INSPECTION REQUEST WORKFLOW -FINAL

Transmittal Letter	Phase ▽	Discipline ▽	Data Date	Export To Concern
(Function)	**(Function)**	**(Function)**		**(Function)**

PDF & Email

RECEIVER

SUBMITTER
(Company Administrator)

Login to IEAGDIGITAL

Login to IEAGDIGITAL

Inspection Request
Respond

Export Excel

Inspection Request
Form

IEAG SERVER

IEAGDIGITAL
DATABASE

Server
Folder

Engineering Submission Log
Material Submission Log
Procurement Register
Payments
Daily Reports
Vendor Register
NCR
Punch List

Project Name (Auto)	Consultant ▽
Description (Auto / Manual)	Construction Manager ▽
Inspection No (Auto)	Comments
Inspection Date	Inspection Items (Multiple)
Phase ▽	Area (Multiple)
Discipline ▽	Zone (Multiple)
Owner (Company) (Auto)	Notes (Multiple)
Consultant (Company) (Auto)	CC
Contractor (Company) (Auto)	Links (Multiple) ▽
Prepared By (Auto)	Attachments (Multiple)

Draft
Submit
Approve
Reject

TL Data backup will
be provided upon
Client request

JPEG/PDF/WORD/EXCEL

E-mail notification send to Submitter & Receiver after submitting new IR & responding IR