

OBJECTIVE

To secure a challenging position in reputed organization in to expand my learnings knowledge and skills . Secure a responsible career opportunities to fully utilise my training and skills , while making a significant contribution to the success of the company Seeking a entry level position to begin my career in a high level professional environment

EXPERIENCE

Fresher

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EDUCATION

Kendriya vidyalaya (CBSE)

2015

10th

7.6 cgpa

Skp Vidya vihar (CBSE)

2018

10+2

70%

Chaudhary Charan Singh University

2021

BBA

63%

DECLARATION

I hereby declare that all the details furnished here Are true to the best of my knowledge and belief

SUMMARY

An articulate and responsible seeking an entry level position in the business administration market , strong willingness to exhibit proficiency in budget preparation and monthly MIS preparation

STRENGTH

Quick learner

Good communication skills

Leadership qualities



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bihar 812001

Current address _
Ravi nagar colony near SG
public school shyam vatika
Mughalsarai Uttar Pradesh
232101

SKILLS

Computer well versed with ms word
Good knowledge of ms Excel and
PowerPoint

LANGUAGES

Hindi _ Read ,write , speak English _
Read, write, speak