**INCENTIVES FOR RESEARCH PAPER PUBLICATION (OFFICE NOTING)**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Name of the Applicant | | **{name}** | | | | CHECKED | VERIFIED |
| Designation and Dept. | | **{designation}** | | | | {approver\_1} | {approver\_2} |
| Type of publication | | **{typeofpublication}** | | | | {approver\_1} | {approver\_2} |
| Name of Journal | | **{journal\_name}** | | | | {approver\_1} | {approver\_2} |
| Whether National/International | | **{locale}** | | | | {approver\_1} | {approver\_2} |
| Indexed In | | **{indexed}** | | | | {approver\_1} | {approver\_2} |
| Q Rating of the Journal | | **{q\_rating}** | **Cite Score** | **-** | | {approver\_1} | {approver\_2} |
| First/Corresponding Author | | **{role}** | **Author Position** | **{author\_position}** | | {approver\_1} | {approver\_2} |
| No. of Authors from PU | | **{total\_authors}** | - | **-** | | {approver\_1} | {approver\_2} |
| ISSN | | **{print\_issn}** | **{e\_issn}** | | | {approver\_1} | {approver\_2} |
| PROOF OF PUBLICATION ATTACHED (Yes/No) | | **YES** | | | | {approver\_1} | {approver\_2} |
| Whether “**PU**” name exists | | **YES** | | | | {approver\_1} | {approver\_2} |
| Published Month | | **{publish\_month}, {publish\_year}** | | | | {approver\_1} | {approver\_2} |
| **SIGNATURES** | | | | | |  |  |
| **RECOMMENDATION** | | | | | | | | |
| OBSERVATIONS/  REMARKS | DEPUTY DIRECTOR | | | | DIRECTOR | | | |
| {approver1\_comments} | | | | {approver2\_comments} | | | |
| RECOMMENDED AMOUNT (Rs.) | **{approver1\_amount}** | | | | **{approver2\_amount}** | | | |
| SIGNATURE |  | | | |  | | | |
| **SANCTION** | | | | | | | | |
| **REMARKS (If any)** | **CHAIRPERSON (RDC)** | | | | | | | |
| {approver3\_comments} | | | | | | | |
| **SANCTIONED AMOUNT (Rs.)** | {approver3\_amount} | | | | | | | |
| **SIGNATURE** |  | | | | | | | |