

Features

Lightweight One-Stop Solution for all your HR needs | Complete coverage for Hire-to-Retire Cycle | Intuitive Employee & Manager Self-Service Portals Configurable Setup & Fluid Workflows

Today's knowledge economy places Human Capital at the core of the business and demands a more proactive and strategic role for HR. Connecting enterprises and their demanding talent with seamless flow of information between them is very critical to enhancing employee engagement and satisfaction and it results in higher productivity and improved retention.

CorusHR platform offers a flexible, responsive, and highly configurable solution to enhance operational efficiencies by managing your globally dispersed workforce in a single software system. The platform supports a complete gamut of features from recruitment to retirement.



Over 20000 Employees Onboarded

A web-based Employee & Manager Self-Service portal provides a real time, device-agnostic interface for all employees to remain connected.

Training & Performance Development **Management** Planning, participation tracking & **Exit Initiation and** Setting goals and assigning monitoring and approval **Approval Process** flexible point-based ratings Competency matrix creation Exit Initiation Customising appraisal forms Planning of programs based on by picking from listed goals, Acceptance needs ratings, appraisal period and Exit interview process **Leadership Development** employee groups • Employee Exit Clearance Focused training Self-evaluation and Return of Asset continuous feedback Succession planning capture Deactivate Employee Expedite approval process <u>@</u> **Employee Engagement Employee** Self Service Grievance Redressal Expedite workflows

Probation

- Performance objective setting
- Automated performance evaluation
- Option for probation extension

Recruitment & Onboarding

- Raise & Track Recruitment Requests
- Check Lists at every step
- Candidate Evaluation & Selection
- Data Collection

Reports and Analytics

- Standard Report
- Custom Reports
- Centralised HR Dashboard

Travel & Reimbursement

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- Handle extensions and modifications
- Automatic attendance update after approval

Time & Attendance

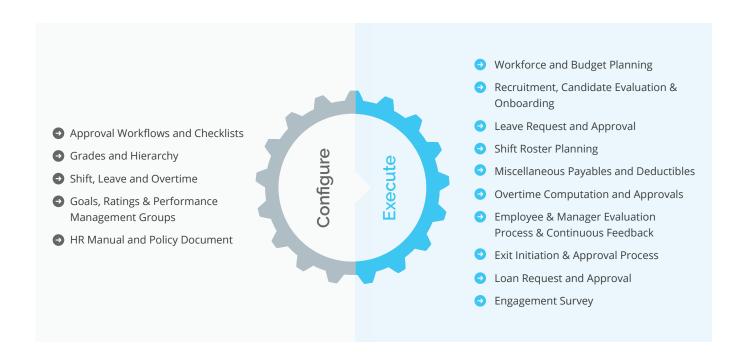
- Employee attendance definition
- Work time capture
- Automated Overtime
- Absence Deduction Calculation
- Biometric integration
- Leave Management (Planning, Extension, Return to Work)

Define and

to maintain

confidentiality

assign authority



Self Service Portal

CorusHR offers all the user-centric features through an intuitive Self-Service Portal designed to improve user adoption throughout the organization, enhancing overall efficiency. Employees can submit all requests/applications, managers can approve them, and HR can oversee and manage the entire process, from performance appraisals to employee development, all through the same portal interface.





CorusHR offers all the tools you need to make better hiring decisions while eliminating offline communications. Hiring Managers can raise recruitment requests with required competencies & get them approved through structured and configurable workflows. HR Managers can search for appropriate candidates, post their profiles, and schedule evaluations. Upon final selection, the selected candidate can be converted to an employee, get onboarded with a customized orientation checklist, and be assigned to the requirement.



HR and hiring managers can monitor in real-time the status of all recruitment requests and their fulfillment statuses through a single dashboard.



CorusHR offers several ways to capture work time information.

- Upload of Biometric data
- Application and approval of time entry through the Self-Service portal
- Dashboard with View, Amend, and Alert Functionality
- Overtime hours and Deduction hours





Probation typically refers to a trial period during which an employee's performance, behavior, and suitability for a permanent role within an organization are evaluated.

