

# Zoya B. Ayaz

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## **OBJECTIVE**

Patient-focused Nursing Assistant and ambitious nursing student with a passion for learning and growing professionally within a dynamic healthcare environment.

## **EDUCATION**

**University of Houston**, College of Nursing, Houston, TX

Bachelor of Science in Nursing, expected grad: Dec 18, 2020

**University of Houston**, College of Education, Houston, TX

Bachelor of Science in Health, May 2019

## **CLINICAL EXPERIENCE**

**Methodist Sugarland Hospital**, Medical-Surgical Unit – Houston, TX

Spring 2020

Position: *Student Nurse*

Assisted RNs in taking care of assigned patients including assessing the patients, taking vital signs, performing bed baths, assisting patients in daily activities, and giving medications.

**Memorial Hermann PaRC** – Houston, TX

Spring 2020

Position: *Student nurse*

Assisted RNs in interviewing and observing patients currently in rehabilitation and therapy, assessing AIMS and MSE, and taking vital signs.

**Baylor St. Luke's Medical Center Woodlands, Baylor St. Luke's Medical Group Conroe** – Houston, TX

Apr 2019 – Dec 2019

Position: *Project Manager*

Hiring and recruiting, training, fixing and creating timecards, making reports on implementations, scheduling employees, scheduling and attending weekly meetings, creating weekly status updates, reserving locations for training and implementing, handling client satisfaction, creating documents/spreadsheets to improve data entry and updates, attending calls and consults, creating joint commission binders, implementing full scribe programs in different hospital and clinical locations, documenting for physicians

**Tomball Regional Medical Center** – Houston, TX

Dec 2018 – Apr 2019

Position: *ED Scribe Trainer*

Training scribes on how to document for physician, creating tracking sheets for data statistics, making reports on scribe performance during training

**Houston Northwest Medical Center** – Houston, TX

Dec 2016 – Aug 2018

Position: *ED Medical Scribe*

Documenting medical procedures, history of present illness, physical exam, disposition

## **PROFESSIONAL DEVELOPMENT**

**University of Houston**, College of Nursing, Houston, TX

Jan 2020 – Dec 2020

## **ADDITIONAL INFORMATION**

- Urd/Hindhi speaker, ACLS/BLS Certified, Certified Project Manager for ED programs
- Other skills include obtaining and documenting vital signs, medication administration (PO, SQ, IM), foley catheter insertion, technical skills (MS Office, Adobe), EMR use (Cerner, Meditech, Epic)
- Personal interests include traveling, singing, dancing, painting, cooking, and reading.

## **REFERENCES**

Danielle Quintana RN, MSN, CNOR

[dquintana@uh.edu](mailto:dquintana@uh.edu)

Shermel Edwards-Maddox RN, MSN, RN-BC

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