



ArsenalTech Pvt. Ltd.

Better IT Better Business

Date: 30th December, 2024

Dear Preksha Rana,

Further to the interview you had with us, we are pleased to inform you that you have been selected as "Trainee" at ArsenalTech on the following terms and conditions:

1. Your training period will commence from **6th January 2025** and your training will be at the Ahmedabad office.
2. The training will be for a period of 6 (Six) Months from 6th January, 2025– which can be extended depending on your performance during the initially defined period of 6 Months. Upon completion of the training period, subject to performance and availability of a suitable vacancy, the Company may offer you permanent employment – for which you are obligated from this moment itself, as there will be an agreement to be signed as well for the training and job commencement. Under this time agreement, your first salary will be withheld with the company as a security token and will be returned after the completion of the agreement period.
3. You will be eligible for a fixed stipend amount finalized by the hiring manager which will be applicable until the completion of training and the company will pay it monthly after the successful commencement of the training.
4. You will be governed by staff rules and regulations as applicable to all Trainees. Subject to any change in policy by the management which will be informed at appropriate time.

As a token of having understood the terms and conditions enumerated above, please sign the duplicate copy of this offer letter, and return to us.

For ArsenalTech



MANAGER - HUMAN RESOURCES