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Quiz

Question 1

1/1 point (graded)

Which **two** options from the following unhide a worksheet in a workbook?

- ☒ Right-click a worksheet tab, and click Unhide.
- ☐ Right-click anywhere in the worksheet, and click Unhide.
- ☒ On the Home tab, click Format in the Cells group, select Hide & Unhide, and click Unhide Sheet.
- ☐ On the Page Layout tab, select View in the Sheet Options group.



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You have used 1 of 2 attempts

Question 2

1/1 point (graded)

When using the VLOOKUP function, what is the purpose of the fourth parameter?

- ☐ Provide the value to be found.

- ☐ Provide a table array where the value should be retrieved.
- ☐ Provide a column number in the table array from which the matching value should be returned.
- ☒ Provide a logical value whether to find an exact match or the closest match. ✓

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Question 3

1/1 point (graded)

You can use VLOOKUP to combine data into one range. What are **two** challenges of creating pivot tables based on this range?

- ☒ VLOOKUP needs to be recalculated when a change is made to a particular row in the table array, which can be very slow.
- ☐ VLOOKUP cannot bring data from a worksheet that is not in the same workbook.
- ☐ VLOOKUP must return an exact match to the lookup value.
- ☒ VLOOKUP limits the number of rows to the maximum number of rows that Excel can handle.



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Question 4

1/1 point (graded)

What are **three** reasons to use tables in Excel?

- ☐ To prevent accidental deletion of rows or columns.
- ☒ To manage data in rows and columns in the worksheet independently.
- ☒ To improve maintenance by creating expressions that refer to column names.
- ☒ To quickly format table data by applying a predefined or custom table



style.

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You have used 1 of 2 attempts

Question 5

1/1 point (graded)

Which **two** objects can be connected to a slicer?

- ☐ Named range
- ☒ Pivot table
- ☐ Excel chart
- ☒ Pivot chart



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