

CURRICULUM VITAE

Tejas Aeer

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CAREER OBJECTIVE

A career that provides opportunities for personal and professional development as well as to contribute to the organizations effectiveness in order to take the company to the top position wherever I work.

WORK EXPERIENCE

Worked at Sodexo Pvt.Ltd (Oberoi international school) as senior Steward - From Aug'15 To Aug'17.

Worked at Sodexo Pvt.Ltd (Oberoi international school) as F&B Supervisor - From Aug'17 To Feb'19

Worked at Sodexo Pvt.Ltd (Oberoi international school) as senior executive - From Nov'21 To till date.

WORK PROFILE

- Handled team of 10 stewards and 12 utilities.
- Managed shifts of the trainee's.
- Handled all machines carefully and provided the training to both stewards and utilities.
- Supervised all food related counters for delivery.
- Prepare report of stewards and utility.
- Manage retail counter for customers.
- Prepare receipts for clients.
- Prepared report of the wasted food for client.
- Kept record of inventory and all equipment's.
- Prepared all month MMR report and sent to client.

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- Managed all events and functions at client side.
- Prepare good communication between stewards and utility people which helps to increase productivity of both.

EDUCATIONAL QUALIFICATION

- Completed BA from Mumbai University.
- Completed HSC from Pune Board.
- Completed SSC from Pune Board.

TECHNICAL QUALIFICATION

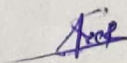
- MS – CIT from Mumbai board.

PERSONAL VITAE:

D.O.B	: 24 th June 1994
Address	: Borivali, Mumbai.
Religion	: Hindu
Marital Status	: Unmarried
Hobbies	: Reading, Listening Music, etc.
Languages	: English, Hindi, Marathi.

DECLARATION

I hereby declare that the above mentioned information is correct and true to my knowledge.


Tejas Satyavan Aeer