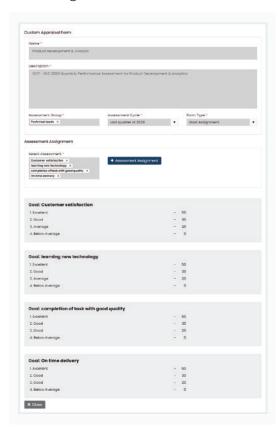
- Enhanced onboarding and evaluation processes for new employees with a comprehensive solution
- Establishing predefined performance objectives for employees during the probation period
- Automated probation evaluations with workflows
- Providing options for probation extensions as needed



Setting clear and objective goals based on the employee roles, defining & communicating measurement parameters, and continuously assessing employees' performance is key to the continuous improvement and growth of any organization. Promotions are typically awarded to employees who demonstrate exceptional performance, leadership potential, and a commitment to the organization's goals and values.

Key features include:

- Setting goals and assigning flexible point-based ratings
- Defining performance management groups of employees
- Configuring custom appraisal forms by picking from listed goals, ratings, appraisal period, and employee groups
- Employee self-evaluation followed by evaluation by multiple managers
- HR acceptance of ratings and release to employee
- Capture and accumulate continuous feedback from colleagues, supervisors, and customers for appraisals
- Dashboard to monitor progress of appraisals
- Implement promotion evaluation processes with automated workflows
- Upon approval completion, recommended employees receive incremented salaries and/or recommended postings



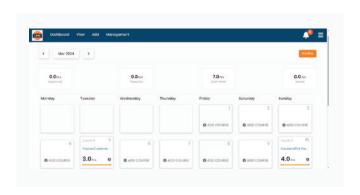


Training & Development

Providing continuous learning and growth opportunities, in addition to keeping the workforce ready to take on the next challenge, also improves their morale and worth.

Our solution offers an ERP-based Training & Development module with the features below.

- Request, Approval, and Enrollment
- Online Seminar Catalogs
- Strategic Planning of Training Programs and allocation based on specific training requests



- Flexible scheduling options
- Seamless planning of attendee requests
- Effective participation tracking and monitoring
- Course Administration
- Expedited approval process through predefined workflows

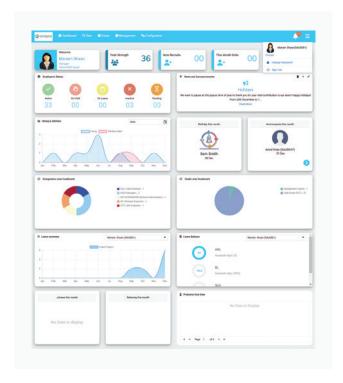


Gaining actionable insights from data generated by any business process is key to improving the competitive edge of organizational performance.

Some of the key Reports are:

- Regular Time and Overtime Report
- Monthly Miscellaneous Transaction Report
- Performance Assessment Report
- Requirements Fulfillment Report

Our solution includes several business process-specific dashboards and standard & custom reports to intuitively present process data and results in the form of visualizations and tables. An HR dashboard to view all HR processes is central to this module.





Leadership Development

Leadership development recognizes that leadership skills can be cultivated over time through continuous learning and practice. Organizations invest in creating a culture that values leadership development and provides resources to grow future leaders. Key features include:

- Developing personalized succession pathways tailored to different key positions
- Delivering focused training and mentorship programs to nurture future leaders
- Overseeing the progress of succession plans
- Identifying and addressing skill gaps for individual employees
- Expediting approval procedures using predefined workflows



By effectively addressing and resolving grievances, organizations can promote a positive work environment, foster trust and morale among employees, and mitigate the risk of conflicts escalation.

Key features include:

- Submission of grievances under relevant categories
- Predefined workflows to expedite the approval process
- Allowing attachment of documents, evidence, or screenshots for context
- Defining and assigning authority access levels to maintain confidentiality and accountability
- Tracking comments from relevant authorities to progress towards resolution

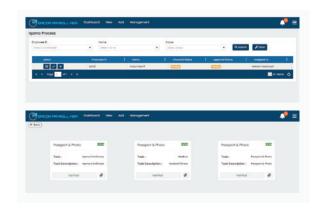


Work Permit Process Checklist

Our solution helps with work permit process checklist submissions.

