



**MEETING OF THE INTERNAL QUALITY ASSURANCE CELL  
(IQAC)  
(A. Y. 2022-23)**

Date: 20/09/2022, Time: 1:00 pm to 2:00 pm, Venue: Principal's Cabin

**AGENDA**

IQAC, Hi-Tech Institute of Technology, Aurangabad, held second meeting for the academic year 2022-23. The meeting lasted for about one hour from 1.00 pm to 2.00 pm in the afternoon. Honorable principal took over the meeting. The agenda for the meeting is as follows:

- 1) Review of Previous IQAC Meeting held on 21.06.2022.
- 2) To discuss about teaching and learning.
- 3) To discuss about research and innovation.
- 4) To discuss about faculty development and training.
- 5) To discuss about student participation in Smart India hackathon.
- 6) To discuss about the addition of value added courses.
- 7) To discuss about remedial classes and result analysis





Bhartiya Gramin Punarrachna Sanstha's

# Hi-Tech Institute of Technology, Aurangabad

A Pioneer to Shape Global Technocrats

Approved By AICTE, DTE Govt. of Maharashtra & Affiliated to Dr. Babasaheb Ambedkar Technological University, Lonere, Raigad  
P-119, Bajaj Nagar, MIDC Waluj, Aurangabad, Maharashtra, India - 431136P: (0240) 2552240, 2553495, 2553496 Web: <http://hitechengg.edu.in/>

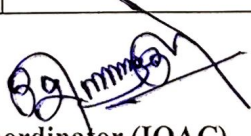
## Internal Quality Assurance Cell (IQAC)

### Minutes of IQAC Meeting

20/09/2022

The second IQAC meeting for Academic Session 2022-23 was held on 20<sup>th</sup> September, 2022. The following members attended the meeting.

Sr. No.	Name(s)	Designation	Nature of membership
1.	Prof. Govind S. Dhage	Principal	Chairperson
2.	Mr. Aman E. Jadhav	Joint Secretary, BGPS	Member
3.	Prof. R. F. Siddiqui	Assistant Professor and HOD (Civil Engg)	Member
4.	Prof. P. M. Mohite	Assistant Professor and HOD (CSE)	Member
5.	Prof. B. P. Pingle	Assistant Professor and HOD (FY)	Member
6.	Prof. S. E. Ingale	Assistant Professor (CSE-AI&ML)	Member
7.	Prof. C. P. Jadhav	Assistant Professor (FY)	Member
8.	Prof. R. S. Aher	Assistant Professor (Civil Engineering)	Member
9.	Prof. J. K. Bhor	Assistant Professor and In charge T&P	Member
10.	Prof. S. T. Khajekar	Assistant Professor (CSE)	Member
11.	Mr. B. B. Jadhav	Administrative Officer	Member
12.	Mrs. Vimal Bodkhe	Nominee from Local Society	Member
13.	Mr. Suyash Yadav	Nominee from Students	Member
14.	Mr. Mahendra Walunjkar	Nominee from Alumni	Member
15.	Mr. Navnath Dhesale	Nominee from Employers	Member
16.	Mr. Jyotiba Patil	Nominee from Industrialists	Member
17.	Mr. Shankar Pawar	Parent Representative Nominee from Stakeholders	Member
18.	Prof. Amol S. Adkine	Assistant Professor and HOD (Mech Engg)	Coordinator

  
Coordinator (IQAC)



  
Principal  
HI-TECH INSTITUTE OF TECHNOLOGY  
BAJAJNAGAR, AURANGABAD.



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The Chairperson welcomed the members for the meeting. The following points were discussed in the meeting:

**Agenda 1: Review of Previous IQAC Meeting held on 21.06.2022.**

**Resolution:** The previous IQAC meeting was conducted on 21 June 2022 at 1:00 p.m. to 2:00 p.m. The minutes of the meeting were read out with a formal discussion with all IQAC members. These minutes of the meeting were approved by the IQAC members.

**Action took by:** Director of IQAC

**Agenda 2: To discuss about teaching and learning.**

**Resolution:** Effective education requires adaptable teaching methods and understanding diverse learning styles, fostering an inclusive and engaging learning environment. Effective teaching methods, such as using smart board were discussed during the meeting. Also the faculties must be encouraged to use technology-enhanced learning tools and resources.

**Action took by:** HODs of respective department

**Agenda 3: To discuss about research and innovation.**

**Resolution:** Innovation and research are essential to progress because they drive advances in science, technology, and society. Faculty innovation and research need to be promoted.

**Action took by:** R&D Head

**Agenda 4: To discuss about faculty development and training.**

**Resolution:** Faculty development and Training enhances teaching skills, improves instructional techniques and methods and keeps faculty informed about the latest developments in their fields.

Faculties should be encouraged to participate in professional development opportunities.

**Action took by:** Academic Dean







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## Agenda 5: To discuss about student participation in Smart India hackathon.

**Resolution:** Smart India Hackathon provides young minds to work on real world problems posed by government agencies, industries and non-governmental organizations. To select students for these competitions, a small college level hackathon needed to be organized wherein students can showcase their coding talent.

**Action took by:** HOD-CSE

## Agenda 6: To discuss about the addition of value added courses.

**Resolution:** These courses enhance student skills and equip the students with practical knowledge relevant to their field of study. Various value added courses have to be added in the curriculum of all the departments.

**Action took by:** Academic Dean

## Agenda 7: To discuss about remedial classes and result analysis

**Resolution:** Result analysis of all the class tests is needed to be done. Weaker students needed to be identified and remedial classes for weaker students should be arranged. Emphasis should be given on tough topics having more weight in end exam.

**Action took by:** Academic Dean

Coordinator of IQAC thanked all the members for their sustained efforts and cooperation in the activities of IQAC. IQAC Coordinator proposed the date for the next meeting. The meeting ended with a formal vote of thanks by IQAC Coordinator.

  
Coordinator (IQAC)

CC to:

1. All committee members
2. Office



  
Principal  
PRINCIPAL  
HI-TECH INSTITUTE OF TECHNOLOGY  
BAJAJNAGAR, AURANGABAD.