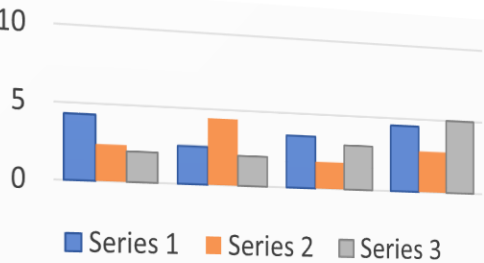
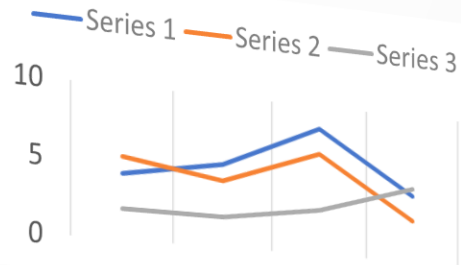
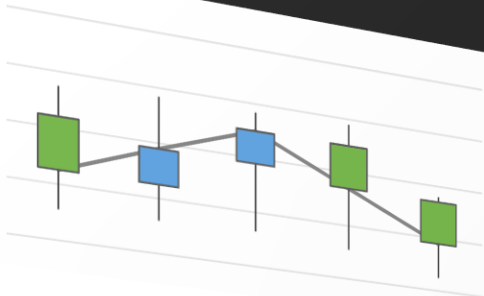


# Human Resource Management & Performance Management;



Month	Date	Training	Venue
Apr 2025	7 - 12	HR Administration & Performance Monitoring in the Digital Age	Kisumu
May 2025	7- 19 14 - 26	Performance Management, Evaluation and Assessment using AI Tools	Nairobi Mombasa



✓ **Imparting  
skills that  
stand out**

**July  
2025**

**7 – 19**

**21 Jul –  
2 Aug**

**Modern Records  
Management and  
Effective Archiving**

**Mombasa**

**Nairobi**



**Oct  
2025**

**Sept 29 –  
11 Oct**

**20 Oct –  
1 Nov**

**Administrative  
Investigation  
Techniques & Report  
Writing Skills**

**Kisumu**

**Nairobi**

✓ **Developing  
teams that  
exceed targets**

**Nov  
2025**

**3 – 8**

**Enhancing Internal  
Control Systems &  
Fraud Risk  
Management**

**Addis  
Ababa**

**Durban**