

Documents Required for ITR Filing

To make this process faster and easy, we are hereby present the list of documents you need to carry to file your Income Tax Return:

1. **Form 16** (Photocopy)
2. **PAN Card** (Photocopy)
3. **Registration Form** duly filled

In case of you have **any other income** you are requested to carry the relevant supporting document mentioned below:

a) In case of **Income from House Property:**

1. Address of Property (let out)
2. Total rent received during the financial year from 1st April 2013 to 31st March 2014.
3. Any Municipal tax paid
4. If you availed any housing loan facility you need to submit the Housing Loan Certificate issued by bank showing Interest and principal separately during the financial year 2013-14.

b) In case of **Income from Business / Profession:**

1. Details of total income earned
2. Details of expenses incurred for this income.
3. TDS certificate if any.

c) In case of **Income from Capital Gain:**

1. Global report of Shares/ Mutual Funds/ commodity issued by Stock Broking Firm.
2. In case of Capital Gain other than above - Sale and Purchase Agreement copy.

d) In case of **Income from any Other Sources:**

1. Detail of Fixed Deposit Interest and relevant TDS Certificate (if any).
2. Details of Saving Bank Interest.
3. Any Dividend received during the financial year 2013-14.
4. Shop Rent received during the financial year 2013-14.
5. Any other income earned during the Financial Year 2013-14.