Product Requirements Document (PRD)

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Product Name
Personal Daily Priority Tracker

Overview
The Personal Daily Priority Tracker is a mobile-first web app designed to help users - especially those with INTP-T personality traits and inattentive ADHD - manage daily tasks with minimal cognitive load. It allows quick task entry, stack ranking by priority, and the ability to append notes or comments for future reference.

Goals
1. Reduce cognitive overload from trivial decision-making.
2. Centralize daily tasks and priorities in one accessible location.
3. Allow on-the-go editing and priority reordering.
4. Provide a clean, modern, and intuitive interface optimized for mobile devices.

Key Features
- **Daily Task List View:** Displays all tasks for the day, categorized into pending and completed sections, with quick-add functionality.
- **Add/Edit Task Form:** Fields for Task Name, Why (purpose), ETA, Priority, and Comments.
- **Daily Review Screen:** Shows completed vs pending tasks, with an option to carry over unfinished items.
- **Settings:** Toggles for daily reset, default priority order, and CSV export.

Functional Requirements
1. **Task Management**
   - Create new tasks with fields: Task Name, Why, ETA, Priority, Comments.
   - Edit tasks at any time during the day.
   - Append comments without overwriting existing content.

2. **Priority Management**
   - Drag-and-drop or quick buttons for reordering priorities.
   - Stack ranking system with numeric or visual priority indicators.

3. **Daily Reset**
   - Auto-clear or carry-over functionality for incomplete tasks.

4. **Data Access**
   - Mobile web app accessible from any browser.
   - Persistent storage for task history.

Non-Functional Requirements
- **Usability:** Minimalist design, optimized for ADHD workflow.
- **Performance:** Instant load time, offline-first capability.
- **Security:** User authentication for private data.

Phased Implementation Plan
Phase 1: Core Daily Tracker (Highest Impact)
- Daily Task List View
- Add/Edit Task Form
- Priority Management

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- Comments Append

Phase 2: Review & Reporting
- Daily Review Screen
- Export to CSV
- Task history view

Phase 3: Personalization & Automation
- Smart suggestions for recurring tasks.
- Simple analytics dashboard.

Wireframes
(See the following pages for visual mockups.)

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Mobile App Wireframes