

**APPLICATION FOR PART-TIME EMPLOYMENT OF STUDENTS IN
CONSULTANCY / SPONSORED & OTHER PROJECTS FOR U.G/ P.G STUDENTS
[REGULAR SCHEME]**

1. Name of the candidate :
2. Whether the candidate belongs to UG / PG course :
3. If UG / PG, year in which candidate is studying
(Branch of the course may be specified with Roll No.) :
4. Number of HOURS for which the candidate is available a) _____ Hours
From _____ To _____
for part-time work and the rate recommended: b) @ of Rs _____ / hr.

Date:

Signature of the Candidate

P.S: Remuneration rate has to be fixed by the concerned Coordinator at the rate between
Rs.100/- and Rs.300/- per hour.

**CO-ORDINATOR SHOULD ENSURE THE DURATION OF PART-TIME EMPLOYMENT OF ANY
ONE STUDENT/SCHOLAR SHOULD NOT EXCEED 40 Hrs / Month DURING ACADEMIC SESSION
and 160 Hrs / Month DURING VACATION PERIOD**

Date:

This is to certify that Mr/Mrs. _____ has worked on
the projects noted below for the period from _____ to _____. He/She may be paid a sum of
Rs. _____ (Rupees _____ only) @ Rs.
_____ / hour **from Contingency of the Project No.** _____

PROJECT CO-ORDINATOR

Allocation

Project Number _____ Amount Rs _____

To AR (F&A) Project Accounts