

Office of the Inspector General
Central Industrial Security Force
(Ministry of Home Affairs)

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CISF SS HQ Chennai
Gate No.10, CHPT Complex,
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Dated: 25 July 2018

No.V-14011/L&R/SS/2018-6207

CISF SS HQ Circular No. 01 /2018

Subject : Monitoring of Court Cases : Regarding.


Despite detailment of liaison officer for each High Court with supporting staff for properly defending the cases through Government counsels and timely follow-up action, it has come to the notice that a Writ Petition filed by a Gazetted Officer on policy matter was heard and allowed on 01.03.2018 by one of the Hon'ble High Courts. But neither the Liaison Officer nor any other officer who is well conversant with the case was present during the hearing.

2. This has happened inspite of the SOP Issued vide FHQ letter dated 26.11.2015 and other instructions issued by higher formations from time to time, for proper monitoring of court cases. FHQ has taken a very serious view of the matter and expressed serious dissatisfaction over such casual attitude of the LO.

3. In order to prevent recurrence of such incidents and ensure effective pairvi mechanism, the following instructions are hereby issued for strict compliance.

- i) The LO shall ensure immediate collection of copy of the Writ Petition/Suit etc. on filing by the petitioner and forward it to the Pairvi Unit without any loss of time to obtain brief history and para-wise comments by quickest means from the pairvi Unit for defending the case at admission stage and preparation of DCA through the Government counsel. If the case is filed for disposal of any representation or statutory appeal / revision petitions, present status of the same should be obtained from the Pairvi Unit by quickest means and get it disposed through the Government counsel as infructuous or with direction to dispose the pending representation, as the case may be.
- ii) It shall be the duty of the Pairvi Unit Commander to provide brief history and para-wise comments of the WP/Suit etc. along with all supporting documents to the LO concerned by quickest means. If it is not feasible to provide para-wise comments on the same day, brief history of the case should be sent immediately to the LO concerned through Mail / Electronic medium followed by exhaustive para-wise comments on the following day. If the case is filed for disposal of any representation or statutory appeal / revision petitions, present status of the same should be intimated to concerned LO by quickest means.
- iii) In the likelihood of the Court granting interim stay in matters like transfer / DE etc., every effort should be made by the LO to convince the Court through Govt counsel and get a short adjournment or pass over for getting instructions of the department and present the same before the Court. In such a situation, assistance can be sought from AC/Legal and Inspector/L&R of SS HQ.

- iv) In all cases filed by Gazetted Officers and other cases involving policy matters, thorough briefing of the Govt Counsel should be done by the LO prior to the date of hearing. During such briefing of cases pertaining to Madras High Court, the LO shall also take the assistance of AC/Legal and Inspector/L&R of SS HQ. If felt necessary, LOs of other High Courts shall also take the assistance of AC/Legal and Inspector/L&R of SS HQ in very important cases.
- v) In all cases involving policy matters and cases filed by Gazetted Officers, the Liaison Officer should be present in the Court during the hearing. In case the LO is away from the station or not in a position to attend the Court for any genuine reason, he shall ensure that a suitable officer who is well conversant with the case is present in the Court to assist the Govt Counsel.
- vi) All the 05 LOs for the High Courts and CAT Benches, including Madurai Bench of Madras High Court, located under the geographical jurisdiction of SS HQs shall ensure that the proforma of checklist as circulated vide this office letter of even No.87 dated 26.04.2018 is maintained properly and pasted in all the case files.
4. It is also exhorted upon all the LOs to keep in mind the instructions contained in CISF circular No.1/2018 issued under letter No.V-14014/02/L&R/2018/440 dated 23.04.2018 while dealing with Court cases.


(Anand Mohan, IPS)
Inspector General(SS)/
Nodal Officer

Distribution :-

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| 1. All Sector IsG including IG/APS | : | For kind information with the request to instruct the Units placed under their Sector, whose cases are pending in the High Courts of Madras, Telengana & AP, Kamataka and Kerala including Madurai Bench of Madras High Court, for compliance of para 3 (ii) supra. |
| 2. DIG, CISF SZ HQ Chennai | : | For similar action in respect of all Units under SZ. |
| 3. DIG, CISF RTC Arakkonam | : | For similar action. |
| 4. The Unit Commander(s)/LO:
CISF GHQ Chennai
CISF GHQ Cochin
CISF Unit, BHEL Hyderabad
CISF Unit, ISAC Bangalore
CISF ASG Madurai. | : | For strict compliance. |