```mermaid
flowchart LR
    A(Log into portal) --> B[Submit leave request online]
    B --> C[/Auto-notification of submission/]
    C --> D[/Track status in real-time/]
    D --> E[/Approval/Rejection notification/]
    E --> F(End)
    B --> G[/Auto-receive request/]
    G --> H[Verify form details]
    H --> I[/Auto-forward to advisor/]
    I --> J[/Receive notification/]
    J --> K[Review request]
    K --> L{Approve or Reject?}
    L -->|Approve| M[/Notify student and office/]
    M --> N[/Receive approved request/]
    N --> O[Store digitally]
    O --> P(End)
    L -->|Reject| Q[/Notify student/]
    Q --> R(End)
```

- Log into portal
- Submit leave request online
- Auto-notification of submission
- Track status in real-time
- Approval/Rejection notification
- End
- Auto-receive request
- Verify form details
- Auto-forward to advisor
- Receive notification
- Review request
- Approve or Reject?
  - Approve → Notify student and office → Receive approved request → Store digitally → End
  - Reject → Notify student → End

As-is v/s To-Be