

महानिरीक्षक/उत्तरी खण्ड का कार्यालय  
केन्द्रीय औद्योगिक सुरक्षा बल  
(गृह मंत्रालय)

के.ओ.सुब परिसर, साकेत,  
नई दिल्ली- 110017

पत्र सं० वी-14013/LO/उख/लीगल/2014-13223 दिनांक: 08/11/2014

**OFFICE MEMORANDUM**

**Sub:- Detailment of Nodal Officer for day-to-day monitoring of Court Cases in Delhi High Court, Tiz Hazari, District Court & CAT Delhi : Reg**

Shri Shardendu Priyadarshi, Assistant Commandant /Exe, CISF Unit, DMRC Delhi who was looking after the duties of Nodal Officer, Delhi High Court, Tis Hazari, District Court and CAT Delhi has since been relieved on posting.

2. Therefore, with immediate effect Shri Bhupender Singh, Assistant Commandant /Exe, CISF 5th Res.Bn Ghaziabad ( mobile No.7838657092) is hereby detailed as Nodal Officer for Delhi High Court, Tis Hazari Court, District Court and CAT Delhi for a period of one month and may continue if his performance is found satisfactory.

3. The duty of the Nodal Officer is to have a pro-active approach to fight the cases at the admission stage itself, proper briefing to the counsels on all important cases and to ensure that the interest of the department is placed in a proper perspective before the court through our CGSC. The main functions of the Nodal Officer shall broadly be as under:-

- a) He will be in regular contact with the registry of respective High Court to have advance information about filing of new cases. He should frequently meet Registrar General, Registrar (Judicial) and Bench Section of the Court.
- b) He will liaise with the Registrar General, Registrar (Judicial) and get the CGSC appointed for defending the matters.
- c) Normally, a fresh WP comes up for admission hearing within a day or two after filing. The Nodal Officer will go through the WP and brief the counsel in advance and provide him all the necessary assistance at the time of admission hearing. For this he should contact the concerned unit where the cause of action arose so as to get the preliminary facts and background of the case. This should be obtained by the quickest means, as far as possible, through telephone/e-mail etc, and the CGSC's should be briefed accordingly. The units should also be directed to provide the information directly to the Nodal Officer so that the case can be contested at admission stage. A copy of information provided by the units to Nodal Officer should be sent to controlling DIG, Sector IG and AIG/L&R.
- d) In case of filing of a case by Gazetted Officer, apart from obtaining information from concerned unit, the information be also furnished to L&R Branch Force HQrs by fastest means of communication. Copy of WP should also be obtained and forwarded to FHQrs immediately.
- e) The main purpose of briefing the counsel at the time of admission stage is to convince the court that the action of the department is in tune with the rules/policy and an endeavour should be made to put the facts in its proper perspective so that the court does not pass any adverse interim order/stay etc.
- f) The Nodal Officer should have a copy of the circulars issued by FHQ/Sector HQrs on policy issue and a copy of CISF Act and Rule to brief the counsel.

the concerned unit/authorities so that the counter affidavit is filed within the time stipulated by the Courts. (31)

- h) He will ensure that the Counter Affidavits in all the cases are filed in time and in case of any difficulty, the matter should be brought to the notice of all concerned for timely action.
  - i) In case, a court case is disposed in favour of the petitioner, the concerned CGSC should be consulted for his legal opinion and the same should be obtained and forwarded to FHQrs and IG/NS immediately. The certified copy of the J.O and relevant records/files should also be obtained and forwarded to FHQrs and all concerned timely.
  - j) He will keep the record of number of the cases filed and admitted and submit it on a monthly basis to sector HQrs who in turn will incorporate this in their monthly report and returns.
  - k) The Nodal Officer will furnish daily progress/development to the DIG/NZ-I and IG/NS in the specified format duly signed by 1800 hrs daily. Apart from this the interim directions, if any, passed by the Hon'ble Court should also be intimated to all concerned units/authorities by quickest possible means. The court order with regard to the interim directions should also be obtained and forwarded to all concerned immediately for administrative directions and implementation of the court directions.
4. Shri Bhupender Singh, Assistant Commandant /Exe, CISF 5th Res.Bn Ghaziabad is attached to NZ-I with immediate effect and will function from the office of AC/Legal, NZ-I HQrs. He may be replaced from Election Cell with some other officer. He will be assisted by Shri D.K. Sharma, AC/LR (NS), SI/Exe Kamlesh Pandey of DMRC Delhi, HC/GD Ram Sunder Mishra and clerical staff of NZ-I legal section. Shri D.K. Sharma, AC/NS, SI/Exe Kamlesh Pandey of DMRC Delhi and HC/GD Ram Sunder Mishra will be utilized/assigned with the tasks by the Nodal Officer as per requirement. Before granting leave to these personnel, clearance should be obtained from the Nodal Officer.
5. The daily hearing details of Delhi High Court/Tis Hazari Court/District Court and CAT Delhi should be forwarded to FHQrs and this HQrs on the same day for further action/directions. The concerned units should also be informed about the developments by quickest possible means.
6. This is issued with the approval of the IG/NS.

Sd/-xxx

सहायक महानिरीक्षक/उत्तरी खण्ड

To

Shri Bhupender Singh, AC/Exe - Through Sr.Commdt.5th RB (G).  
CISF 5th Res.Bn Ghaziabad.

Copy to :-

1. All IsG, CISF - for kind information and with a request to circulate the same to all the Units under their administrative control.
2. The AIG/L&R - for kind information please w.r.t. FHQrs letter No.V-  
CISF HQrs, New Delhi. 14013/Misc/2014/L&R/2713 dated 1.9.2014.
3. The DIG, CISF Unit, - for kind information please. The officer may please be  
DMRC Delhi. relieved to report at NZ-I immediately.
4. The DIG/NZ-I, CISF - for information and necessary action please.  
Saket, New Delhi.
5. The DIG/NZ-II - for information please.  
CISF Allahabad.
6. All Unit Commanders under NS.
7. Shri D.K. Sharma, AC/LR (NS) - for information please.
8. SI/Exe Kamlesh Pandey. DMRC Delhi. - - do -
9. HC/GD Ram Sunder Mishra, NZ-I.