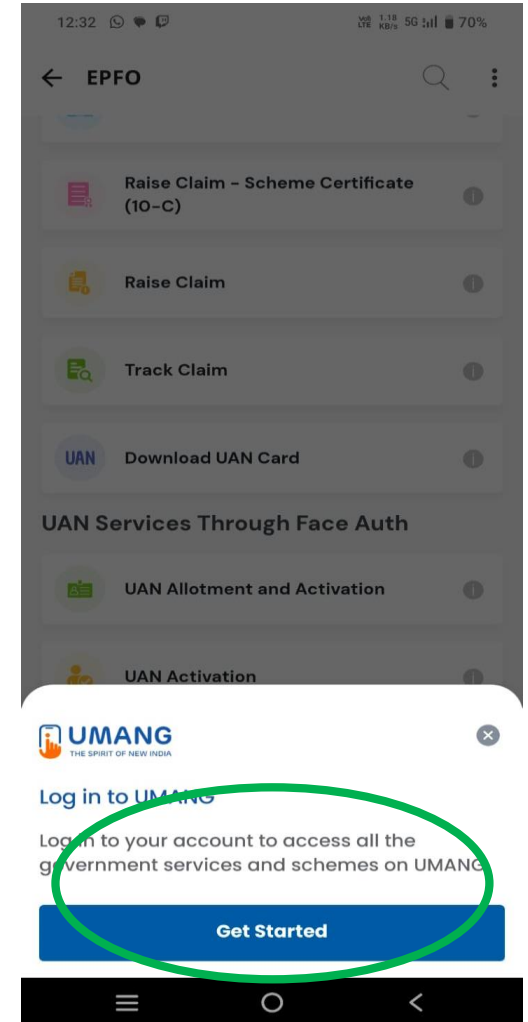## 3) Search for "EPFO" service in Umang App

