



Anna Kubalíková



WORK EXPERIENCE

SEPT 2014-PRESENT | **AVIETTE, S.R.O.**, BRNO

ENGLISH TEACHER

Teaching Children, Individuals and Groups, from Beginners to Intermediate

FEB 2014-PRESENT | **FREELANCE**, BRNO

ENGLISH TEACHER AND TRANSLATOR

Teaching Adults, Individuals and Groups, from Beginners to Advanced, General English, Business English, FCE/CAE Courses, Translating, Proofreading

FEB 2014-PRESENT | **LINGUA CENTRUM JAZYKOVA SKOLA**, BRNO

ENGLISH TEACHER

Teaching Adults, Individuals and Groups, from Beginners to Advanced, Business English, General English

JUL 2015-FEB 2016 | **RED HAT**, BRNO

ASSOCIATE TECHNICAL SUPPORT ENGINEER JUNIOR

Internship, Customer Care, Technical Support on the Phone, Working with Customer Cases

2012-2013 | **PRUMYSL.CZ**, BRNO

PROOFREADER

Proofreading Czech Technical Articles Concerning Industry in an Online Magazine

2011-2012 | **STUDENT AGENCY S.R.O.**, BRNO

BUS ATTENDANT

Customer Care

2009-2011 | **ADBROS S.R.O.**, BRNO

CUSTOMER CARE

Communication with Clients and Sales Representatives, Misc. Documents



NAME

Anna Kubalíková



ADDRESS

Brno

Czech Republic



EMAIL

anna.kubalikova@gmail.com



PHONE

+420 608 650 466



LINKEDIN

www.linkedin.com/in/anna-kubalikova



PROFILE



LANGUAGES

CZECH
Native



ENGLISH
Full Professional Proficiency



GERMAN
Limited Working Proficiency



EDUCATION

2008-2013 | **MASARYK UNIVERSITY, FACULTY OF ARTS**, BRNO

BACHELOR'S DEGREE OF ENGLISH LANGUAGE AND LITERATURE – CZECH LANGUAGE AND LITERATURE



VOLUNTARY EXPERIENCE

LITERARY WANDERS | **Masaryk University**

Organizing Semi-Annual Informal Literary Conferences under the Auspice of Masaryk University



COMPUTER SKILLS

BASIC

L^AT_EX, WordPress, GIMP, Various Photo Editing Tools

ADVANCED

Linux Desktop (Ubuntu, RHEL), Microsoft Windows, Google Docs, Dropbox, Typography, Internet, Libre-Office



COMMUNICATION SKILLS

2012 | **MASARYK UNIVERSITY, FACULTY OF ARTS, BRNO**

PRESENTATION SKILLS

Course

2012 | **STUDENT AGENCY S.R.O., BRNO**

COMMUNICATION TRAINING

Certificate

2010 | **MASARYK UNIVERSITY, FACULTY OF ARTS, BRNO**

INSTRUMENTS FOR PRESENTATION

Course

2009–2013 | **MASARYK UNIVERSITY, FACULTY OF ARTS, BRNO**

LITERARY WANDERS

Regular Talks



OTHER COURSES

2011 | **STUDENT AGENCY S.R.O., BRNO**

FIRST AID

Certificate

2010 | **MASARYK UNIVERSITY, FACULTY OF INFORMATICS, BRNO**

INTRODUCTION TO VISUAL COMMUNICATION

Course

2009 | **MASARYK UNIVERSITY, FACULTY OF ARTS, BRNO**

PROSE IN CREATIVE PROCESS

Course