



# University Preparation Course

## PRESENTATION SKILLS

### ASSESSMENT- MAKING A GROUP PRESENTATION



#### GROUP COURSEWORK- 2024

##### Instructions:

You are required to create presentation slides as well as a presentation video on the given topic.

This coursework accounts for 10% of your overall grade for this course.

**COURSEWORK QUESTION PAPER:**

<b>Module Code:</b>	UPC
<b>Module Title:</b>	<b>UNIVERSITY PREPARATION COURSE</b>
<b>Subject Title:</b>	<b>PRESENTATION SKILLS</b>

<b>Coursework Type:</b>	Group
<b>Coursework Weight:</b>	This coursework accounts for <b>10%</b> of your total module grades.
<b>Submission Date:</b>	<b>8<sup>th</sup> August   11:45pm</b>
<b>When Coursework is given out:</b>	<b>7<sup>th</sup> August   9:00 am</b>
<b>Submission Instructions:</b>	Any one member will have to submit the following component: <ul style="list-style-type: none"><li>• <b>Presentation File (in PPTX format)</b></li><li>• <b>Video Recording</b></li></ul>
<b>Warning:</b>	ING Group colleges take Plagiarism seriously. Offenders will be dealt with sternly.

**Plagiarism Notice**

You are reminded that there exist regulations concerning plagiarism.

**Extracts from University Regulations on Cheating, Plagiarism and Collusion**

Section 2.3: "The following broad types of offence can be identified and are provided as indicative examples .....

- (i) Cheating: including copying coursework.
- (ii) Falsifying data in experimental results.
- (iii) Personation, where a substitute takes an examination or test on behalf of the candidate. Both candidate and substitute may be guilty of an offence under these Regulations.
- (iv) Bribery or attempted bribery of a person thought to have some influence on the candidate's assessment.
- (v) Collusion to present joint work as the work solely of one individual.
- (vi) Plagiarism, where the work or ideas of another are presented as the candidate's own.
- (vii) Other conduct calculated to secure an advantage on assessment.
- (viii) Assisting in any of the above.

**Some notes on what this means for students:**

- (i) Copying another student's work is an offence, whether from a copy on paper or from a computer file, and in whatever form the intellectual property being copied takes, including text, mathematical notation and computer programs.
- (ii) Taking extracts from published sources without attribution is an offence. To quote ideas, sometimes using extracts, is generally to be encouraged. Quoting ideas is achieved by stating an author's argument and attributing it, perhaps by quoting, immediately in the text, his or her name and year of publication, e.g. "e = mc<sup>2</sup> (Einstein 1905)". A reference section at the end of your work should then list all such references in alphabetical order of authors' surnames. (There are variations on this referencing system which your tutors may prefer you to use.) If you wish to quote a paragraph or so from published work then indent the quotation on both left and right margins, using an italic font where practicable, and introduce the quotation with an attribution.

Further information in relation to the existing London Metropolitan University regulations concerning plagiarism can be obtained from <http://www.londonmet.ac.uk/academicregulations>

## **1. Coursework Introduction**

This assessment will enable the students to develop presentation skill, slide making skill as well as team working skill. Students are expected to research the given topic and present their findings in a video alongside presentation slides. They also need to explain their experience working in the group.

## **2. Expected details on the cover page**

- Topic of the Presentation
- Cohort and Class Group
- Presentation Group Name
- Lecturer/Tutor Name

## **3. Assessment Details**

**Deliverables:** Presentation Video and Presentation Slides

### **a. Slides (5%) (MARKS 50)**

**The topic will be provided to you with this Assessment Question Paper.**

Students are to cite at least 5 trustworthy sources to establish the credibility of their arguments.

- There should be at least 7 slides (Excluding Cover Slide, Agenda and References/Bibliography Sections)

### **b. Recorded Video (5%) (MARKS 50)**

- Students are required to record a presentation with the aforementioned slides.

- The presentation duration should be at least 7 minutes long and not more than 12 minutes long.
- The video can be a screen recording with the students visible in the frame.
- At the end of the video explain the groups experience for this assignment. You have to explain in detail how you worked in a group. This part can be up to 5 minutes long.

#### **4. Group Details**

Group will be divided and provided to you with this Assessment Question Paper.

**END**