**SIBY RAJAN**

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**Karuvatta (South)**

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**PROFILE**

A well organised individual used to work under pressure. Communicates well at all levels and is able to form working relationships quickly with a wide range of people. Self-motivated with an outgoing personality and determination to succeed.

**CARRER SKILLS**

* Ability to work under pressure & a quick learner.
* Ability to work in a team as well as individual.
* Proficient in coordinating with the people.
* Effective Communication skills.
* Training of New Employees.
* Computer Proficiency.
* Adaptability.
* Time management.

**TECHNICAL SKILLS**

* Expert in Windows & MS Office (Word, PowerPoint, Outlook, Excel).
* HTML, CSS, PYTHON, Bootstrap

**EDUCATIONAL QUALIFICATION**

* MBA (HRM) From MG University, Kottayam, Kerala.
* BBA from MG University, Kottayam, Kerala.
* DCA from IHRD, Adoor, Kerala.

**EXPERIENCE**

* Currently working with an IT company.
* One-year experience as a branch executive in an NBFC company.

**CERTIFICATION**

* Certificates on HTML, CSS, PYTHON from University of Michigan through Coursera.
* Python Full stack course from Scope India, Trivandrum.