Udvadia Mouse Colony Database

This database allows the Udvadia lab to keep track of all mice, past and present. Due to the constraints of the program certain aspects such as Breeding, Creating a Litter and Weaning are done through imaginary cages that are kept in the database, but are not technically specified in our actual colony. For detailed instructions on how to perform these actions within the database, see Section 3.

URL: http://mousedb-mrr.rhcloud.com

Logging in:

A username and password will be assigned. Assigned passwords can be changed. If you forget your password, please speak to your administrator to have it reset.

SECTION 1: THE HOME SCREEN

The Home Screen:

The Home Screen features all the links necessary to view the colony and to preform maintenance. Here is a general overview of each of the links.

Strains:

Clicking **Strains** will display all the strains in our colony. For the purposes of this program Strain actually refers to the genotype of the mouse and is not uniform. For an individual mouse, the Genotype field is reserved for entering if the mouse is homozygous or heterozygous for certain strains, See Section 2.

• Creating a New Strain

Click Strain \rightarrow New Strain \rightarrow Enter strain name into Strain ID \rightarrow Save

• Strain ID must be entered, any other information may be filled in if available.

Mice:

Clicking **Mice** will display all the mice in the colony, past and present. The mice can be sorted by clicking on any of the column headers.

• Creating a New Mouse

Click Mice \rightarrow New Mouse \rightarrow Enter Mouse ID \rightarrow Save

• Shortcut: Click the ② next to Mice

NOTE: Creating a mouse through the home screen is reserved for ADULT mice entering our colony or mice that do not have parents within our colony. New mice that have been born in our colony MUST be added through their litter. (See Section 3 "Creating a New Litter")

Viewing individual mice and mice sorted by column

- Clicking on a **Cage ID** will show all mice currently in that cage as well as a history of mice that have been in that cage.
- Clicking on a **Mouse ID** will show all the information on that individual mouse including its DOB, strain, the current cage it is in, the litter it was born in, its parents and any comments.
 - See Section 2 "Understanding the Mouse ID Screen" for more information about the fields.
- Clicking on a **Strain ID** will only show the information entered for that particular strain.

Breeding Cages:

Clicking **Breeding Cages** will display a representation of the breeding cages in our colony. There is one breeding cage for each strain. These cages serve as an intermediate step for creating and weaning new litters of mice into our colony.

• Creating a New Breeding Cage

Click Breeding Cages → New Breeding Cage → Enter Cage ID → Save Shortcut: Click the ② next to Breeding Cages



Holding Cages:

Clicking **Holding Cages** will display all the cages currently in our colony. These represent actual cages in the colony and are numbered accordingly.

• Creating a New Holding Cage

Click Holding Cages \rightarrow New Holding Cage \rightarrow Enter Cage ID \rightarrow Save

- Shortcut: Click the ① next to Holding Cages
- New cages can be created as needed. In order to prevent confusion, holding cages should not be removed from the database once they are made, even if they are empty.
- In addition to the numbered cages there are 2 labelled cages, Sacrificed and Dissected, that do not exist in our colony, but act as a place to sort out deceased mice from the active cages.

Litters:

Clicking **Litters** will display all the litters born in our colony, their DOB, the number of pups and their date of wean (DOW).

• Creating a New Litter is an action that can only be done through the breeding cages. See Section 3 "Creating a New Litter"

Wean List:

Clicking **Wean List** will display litters that need to be weaned in the upcoming week. Due to the nature of the program, it is helpful to check the box that says "Include weaned litters" when searching the wean list.

• Please refer to the **Events Calendar** as a better way to keep updated on the litters that need to be weaned in our mouse colony. Days that are highlighted in green indicate that a litter needs to be weaned. Clicking on the highlighted day will display the litter.

Weaning Cages: We do not use this page currently.

Clicking on **Weaning Cages** will display a list of all the weaning cages created through the breeding process. The weaning cages are imaginary and serve as an intermediate step for creating and weaning new litters of mice into our colony.

Search:

Click on **Search** to create specialized lists of mice based on certain parameters. Alternatively you can also perform a fast search by entering an Item ID into the search box on the home screen or choosing a tag from the tag drop-down box.

