

# PRATHIBA D

G-2 Ashoka Sangeetha Apartments, No.3 Bharafwajar street,East tambaram,Chennai.

prathibadhanush1911@gmail.com

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## ABOUT

- Managed customer orders by accurately inputting item details and generating invoices using Excel.
- Conducted financial analysis to track profitability, monitor expenses, and optimize cost-efficiency.
- Prepared detailed reports and ensured compliance with financial regulations through audits and reconciliations.

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## WORK EXPERIENCE

Jan 2022 - Present

### Billings and account manager,Saila farms

I completed my BCA degree at Madras Christian College, East Tambaram and I am currently pursuing my post graduation in MCA at SRM University.As an MCA student,I am passionate about software and web development, specializing in Python and frontend technologies.Alongside technical skills, I possess strong communication skills, foster innovation, and embrace critical thinking.

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## EDUCATION

### Higher Secondry Schooling

June 2019 - march 2021

Sita Devi Garodia Hindu Vidyalaya Matriculation Higher Secondry School,East Tambaram

### Bachelor of Computer Applications

June 2021 - march 2024

Madras Christian College,East Tambaram

### Masters of Computer Applications

June 2024 - march 2026

SRM University,Kattankulathur

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## ADDITIONAL INFORMATION

- **Technical Skills:** Python,Frontend Development,Mysql,Php
- **Languages:** English, Hindi,tamil
- **Certifications:**100 days of code python-udemy  
Linux tutorial-greatlearning  
Praveen Uttarardh-Dakshina bhara hindi prachar sabha