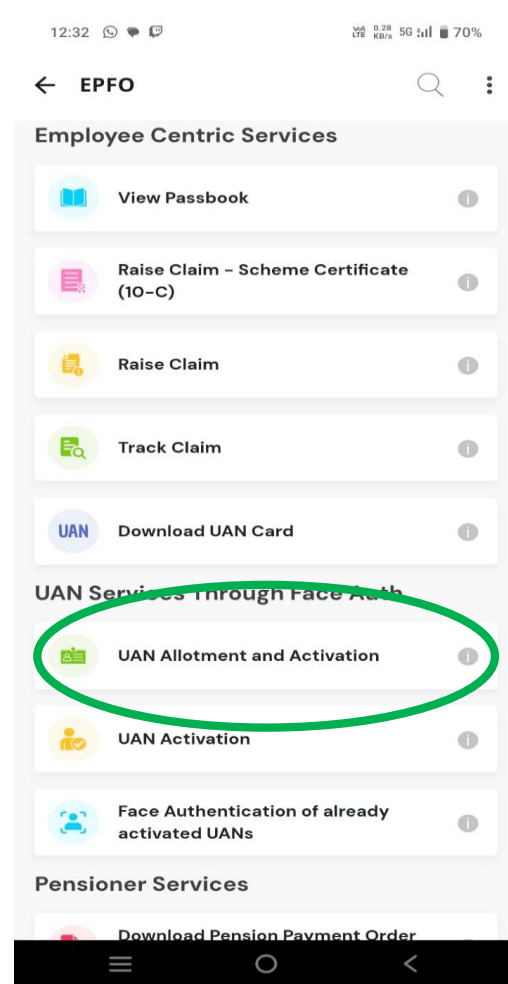**Search for "EPFO" service in App** | **Click UAN Allotment and Activation** | **Click on "Get Started".**
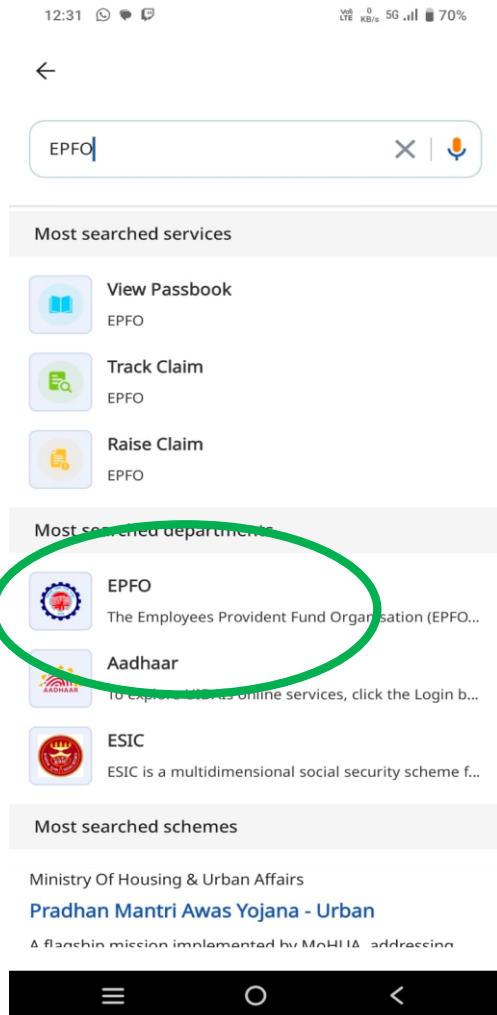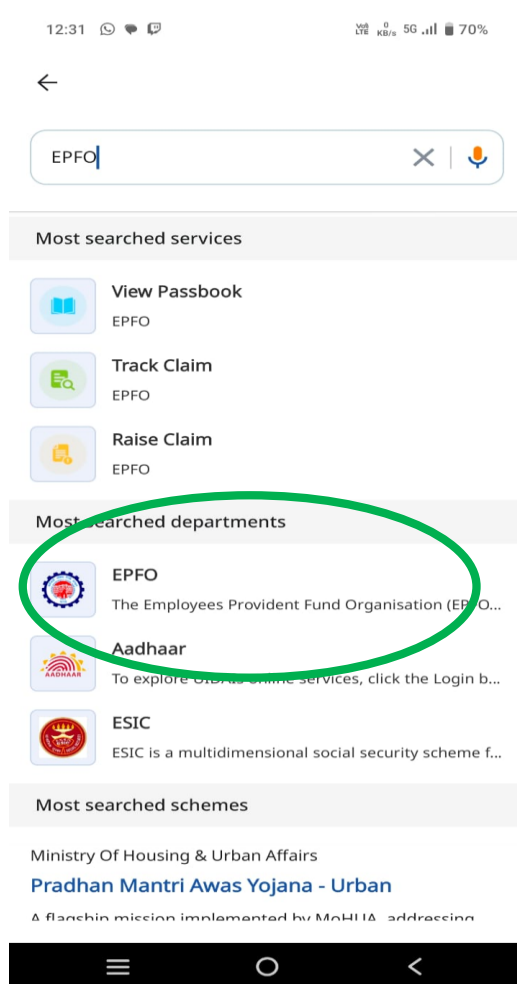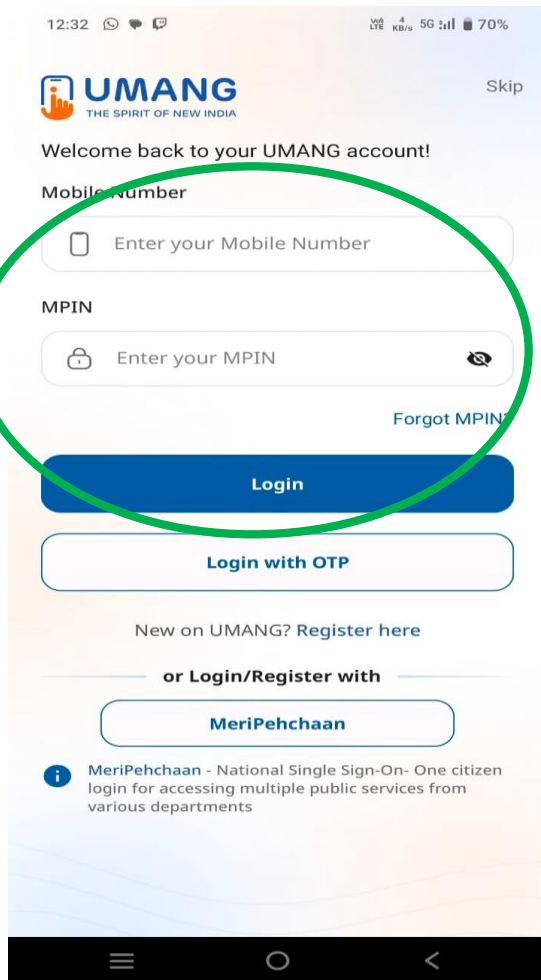
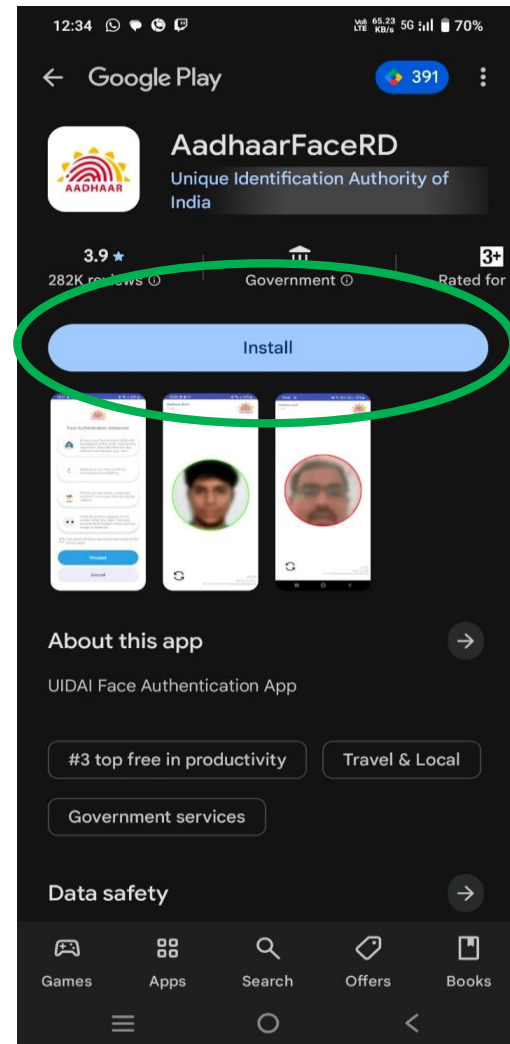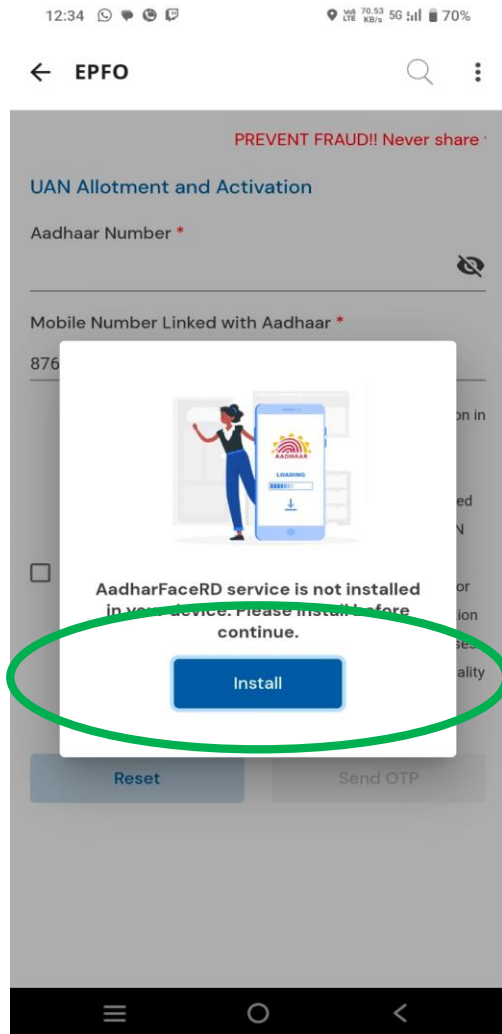# 4) Enter your Mobile Number and MPIN that you have created to login UMANG APP

Enter your Mobile number & MPIN, Click on "Login"

Search for EPFO Service & Select EPFO

Click on UAN "Allotment & Activation"

5) Install the Aadhaar Face RD App (if prompted.) to fetch Aadhaar data for verification

6) Enter Aadhaar & Mobile number to Generate NEW UAN using Face Authentication

Enter Aadhaar & Mobile number , check on consent box and send OTP

Enter OTP & click on Submit

Click on "Start Scan"

check on consent box and Proceed

Face scan is performed using UIDAI APP – Adjust your face on the screen & Blink your eyes to Authenticate from UIDAI

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7) System fetches details from UIDAI, check your personal details and click on "Submit", System generates a new UAN & send via SMS

Send Your UAN number with Ecode & Full Name to your HR Department

UAN & password is sent via SMS
to your registered mobile number

Now Login on EPFO portal using below link & reset your password
https://unifiedportal-mem.epfindia.gov.in/memberinterface/

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