



AMERICAN CIRCUITS

Purchasing

Process Owner:
Tony Streletsky

Rev Level:
(B)

Effective Date:
08/18/21

*Note: Special Customer requirements will be outlined on the Purchasing Traveler, and Engineering is to confirm Special Process is complete before release to Purchasing. (Special Processes include, but are not limited to, Zero Dollar POs, Special FAI requirements, Customer Specific Material Processes, etc.)

The need to purchase material that will be built into products for customers.

Purchasing Traveler is created. Inventory is checked and order requirements are given to Purchasing.*

Parts Order List is created and tracked.

ACI Intranet
Parts Order
List

Buyer checks available inventory and pricing and assigns a vendor to each requested part line.

Can vendors meet delivery requirements?

No

Go
To A

Yes

Go
To B

The need to purchase Maintenance, Repair and Operations(MRO) material is identified.

Go
To C



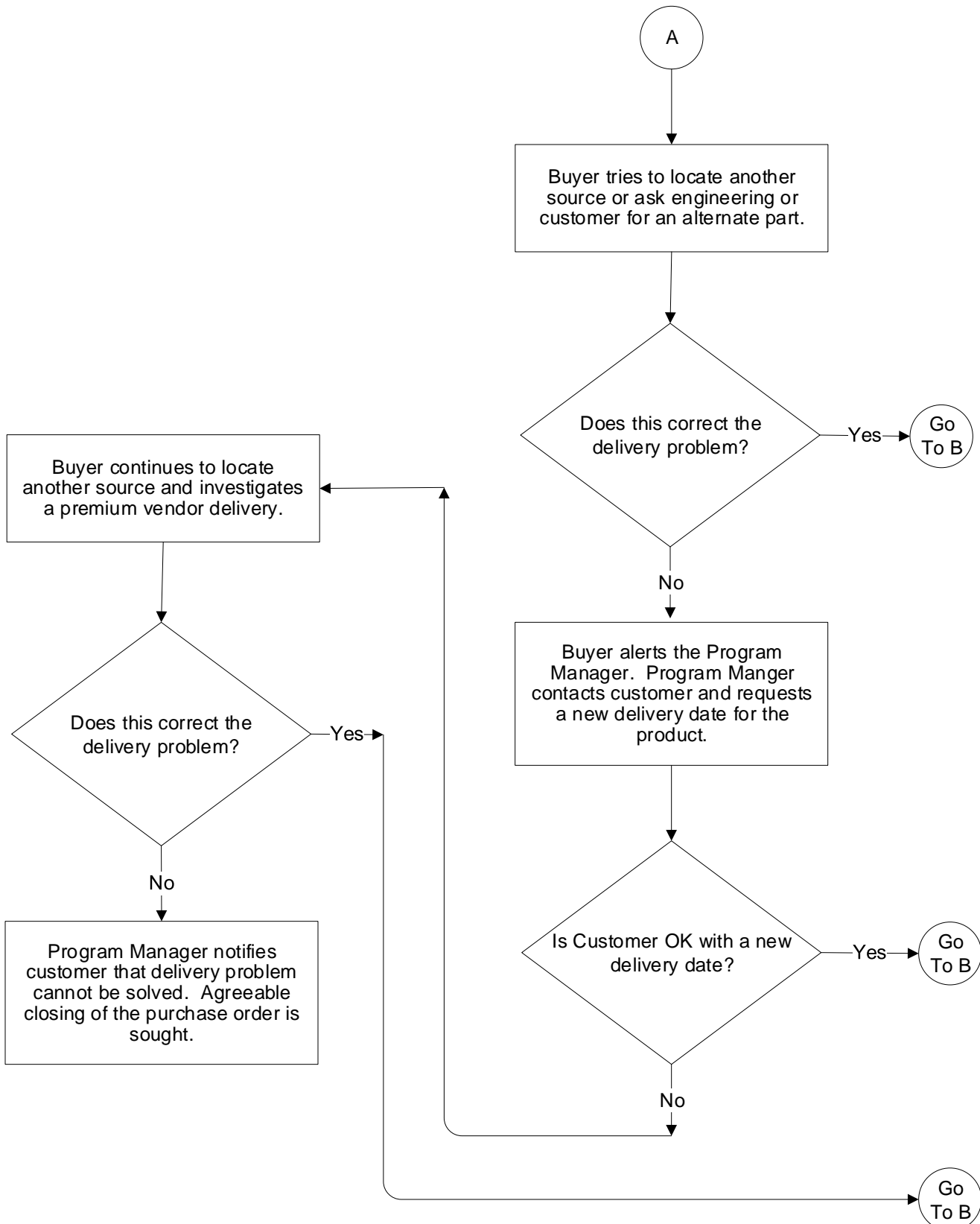
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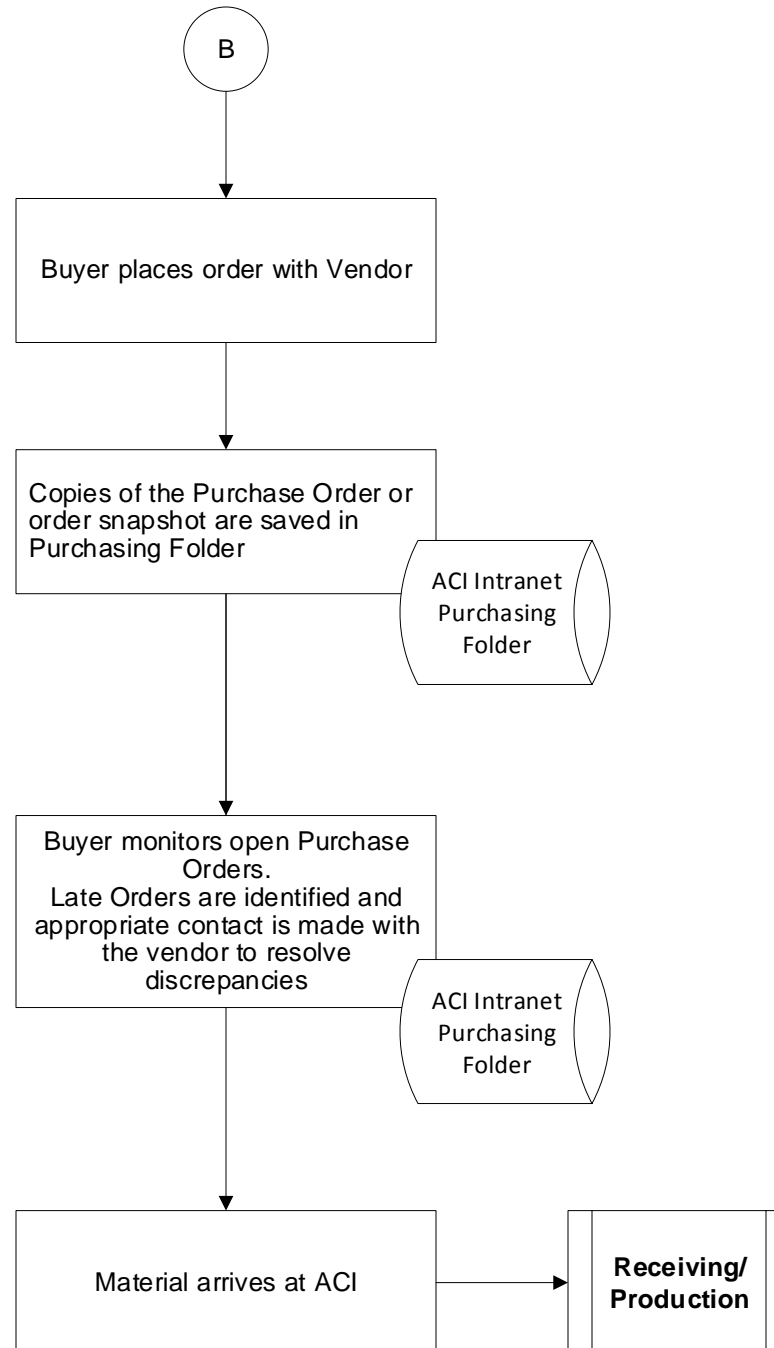
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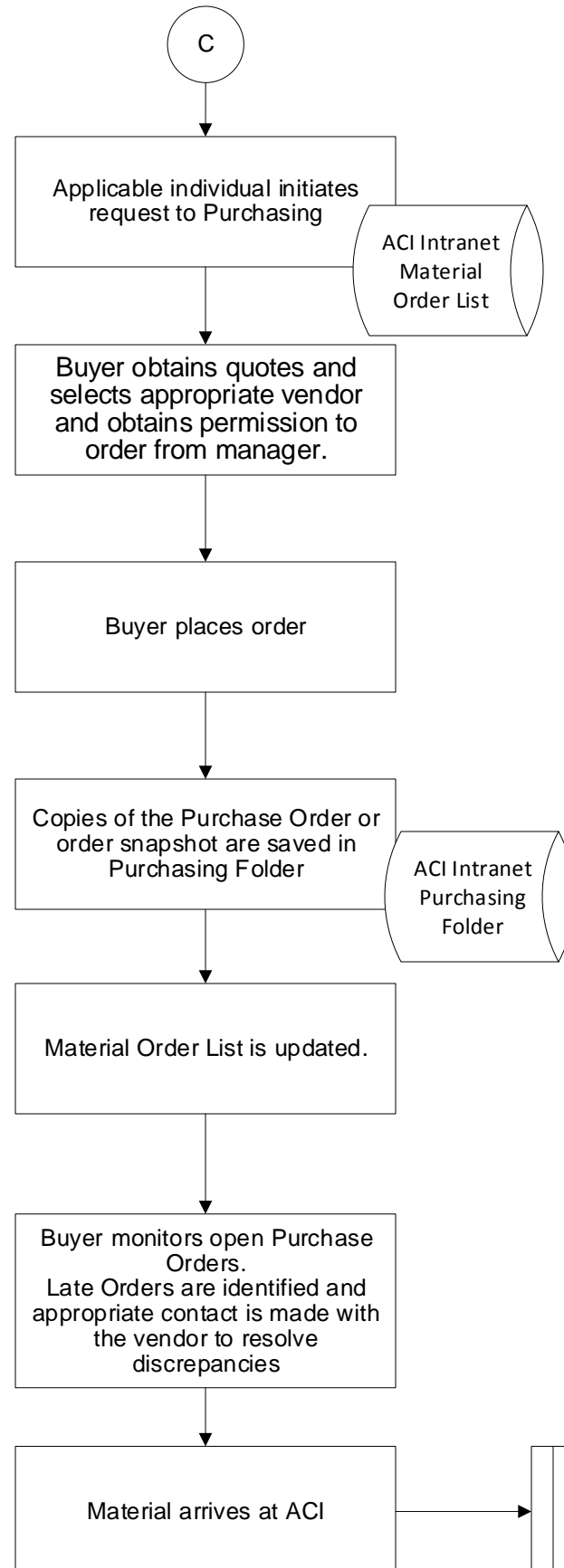
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DOCUMENT REVISION HISTORY

Revision Level	Revision Date	Revised By	Approved By	Description
A	04/03/18	T. Streletsky	K. Gondha	Original Release
B	08/18/21	M. Johnson	T. Streletsky	Made note to better identify special process needs of the customer