

**Date: 08<sup>th</sup> March, 2021****To****Chintapalli Jaya Shiva Phanindra**  
**Employee Code: VCM-1000**  
**Designation: Cloud Operations Engineer****Salary Appraisal Letter**

We have taken into consideration your overall performance and contribution during the tenure. Your Innovative action, zeal to work hard and commitment for the job has given excellence in the performance of the organization. We are happy to inform you that, the management has decided to increase your pay and to extend your services with **VCM Technologies Pvt Ltd.**

S. NO	Details	Monthly(In Rs)	Annual(In Rs)
1	BASIC	13347	160164
2	HRA	6674	80088
3	CONVEYANCE	800	9600
4	MEDICAL ALLOWANCE	1250	15000
5	CCA	6006	72072
6	SPECIAL ALLOWWANCE	7341	88092
	Gross Salary	35418	425016

We appreciate the efforts put in by you and expect that you would continue to do so in the future.

Congratulations and best wishes!

For **VCM Technologies Pvt Ltd**

  
Bhargavi E  
**Managers - HR**

Name

Signature