

H1-B CAP Filing

I. EMPLOYEE INFORMATION:

Name of Employer/Sponsor:

Surname/Family Name:

First Name, Middle Name:

Email Address:

H1 -B Job Title:

Have you ever been denied a US Visa? ☐ YES ☐ NO

Have you ever held J Status? ☐ YES ☐ NO

Have you ever held H1-B Status? ☐ YES ☐ NO

II. EMPLOYEE DOCUMENTATION:

☐ College Diploma(s) and Transcript(s)

☐ Passport Biographic Page and Visa Page

☐ I-20's (if currently in student status)

☐ Employment Authorization Card(s) (EAD's) (if issued)

☐ Job Description for the H1-B position

The Completed checklist and all documents should be emailed to hr@tekgroupusa.com
or mailed to the below address:

Tekgroup LLC
11535 Park Woods Circle, Unit B, Alpharetta GA-30005