

## Contact

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## Top Skills

Operating Room

Nursing

Pediatrics

## Certifications

Basic Life Support

Certified Nurse Operative Room (CNOR)

# Tiffany Dao

Clinical Nurse Coordinator at Texas Children's Hospital  
Houston, Texas

## Summary

Experienced surgical nurse with a demonstrated history of working in the hospital & health care industry. Skilled in Microsoft Word, healthcare, patient advocacy, patient safety, and adult as well as pediatric experience. Strong healthcare services professional in the process of obtaining a Master's degree focused in MHA/MBA from University of Houston-Clear Lake.

## Experience

### Texas Children's Hospital

Clinical Nurse Coordinator of the Cochlear Implant Program

February 2020 - Present (4 months)

Texas Medical Center

### Houston Methodist

RN III Operating Room BSN, RN, CNOR

January 2014 - February 2020 (6 years 2 months)

Texas Medical Center

- Circulate adult general surgery cases
- Member of Liver Transplant Team
- Liver Team Call Scheduler
- Unit Co-Scheduler of 100 staff members
- LaborWorkx Project Write-Up
- Chair of Scheduling Shared Governance Committee
- Quality and safety projects (Time-Out and Medication Administration Audits)
- Clinical Content Build Out Subject Matter Expert for Liver Transplant Information in OpTime
- Liver Transplant Time-Out creator
- Maintain Liver Circulator Checklist for Liver Team Orientees
- Mock Circulating Class for new employees
- Count Policy Debrief for new employees
- Member of Operating Room Journal Club
- Member of Hospital-wide Hemostasis Ad Hoc Committee
- Serve as mentor

- Serve as preceptor

## Memorial Hermann Health System

RN II Operating Room BSN, RN

January 2011 - January 2014 (3 years 1 month)

Texas Medical Center

- Deliver quality care to patients according to the age and needs of the patient
- Coordinate the planning for delivery of nursing care with a multidisciplinary team
- Administer appropriate clinical decisions in the delivery of patient care
- Serve as preceptor and resource
- Educate operating room staff about malignant hyperthermia
- Filmed Pediatric Surgical Safety Checklist Training Video for Children's Memorial Hermann
- Completed Clinical Coach Workshop
- Participate in systemic, interdisciplinary, and ongoing evaluation committee for process improvement and desired client-centered outcomes
- Experience in maternal-fetal, general, plastic, ENT, orthopedic, urology, dental, OMF, plastic, burns, and neurology surgeries

## Texas Children's Hospital

Work Study - Patient Care Assistant

December 2009 - December 2010 (1 year 1 month)

Texas Medical Center

- Collect data from patient, family, lab, and other medical reports
- Complete nursing assessment of patient/family
- Coordinate, analyze, synthesize, and document assessment information to determine patient needs and priorities of care
- Develop plan of care and coordinate with other members of health care team
- Delegate specifics of care plan to unlicensed personnel
- Document patient responses to provided care
- Educate patients and families

## Walgreens

Certified Pharmacy Technician

October 2006 - September 2009 (3 years)

16185 Space Center Boulevard, Houston, TX 77062

- Deliver quality patient care and customer service
- Input patient information
- Scan, input, fill, and sell prescriptions

- Collaborate with physicians and pharmacists
- Maintain inventory

### Kumon Learning Center

#### Assistant Manager

June 2001 - September 2006 (5 years 4 months)

- Recruit, train, and direct employees
- Coordinate daily activities
- Collect and process tuition
- Plan lessons
- Teach students
- Communicate with parents

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## Education

### University of Houston-Clear Lake

Master's degree, MHA/MBA · (2018 - 2022)

### The University of Texas Health Science Center at Houston (UTHealth)

BSN, Registered Nursing/Registered Nurse · (2009 - 2010)

### University of Houston

Nursing Pre-requisites · (2005 - 2008)

### Clear Lake High School

· (2001 - 2005)