

RAGINI P S

CUSTOMER CARE EXECUTIVE

Peechampaddynjapuram (H)
Marampilly P O
Marampilly

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OBJECTIVE

To secure a position as a public relations / marketing professional in order to utilize my administrative, marketing, and interpersonal skills with accuracy and efficiency while maintaining a motivated, productive, and goal oriented environment for the entire professional team on board while maintaining extensive customer loyalty.

EDUCATION

M com

2022
St Mary's college of commerce management studies

B com

2019
CET College of Management, Science and Technology, Airapuram

Diploma in Computerized Financial Accounting

2018
Infocom Technology

Plus, two

2016
St. Francis Higher Secondary School, Aluva

SSLC

2014
NIVHSS, Marampilly

EXPERIENCE

Customer care executive

Sep 2022-till

Muthoot finance Pvt Ltd (Muthoot group)

- Maintain profitable relationship with key customers
- Resolve customer complaints quickly and efficiently.
- Identify customer's needs and inform them about the company's products and services
- Act as an intermediate between branches and customers Day to day report keeping and documents verification.
- Handle both inbound and outbound calls with clients.

LANGUAGES

- English
- Malayalam
- Tamil

INTERESTS

- Dancing
- Traveling
- Reading

KEY SKILLS

- Customer relationship
- Communication skill
- Patience
- Ability to use positive language
- Time management skills

