

# RESHNADAS C

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## OBJECTIVE

To employ my knowledge and experience with the intention of securing a professional career with opportunity for challenges and career advancement, while gaining knowledge of new skills and expertise.

## EXPERIENCE

### Harvest Caterers PVT LTD

From - 5/9/2022 - 8/3/2023

Accounts Executive

Data entry,GST bills filing

Prepare Bank reconciliation statement,

Billing,checking bills and vouchers

Prepare monthly outstanding list.

## EDUCATION

### Calicut University

2021

MASTER OF COMMERCE(Finance)

### Calicut University

2019

BACHELOR OF BUSINESS ADMINISTRATION(Finance)

### Department of Higher Secondary Education

2016

BIOLOGY SCIENCE

## PROJECTS

### Influence of Junk Foods in Children

Survey conducted in children's and find out how much junk foods are consuming children's . High quantity of junk food are consuming by children's in our society.

## ADDITIONAL INFORMATION

PDCFA(Professional diploma in computerised financial accounting)

Tally with GST

Excel and MS word

Powerpoint



## PERSONAL DETAILS

Date of Birth : 27/10/1997

Marital Status : Single

Religion : Hindu

## SKILLS

Problem solving



Time management



Leadership



Attention to detail



## LANGUAGES

English

Malayalam

Hindi

## INTERESTS

Finance

Human Resource

Admininstration

Banking