

RESUME

SAJJIT ISSAC PATRA

H NO E-77,
Bharat Nagar Colony,
New Vaddem, Vasco-Da-Gama, Goa-403802

Contact No: +91 7875084787
Email ID:sajjitp09@gmail.com

OBJECTIVE

Seeking a position to utilize my skills, abilities and to work in an environment where i can utilize and expand my knowledge there by gaining experience. these offers professional growth while being resourceful, innovative and flexible.

STRENGTH

1. Positive Attitude
2. Very Creative And Imagination
3. Good Learner
4. Good Communication Skills
5. Believe In Team Efforts

WORK EXPERIENCE

- Presently working as Marketing Head for Necsa Pharma (Manufacturer of Liquid Detergent) from November 2021 to Till date.
- Worked As Sales Manager For Unique Technologies From (December 2020 To October 2021).
- Worked As Sales Executive For Vikas Enterprises From (2018 – November 2020).
- Worked For M/S Borkers Pvt. Ltd, Margao, (Super Market Division).
- Worked For M/S Orion Shipping Co, Pvt, Ltv, As A Senior Supervisor / Billing Clerk from (March 2011 To April 2013).
- Worked For M/S Valancani Shipping Co, Pvt, Ltd, As A Senior Supervisor / Billing Clerk From (1st April 2010 To 31st January 2011).
- Worked For M/S Valient Shipping Co,Pvt, Ltd, As A Senior Supervisor /Billing Clerk From (2nd January 2007 To 31st March 2010).
- Worked For M/S Rashmi Ore Carriers Pvt, Ltd, As A Senior Supervisor / Billing Clerk From (1st June 2002 To 31st December 2006).
- Worked As Supervisor For M/S Alpha & Omegha Co, Pvt, Ltd (Stevedoring & Handling) in 1998-99.

JOB RESPONSIBILITIES :-

- ❖ To Supervise The Barge Crew Working On Board
- ❖ To Supervise The Barge Carrying Iron Ore At Loading Point
- ❖ To Look After The Trips For The From Exporters
- ❖ To Look After The Maintenance Of The Barge During Break Down
- ❖ To Look After The Annual Survey Of The Vessel From Captain Of Ports
- ❖ To Raise The Bills For The Trips Made By Barges To Exporters
- ❖ To Complete The Annual Repairs Of The Barge

EDUCATION QUALIFICATION

- ❖ Passed SSC From Goa Board Of Secondary And Higher Secondary Education In The Year Of 1994
- ❖ Passed HSSC Form Goa Bord Of Secondary And Higher Secondary Education In The Year 1996
- ❖ Passed B. Com from Goa University in The 2001 (Specialization in Financial Accounting, Auditing and Taxation)

ADDITIONAL QUALIFICATION :-

- ❖ Bascis In Computer Application

PERSONAL PROFILE

Name : Sajjit Issac Patra

Nationality : Indian

Religion : Catholic

Gender : Male

Marital Status : Married

Language Known : English , Hindi , Marathi And Konkani .

DECLARATION :

I here by declare that the above information furnished is true to the best of my knowledge and believe

PLACE : VASCO

DATE :

(SAJJIT ISSAC PATRA)