

RESOURCES	POPULAR PPT SHORTCUTS
GAIN INSPIRATION https://www.pinterest.com/ https://www.behance.net/ https://dribbble.com/ https://formfiftyfive.com/showcase/ https://www.slideshare.net/	CTRL + [– Make text smaller CTRL +] – Make text bigger CTRL + G – Group several items CTRL + C – Copy Item CTRL + V – Paste Item (First use CTRL+C)
Tags: poster, flyer, website, brochure, presentation, design, inspiration,	When creating shapes: <ul style="list-style-type: none"> • Hold CTRL (Cmd) – Create it outwards from the middle • Hold SHIFT – Remain on constant proportions • Hold ALT (Option) – Don't use PowerPoint snapping to objects
SELECT COLORS https://color.adobe.com/explore/ http://www.colorhunt.co/?p=popular https://coolors.co/	When clicking down and moving an object: <ul style="list-style-type: none"> • Hold SHIFT – Move left and right in a straight line • Hold CTRL (Cmd) – Duplicate the object • Hold ALT – Skip the PowerPoint snapping to objects
SELECT IMAGES http://librestock.com/ https://unsplash.com/ https://graphicburger.com/	
Tags: landscape, people, business, office, background,	
SELECT ICONS https://www.iconfinder.com/ https://www.flaticon.com/	
SELECT FONTS https://www.dafont.com/ http://www.1001fonts.com/ https://www.1001freefonts.com/ https://www.fontsquirrel.com/	
Good: Open Sans, Montserrat, Lato, Alegreya Sans, Merriweather, Josefin Sans	

This is a list compiled by **Andrzej Pach**. Those are the most used shortcuts and websites that I personally use while working.