UG Admission 2021 guideline

Admission window will remain open till 27th August,2021 (11.59)

For applying in UG courses for 2021-22 session, all applicants should use following link:

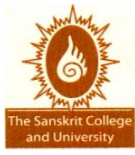https://www.sanskritcollegeanduniversity.org.in/ba/ug_admission_instruction.php

A Check Box will appear: **I have read the information given in Information Brochure-UG admission 2021-22 & I have understood the same.**
After clicking check box: **"Apply Online" Button will enable**
After Clicking "**Apply Online**" button: **A new page will appear**

https://www.sanskritcollegeanduniversity.org.in/ba/ba_applicationupload.php

1. **A Dropdown box will come for Subject Selection: (Options: SANSKRIT, LINGUISTICS, PALI, ANCIENT INDIAN AND WORLD HISTORY, PHILOSOPHY, ENGLISH, BENGALI, TRADITIONAL ORIENTAL LEARNING)**

2. **Application Unique ID: System Generated (UG/2021/Subject/XXXX)**

3. **Text Box: Name (Applicants should fill their name in this field in Block Letters)**

4. **Text Box: Aadhaar Number (Applicants should fill their Aadhaar Number in this field)**

5. **Text Box: Mobile Number (Applicants should fill their Mobile Number in this field)**

6. **Text Box: Email (Applicants should fill their Email ID in this field)**

7. **A Dropdown box will come for Category Selection: (Options: General, SC,ST, OBC-A, OBC-B, Physically Handicapped)**

8. **Best Four (Subject 1 Name)**

9. **Best Four (Subject 1 Marks)**

10. **Best Four (Subject 2 Name)**

11. **Best Four (Subject 2 Marks)**

12. **Best Four (Subject 3 Name)**

13. **Best Four (Subject 3 Marks)**

14. **Best Four (Subject 4 Name)**

15. **Best Four (Subject 4 Marks)**

16. **Honors Subject Name (Applicable for Bengali, English, Sanskrit, TOL)**

17. **Honors Subject Marks (Applicable for Bengali, English, Sanskrit, TOL)**

18. **File Upload: Mark sheet of Madhyamik/ Equivalent (PDF file to upload)**

19. **File Upload: Marksheet of H.S. / Equivalent (PDF file to upload)**

20. **File Upload: Admit Card of Class X (PDF file to upload)**

21. **File Upload: Certificate of Madhyamik/ Equivalent (PDF file to upload)**

22. **File Upload: Certificate of H.S. / Equivalent (PDF file to upload)**

23. **File Upload: Proper Caste Certificate (PDF file to upload)**

24. **File Upload: Disability Certificate (PDF file to upload)**

25. **File Upload: Applicants Self Attested Photo (jpg/jpeg file to upload)**

(* marked fields are mandatory)

After uploading above files: **"Submit" Button will appear.**

After Clicking "Submit" button: **new page will appear.**

https://www.sanskritcollegeanduniversity.org.in/ba/success.php

An information page will appear as follows:

Your Application for UG Admission is successfully submitted
Name: **Applicant Name**
Your Application Unique ID is: **System Generated**
(UG/2021/Subject/XXXX)
Please note down your Application ID for future reference.

Applicants can print/save the success page as Application receipt.

For any difficulty in online submission, the candidate may communicate via email **reg.scu2016@gmail.com** / **regoffice.scu@gmail.com** mentioning his/her full name, educational particulars, contact numbers within **28th August, 2021**