Some of the features include:

- Creation and customization of checklists as per organizational requirements
- Submission of applications with the necessary documents
- Retrieval of documents when required
- Multi-level approval workflows for confirmation





Workforce optimization helps organizations anticipate and adapt to changes in their environment, ensuring they have a competitive advantage by maintaining a skilled and flexible workforce.

Key features include:

- Identifying and proactively addressing talent shortages by pinpointing gaps
- Utilizing insights from workforce trends based on predefined position vacancies
- Adjusting plans accordingly to anticipate changes in staffing needs
- Generating and tailoring detailed job descriptions to suit specific needs
- Implementing role-based access levels for team members to ensure security
- Verifying employee alignment with job requirements



Employee engagement surveys measure and understand the level of commitment, motivation, and satisfaction among the workforces.

Key features include:

- Managing organizational engagement effectively
- Oustomizing question templates to capture workforce insights accurately
- Implementing multi-level approval workflows for customized question templates
- Receiving actionable recommendations based on survey results promptly
- oldentifying trends, strengths, and areas for improvement
- Encouraging honest feedback from role-based employees



Traveling for business is essential for meeting clients, attending conferences, conducting training sessions, negotiating deals, and exploring new markets.

Key features include:

- Submission of travel requests
- Implementation of customizable workflows for diverse approval scenarios
- Handling extensions and modifications
- Access and storage of detailed ticket information
- Configuration and computation of domestic and international per-diem allowance
- Automatic attendance updating after request approval
- Access to detailed reports for deeper insights
- Provision of detailed section information to optimize travel logistics
- Establishment of travel orders for travel requests



Health, Safety, and Environment (HSE) reporting is crucial for maintaining a safe workplace.



Key features include:

- Raising HSE incidents and recording details
- Adding documentation and proofs
- Conducting root cause analysis and investigation
- Tracking workflow and closing incidents



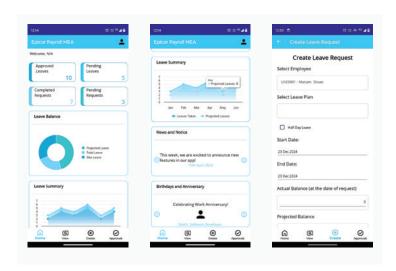
Exit interviews aim to understand the reasons for an employee's departure, gather feedback on their experience, and identify areas for improvement.

Key features include:

- Gathering insights about employees' experiences upon their departure
- Initiating exit interview surveys using predefined questionnaire templates
- Encouraging departing employees to share valuable feedback
- Facilitating a smooth transition and timely capture of feedback
- o Integrating exit survey data into HR systems for efficient management and analysis



Our solution offers mobile functionalities to enable users to perform a wide range of requests and approvals while on the go.



About RheinBrücke

RheinBrücke is a European company with global mindset. We have immense experience and expertise in providing Enterprise Business Solutions, IT Services and Solutions, Consulting Services and Product Development Services to clients globally across 42 countries. RheinBrücke is also an Epicor Premium Partner and two times winner of International Partner of the Year, as well as Microsoft Gold Partner. Our team of experts with Six Sigma and PMP as well as our proprietary SCALE Methodology certification can deliver robust enterprise solutions and offerings to address the needs of businesses on multiple verticals including Automotive Suppliers, Discrete & Process Manufacturing, Engineering, Procurement & Construction, Retail & Distribution, Public Sector, Food & Beverages and Agriculture. Our strong distribution channel across the globe supported by our robust RheinBrücke Academy based training and omnichannel support ensures seamless delivery of solutions and services. With a deep understanding of what it takes for enterprises to succeed, RheinBrücke helps clients adapt to a changing marketplace by ensuring their IT ecosystems are relevant, efficient, and perfectly tuned.

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