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Mobile: XXXXXXXXXXXXXXXXXXXX~ E-Mail: XXXXXXXXXXXXXXXXXXXX

Dear Recruiter,

With **14 years of experience of rich experience in Human Resource Management** functions in diverse industries such as **IT, Automation and ITES sector**, I have been at the forefront of initiatives that have positioned organizations to support significant growth & profitability. I have showcased impressive success by providing **effective HR leadership to the business for implementation of HR strategies in-line with business requirements** and have expertise in areas entailing **Strategic Human Resource Planning, Organizational Structuring, HR Policies & Procedures, Merger and Acquisition Restructuring, Succession Planning & Development, Talent Development / Retention, Employee Engagement, Stakeholder Management, Change Management, HR Post Amalgamation and Talent Acquisition.**

Having worked as **HR Manager** with XXXXXXXXXXXXXXXXXXXX, I believe I meet all the essential criteria for the position. A glimpse of my rewards gained through my years of journey as a successful HR professional is as follows:

- My journey so far is a **Story of People with Passion...A story of Performance with Pride** that can easily be shown from my extensive experience in **managing entire gamut of human resource function** in areas of Performance & Learning, Leadership Development, Retention & Succession Planning and Compensation & Benefits Management
- **Self-driven, creative, out of the box thinker**; encouraging learning and promoting increase productivity that results in value-added customer service

**I firmly believe in "Listen, Learn & Adapt Approach"** to remain relevant in today's HR dynamics. I am keen to join your firm due to its leading position in the industry, great organizational culture, spirit of innovation and professionalism that characterizes your firm and its employees. I am attracted to this role on account of the organizational performance, values and challenges that it offers.

This is just a sample of ambition and impact I bring to all my professional opportunities. Now, based on the solid foundation of impeccable education and my valuable diverse experience I am now willing to take up challenging role in the domains mentioned above commensurate with my knowledge till date.

I appreciate your efforts in taking the time to review my credentials and experience. Looking forward to a positive response.

Sincerely,

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Enclosure: Resume