

Praveen Mehta

 Delhi, India



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Career Objective

Performance driven, energetic, organized, enthusiastic, innovative and passionate individual looking for a responsible position to gain practical experience in the organization and also give me an opportunity to contribute towards the growth of the organization.

Education

Particulars	Institute/ University	Year of Passing
BCA	Indira Gandhi National Open University (IGNOU)	Pursuing
Higher Secondary	Sarvodaya Bal Vidyalaya, Delhi (CBSE Board)	2016
Matriculation	Sarvodaya Bal Vidyalaya, Delhi (CBSE Board)	2014

Work Experience

Suntec Web Services Pvt. Ltd., Delhi – Process Associate (April 2019 to November 2020)

Technical Proficiency

- Proficient in **MS Word, MS Excel and MS PowerPoint.**
- Typing Speed **50+ wpm**
- HTML, CSS, JavaScript, Php and MySQL

Personal Information

Gender : Male
Date of Birth : JULY 16, 1998
Permanent Residence : D-1/269, Pratap Vihar Part-3, Kirari Suleman Nagar, Delhi 110086