



EMPLOYMENT APPLICATION

Applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin or disability. Acceptance of this Employment Application does not ensure employment with the Pierpont Racquet Club.

GENERAL INFORMATION

Name: _____
Last First Middle Initial Other/Former

Address: _____
Street City State Zip Code Telephone #

Email Address: _____

Are you over 18 years of age? _____ If offered a position, can you furnish proof of age? _____

If offered a position and position requires driving a vehicle, can you furnish proof of a valid driver's license? _____

How did you find out about this position? _____

POSITION INFORMATION

Position desired: _____ Part-Time/Full-Time Salary expected: _____

Date available for work: _____

Have you applied for a position with the PRC before? _____ When? _____ Position? _____

Have you worked for the PRC before? _____ When? _____ Position? _____

Who was your immediate supervisor? _____

Why did you leave? _____

Do you have any relatives employed at the PRC? _____ Name: _____

HEALTH

Will you be able to perform all of the essential functions of the position you are applying for? _____

Are there any reasonable accommodations needed to perform the essential functions of the position? _____

Are you currently employed? _____

May we contact your present employer? _____ If so, immediate supervisor's name & number: _____

If employed, can you submit verification of your legal right to work in the United States? Yes _____ No _____

On what date would you be available for work? _____

Can you travel if the offered position requires it? _____

Indicate any foreign languages you can speak, read and/or write:

	Fluent	Good	Fair
Speak			
Read			
Write			

Describe any specialized training, apprenticeship skills and/or extra-curricular activities: _____

Summarize special job-related skills and/or qualifications you have acquired from employment and/or experience:

EDUCATION

Name and Location of High School	Grade Completed	Graduate?	
Name and Location College/University/Trade School	Grade Completed	Graduate?	Degree

EMPLOYMENT EXPERIENCE

Name of Company	Address	Type of Business
Dates Employed	Position	Name of Supervisor/Phone Number
Job Duties	Reason For Leaving	

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Attach additional pages if necessary.

PLEASE READ AND INITIAL EACH OF THE FOLLOWING PARAGRAPHS:

- ____1. I authorize investigation of all statements contained in this application form if I am considered for employment and authorize previous employers and/or references named to give any/all information that pertains to your employment.
- ____2. I understand that misrepresentation and/or omission of the facts called for on this application, receipt of unsatisfactory references, or failure to pass a physical exam, including drug and alcohol screening, shall be sufficient cause for termination if I shall have been employed.
- ____3. I understand and agree that I may be required to take a physical examination, including drug and alcohol screening, at the Pierpont Racquet Club's expense. I authorize any physician or health care provider to release any information which may be necessary to determine my ability to perform the essential functions for which I am applying.
- ____4. Although management makes every reasonable effort to accommodate individual preferences, business needs at times may make the following conditions mandatory: overtime, shift work, a rotating work schedule, or work other than Monday through Friday. I understand and accept these conditions of employment and/or continuing employment.
- ____5. I understand that this is an application for employment only and that no contract of employment, written, oral or implied, is being offered.
- ____6. I understand and agree that if I am employed I will have an "at-will" relationship with the Pierpont Racquet Club. As such, my employment is for an indefinite period of time and the Pierpont Racquet Club may discharge me, or I may resign, at any time with or without reason or notice. I understand and acknowledge that no representative of the Pierpont Racquet Club, other than the General Partner in writing, has the authority to enter into any agreement for employment for a specified time or to modify the language contained in the foregoing.
- ____7. This Employment Application will remain in the Pierpont Racquet Club's active application file for consideration for thirty (30) days. If you are still interested in employment with the Pierpont Racquet Club after thirty (30) days have elapsed, you may file a new application for consideration.

I acknowledge by initializing the above seven (7) paragraphs that I have read, understand, and agree to the foregoing.

Applicant's Signature: _____ Date: _____

_____**Office Use Only**_____

HR Received: _____ Date: _____

Position Applied For: _____

HR Response: Email: _____ Phone: _____ Date: _____

Scheduled for Interview: Yes _____ No _____ Date: _____

Interviewer: _____

Please take a moment and answer each of these questions as fully as possible and return this sheet with your completed application. Use the back of this sheet if you need more room to answer.

Your cooperation is appreciated. Thank you.

1. Why would you like to work at the Pierpont Racquet Club?
2. The employees of the Pierpont Racquet Club work together as a team. What qualities do you have that would help you be a good member of our team?
3. What are your goals for the next six months? And where would you like to be in a years' time?