• Performing a Search

Click **Search** \rightarrow Choose the type of search (Mouse is the most commonly used) \rightarrow Choose the fields that best fit your search and enter the information \rightarrow Choose your output columns (These are the column headers that will be displayed) \rightarrow Search

Other options

- If you want to **SAVE** this search: Title the search \rightarrow fill in your parameters \rightarrow Save This will allow you to perform this search again without having to fill everything in.
- If you want to EXPORT this search: Fill in your parameters → Export → Check the 2 export options that pop up → Export This will export your search to Excel providing you with a spreadsheet based on your parameters that is directly linked to the database. Clicking on mice within the spreadsheet will open up that mouse in the database automatically.

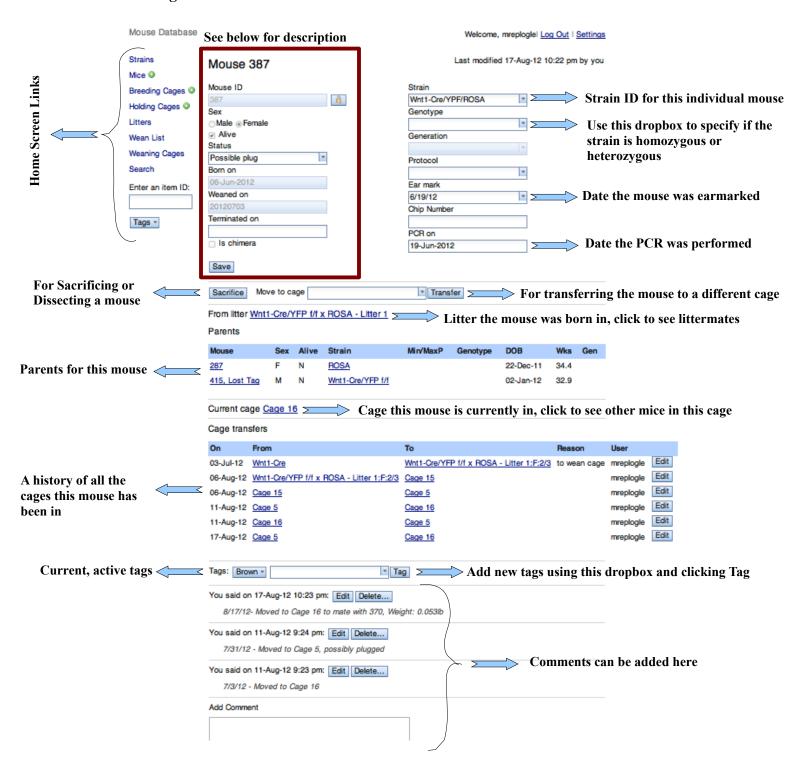
• Performing a Fast Search

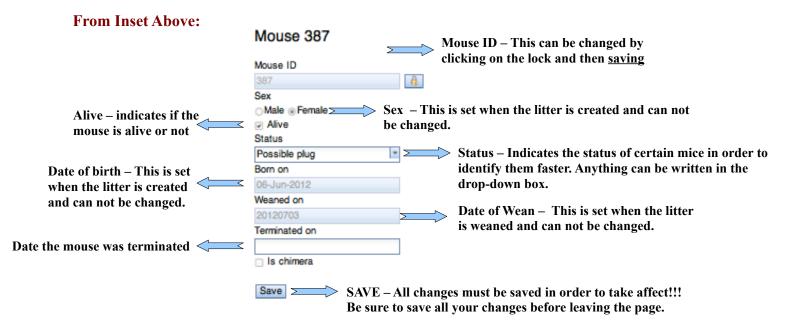
Fast searches can be performed by entering a mouse number, breeding cage ID, holding cage number or strain ID into the search box on the home screen.

Searching via Tags

Currently tags are used to indicate the color of a mouse. Clicking on the desired color will display all mice that are that color.

