

## RESUME

**S.Keerthana**  
No; 34/1 Robertson Street,  
Mandaveli,  
Chennai.  
Pin: 600019

**E-Mail- akeerthana0409@gmail.com**  
Mobile No : 9003690715

## OBJECTIVE

To work in a dynamic organization with dedication and commitment to achieve the goals of the organization and to grow along with the company.

## QUALIFICATION

Course	Institution	Discipline / Specialization	University / Board	Year of Passing	Aggregate (%)
B.COM	Patrician College of Arts and Science	Accounting & Finance	Madras University	2019-2022	70%
HSC	Kumararaja Muthiah Higher Secondary School	Commerce And Business Maths	State Board	2018-2019	50%
SSLC	Lady Sivaswamy Girls Higher Secondary School	General	State Board	2016-2015	60%

## TECHNICAL SKILL

Knowledge of Software : MS Office,  
Operating System : Windows XP

## PERSONAL DETAILS



**Father's Name** : Mr. R.Sivakumar  
**Date of Birth** : 04.05.2002  
**Address** : No; 34/1 Robertson Street Mandaveli,  
Chennai - 600028  
**Nationality** : Indian  
**Gender** : Female  
**Marital Status** : Single  
**Languages Known** : Tamil, English

## STRENGTHS

- Willingness to learn more.
- Positive Attitude
- Good problem solving capability
- Enough patience in taking difficult situation

## EXTRA CURRICULAR ACTIVITIES

- Volley Ball
- Cooking

## DECLARATION

I hereby solemnly declare that information given above is true to the best of my knowledge and belief. I also understand that any discrepancy found in the above information will render me liable for cancellation of my candidature.

THANKING YOU

Place: Chennai  
Date :

YOUR'S FAITHFULLY  
(S.Keerthana)

