

**Bhartiya Gramin Punrrachana Sanstha's**

**HI-TECH INSTITUTE OF TECHNOLOGY**

P-119, Bajajnagar, MIDC Waluj, Aurangabad-431133 (Maharashtra State) INDIA

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**Minutes of First meeting of IQAC dated 30.07.2018**

The first meeting of IQAC held on 30.07.2018 in the Principal cabin in which the following agenda was set:

1. Review of regular teaching learning process
2. Discussions on workshops, seminars / conferences to be organized.
3. To sanction the departmental budget for different activities.
4. To enhance and enrich the college website for better execution.
5. To provide the opportunity of live industrial projects to final year students.

The IQAC Chairperson welcomed all the members. Thereafter the agenda was discussed in details as follows:

**Item 1:** The review of teaching learning process was taken in which the Chairperson instructed all the HODs to follow the academic calendar so that the target of completion of syllabus is achieved.

**Item 2:** Keeping view towards the extra academic qualities to be developed in the students, IQAC coordinator proposed that the workshops / seminars / conferences shall be organized and all the present members appreciated the same and it was decided that all HODs of the departments along with their faculty shall organize workshops / seminars / conferences on advance engineering topics for the sake of students' growth and up-liftment.

**Item 3:** All the members decided and agreed to submit the proposed budget of their concerned department for their regular department workings and also for taking activities in the department. The HODs were instructed to present their budget for the same.

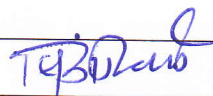
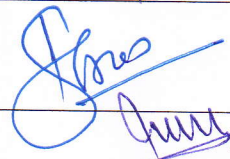

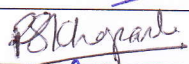
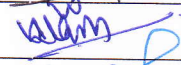

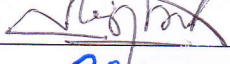


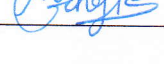
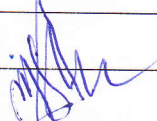
**Item 4:** It was proposed by the HOD-CSE that there is need of updating the college website for better execution and at the same time, it was directed to in charge-website to look in to the matter as per the requirement of all HODs.



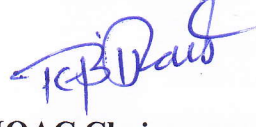
**Item 5:** IQAC coordinator proposed that the final year students must opt for the industrial live projects for upgrading their practical knowledge and agreed by all the members. Regarding this, the In-charge, T&P and In-charge, I.I.I.C. were directed to take quick action for the same so that final year students can get opportunity to work on industrial live projects.

Finally the IQAC coordinator concluded the meeting by proposing vote of thanks.

The following members were present for the meeting:

Sr. No.	Name(s)	Nature of Membership	Signature
1	Dr. Siddharth K. Undirwade	Chairperson	
2	Prof. K. S. Jadhav	Coordinator/Director of the IQAC	
3	Mr. B. B. Jadhav	Member	
4	Prof. R. S. Khaparde	Member	
5	Prof. P. G. Jadhav	Member	
6	Prof. G. V. Gujar	Member	
7	Prof. D. K. Mishra	Member	
8	Prof. A. V. Wavare	Member	
9	Mr. Aman E. Jadhav	Management Member	
10	Mr. Mahesh Sangale	Student Member	
11	Mr. Suhas Bhoge	Industrialist Member	

  
IQAC Coordinator

  
IQAC Chairperson

