

# **CURRICULUM VITAE**

**SANGITA PRATAP**

[pratap.sangita91@gmail.com](mailto:pratap.sangita91@gmail.com)

+91-9040416413 (Bhubaneswar)

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## **CAREER OBJECTIVE**

To work with an organization that gives me scope to explore my knowledge and skills and to be a part of a team that dynamically works towards the progressive growth of the organization as well as individuals.

## **EDUCATIONAL QUALIFICATION**

B.Tech (Computer science and Engineering) | Gurukula Institute of Technology,  
Bhubaneswar | 7.4 CGPA

B.Sc (CHSE, Orissa) | Dhenkanal Women's Junior College, Dhenkanal | 62%

10<sup>th</sup> (HSCE, Orissa) | Jubaraj High School, Talcher | 78%

## **COMPUTER PROFICIENCY**

**Languages/ Platform:** C++, PHP, HTML, CSS, Java Script, Wordpress

**Tools:** MS Office, Dream Weaver CS3, Photoshop CS3

**Web Server:** XAMPP for Windows

**Databases:** MySQL

**Others:** Search Engine Optimization (SEO)

## **WORK EXPERIENCE**

### **SEO Executive**

**Suvaance Internet Marketing Services Pvt. Ltd** | Feb-2015 to Mar-2017

**Responsibility:** Search Engine Optimization techniques, Off-page & partly On-page strategies.

Working with Photoshop. Image, Info graphics and Banner designing.

## **SEO Executive-cum-PHP developer**

**C.B Online Pvt. Ltd** | Mar-2017 to Present

**Responsibility as an SEO Executive:** Utilizing different SEO techniques to improve the rank of a webpage in SERP.

- Off-page & partly On-page strategies.
- Handling up to 14 projects with weekly reporting.

**Currently started working as PHP developer from last few months.**

**Responsibility:** Core PHP coding

**Tools and Technologies:** PHP, HTML, CSS, MySQL

## **TRAINING & COURSES**

PHP, Wordpress with Live Project | WaterFlame, BBSR

## **PROJECT DETAILS**

**Project Title:** Swostik Group ([www.swostikgroup.com](http://www.swostikgroup.com))

**Programming Languages and Tools:** PHP, HTML, CSS, MySQL

**Responsibility:** Coding

**Project Description:** This is a simple website of a company that provides quality staffing and HR solutions to various corporate houses (Banking/Finance, IT Industry, Hotels/Travel Industry, Shipping Industry, Textiles & Garments/ Advertising agencies etc) from lower to top level positions.

- The complete website managed through admin.
- Customer contact form.
- Training and placement form for the candidates to apply for a job.

## **STRENGTHS**

- Positive and concentrated approach towards work.
- Enjoy hard working and willingness to learn.
- Fast learner and able to adopt very quickly.

## **PERSONAL PROFILE**

Name : SANGITA PRATAP

Father's Name : MR. ABHIMANYU PRATAP

Permanent Address : AT-GUDIANALI  
PO/DIST-DHENKANAL  
PIN-759001

Date of Birth : 5<sup>th</sup> JUNE 1991

Nationality : INDIAN

Marital Status : SINGLE

Contact Number : +91-9040416413

E-mail : [pratap.sangita91@gmail.com](mailto:pratap.sangita91@gmail.com)

Languages Known : ORIYA, ENGLISH and HINDI

#### DECLARATION

I do hereby declare that the above information is true and correct to the best of my knowledge and belief. I also undertake to provide all necessary testimonials for verification / submission whenever demanded.

Date:

Place: Bhubaneswar

**Signature**