

[Your Name]

[Applied Position]

[Your Address][Your Email][Your Phone]

### Objective

State briefly, your short and long-range career goals and try not to be cliché

### Education

[University Name][Location][Year]

[Degree]

[GPA]

[Honors and Awards]

[Thesis]

[Senior High School Name][Location][Year]

[Honors and Awards]

### Publication

[Publication Title][Media][Year]

[Publication Description]

### Activities

[List from most recent activities]

[Activities/Organization name][Location][Year]

[State position]

[Activities description]

[Activities accomplishment]

### Training, Certification, Skills

[List special skills, training, or certification that will raise your value for your expected job. For example, foreign language fluency, knowledge of computers or other office machines, special equipment or other special talents that are relevant]

### References

[State "Available upon request" or list names, titles and companies, academic or character references]