SECTION 2: GENERAL MOUSE MAINTENANCE Understanding the Mouse ID Screen





Commonly used actions from the Mouse ID screen

- Changing the Mouse ID: Click the lock \rightarrow change the ID/rename the mouse \rightarrow SAVE
- Changing the Status: Write a new status OR choose a previously written status \rightarrow SAVE
 - Possibly plugged → this mouse was recently plugged for breeding or dissection. Weight should be checked and recorded.
 - Breeding → this status is reserved for mice that have been temporarily moved into a Breeding Cage within the database so that a litter can be created. It is to prevent confusion as the mouse will not be in the Holding Cage it is supposed to be in until moved out.
 - ∘ Sacrificed → this status is reserved for mice that have been sacrificed
 - Dissected → this status is reserved for mice that have been dissected.
- Choosing a Strain ID and/or Genotype: Choose the strain and/or genotype from the drop-down box once the PCR has been performed → SAVE
 - In order for a strain to be seen in the drop-down box it must be first created through the Strain link on the Home Screen.
 - Genotypes can be chosen from the drop-down box or written in as needed.
- Transfer a Mouse to Another Cage: Choose the desired cage from the drop-down box → click Transfer → Add a comment → SAVE
 - You can move a mouse to another Holding Cage, to a Breeding Cage or into the Sacrificed or Dissected "cage".
 - NOTE: Comments should be added every time you move a mouse, even though the database keeps track of the move. Please add reasons why mice were moved *especially* if they are moved to mate with another mouse. This will help to determine who the parents are, should the mouse have a litter later on.
- Sacrificing a Mouse: Click Sacrifice (this will automatically uncheck the Alive box, change the Status to sacrificed and enter the Termination Date) → Transfer the mouse to the Sacrificed cage → Add a comment if necessary → SAVE
- **Dissecting a Mouse:** Click Sacrifice → change the Status to Dissected → Transfer the mouse to the Dissected cage → Add a comment → SAVE

Understanding the Breeding Cage Screen Mouse Database Cage ID – This can be Welcome, mreploglel Log Out | Settings changed by clicking on Strains Last modified 06-Aug-12 3:45 pm by you Breeding Cage Sox9-Cre the lock and then Mice 0 saving. Home Screen Links Use this drop box to Cage ID Breeding Type Breeding Cages @ Breeder choose the Breeding Sox9-Cre Holding Cages @ Mating Type Type and Mating Type Active (deactivating will kill all breeders) Trio that matches your Litters Set Up On Protocol 20120806 breeding scenario. Wean List • Weaning Cages Save Delete... SAVE – All changes made above must be saved in order to take affect!!! Search Mice currently in this cage would show up here There are no breeders present in this cage Enter an item ID: Move mouse Use this dropbox to transfer mice to this cage Tags ▼ Create new litter... Click here to create a new litter. Litters born in this cage Litter DOB **Total Males** DOW Born Alive **Total Females** 04-May-12 Sox9-Cre- Litter 1 6 0 0 0 11-Aug-12 A history of all the Sox9-Cre- Litter 2 0 0 25-May-12 9 0 11-Aug-12 litters that have Sox9-Cre- Litter 3 19-Jun-12 2 16-Jul-12 2 been born in this 16-Jul-12 7 5 Sox9-Cre- Litter 4 22-Jun-12 2 breeding cage. Sox9-Cre x YFP - Litter 5 09-Jul-12 5 06-Aug-12 10 10 Cage transfers Mouse On From То Reason User History of all the mice Edit that have been moved 599 08-Aug-12 here Sox9 Floxed mreplogle in and out of this Edit <u>599</u> 11-Aug-12 Sox9 Floxed x YFP Floxed here mreplogle breeding cage. Edit No Tag Sox9-Cre (F) 11-Aug-12 mreplogle Tags: ▼ Tag Add Comment Add Comment

SECTION 3: BREEDING, CREATING A LITTER, GENOTYPING AND WEANING

Commonly used actions from the Breeding Cage screen

- Establishing the Breeding Type and Mating Type
 - Pick the options that are representative of the breeding scenario \rightarrow SAVE
 - Breeding type: *Breeder* is used when there is one male and one female. *Female Rotation* is used if there is one male and two or more females. The other options are not currently used.
 - Mating Type: Pair is used when there is one male and one female in the breeding cage. Trio and Quad would be used when there were 3 or 4 mice in the breeding cage. The other options are not currently used.

• Transferring mice to the Breeding cage

- Select mouse to move into the cage through the drop-down box \rightarrow Click Transfer
 - Note: Transferring to the Breeding Cage can also be done from the Mouse ID screen, See: "Transfer a Mouse to Another Cage"

- Creating a New Litter → New litters should be created as soon as new pups are found
 - o Determine the parents → this can be done by looking through the comments of the potential mother in order to determine who she mated with
 - Change Breeding Type and Mating Type to the appropriate options See: "Establishing the Breeding Type and Mating Type"
 - SAVE
 - Transfer the parents to the Breeding Cage assigned for their general strain
 - Note: Remember the cage the parents came from as you will have to put them back
 - Click Create New Litter...
 - Enter the Litter ID (Female Strain x Male Strain + Litter number for that cage)
 - Enter Born On date
 - Enter a number for the Total Pups and Alive Pups
 - SAVE
 - Add comment indicating the cage the litter is in
 - Click on Breeding Cage link to go back to the parent's breeding cage
 - Transfer the parents back to where they came from by clicking on each mouse and transferring them from the Mouse ID screen
 - Go back to the breeding cage the parents were in and click Unassign the stud

Earmarking, Genotyping and Weaning → In order to assign a pup a Mouse ID, Strain ID and Genotype the litter must be weaned in the database. Usually this is done after the pups have been earmarked and a PCR has been run on their tails, approximately 12-13 days after the litter is born. The actual weaning of the mice will take place when the mice are 3-4 weeks old.

Earmarking and Genotyping a New Litter

- Click Litters
- Find the litter you ran the PCR on
- Confirm or change the projected Weaned On date → The date in the box is a suggested date of wean calculated by the program. It is 3 weeks from the litter's date of birth.
 - This Date of Wean will automatically show up on the Events Calendar as a reminder that the actual weaning will need to be done in the future.
- Enter the number of Total Females and Total Males, the program will fill in the rest
- Click Wean → This will assign a Weaning ID and a Weaning Cage to each pup, which we
 do not use. The appropriate changes can be made by following the directions below.
- Click on each mouse to enter their information
 - NOTE: Pay special attention to the gender that was assigned and make sure the number you are giving the mouse matches it's gender, it can not be changed in the Mouse ID screen
 - For each mouse
 - Change Mouse ID to reflect ear tag number by clicking on the lock
 - Change Strain to match PCR results
 - Add genotype to match PCR results, where applicable
 - Add Ear Mark date
 - Add PCR On date
 - SAVE
 - Transfer the mouse to the Holding Cage it was born in
 - Add a tag indicating the color of the mouse
 - Add comments if necessary
 - SAVE
 - Click on the From Litter link to go back to the litter and choose another mouse

- Weaning → Be sure to update the database with any changes you made in the colony. Recall that the mice have already been weaned in the database so the only changes that need to be made are those regarding the pup's new location
 - Click Litters
 - Find the litter you weaned in the mouse colony
 - Click on each mouse in the litter and transfer to them to their new cage or sacrifice them
 - Add a comment if you move them to a new cage

SECTION 4: QUICK QUESTIONS, QUICK ANSWERS

A new litter was born today, what do I need to do in the database?

• See Section 3 "Creating a New Litter"

Pups have been Earmarked and the PCR has been done, what do I need to do in the database?

• See Section 3 "Earmarking and Genotyping"

What's that green square on the Events Calendar?

• This is a reminder that there are litters that need to be weaned in the mouse colony. Click on the highlighted day to display the litter.

I weaned a litter today in the mouse colony. Is there anything I need to do in the database?

• See Section 3 "Weaning"

General Timeline followed by Dr. Udvadia's Lab

Females for dissection mate for 2 days before being separated from the male.

Females that breed to create new litters may mate for longer.

Gestation is approximately 21 days.

New litters should be recorded in the database as soon as they are born.

Earmarking/tailing/PCR takes place when the pups are 12-13 days old.

Weaning takes place when the pups are 3-4 weeks old.

Mice can begin breeding at 6-8 weeks.