



## **HOLMDEL TOWNSHIP PUBLIC SCHOOLS JOB DESCRIPTION:**

### **ORIENTATION AND MOBILITY SPECIALIST**

#### **QUALIFICATIONS:**

1. Valid New Jersey Teacher of the Handicapped/Teacher of Students with Disabilities or Educational Services certificate.
2. Prefer possession of Master's degree or certification in orientation and mobility specialist
3. Minimum 5 years experience in special education instruction
4. Demonstrates effective problem solving, communications, organization, planning, record keeping and human relations skills
5. Successfully completes required criminal history check and has proof of U.S Citizenship or legal resident alien status
6. Such alternatives as the Board may find appropriate and acceptable

**REPORTS TO:** Director of Special Services

**JOB GOAL:** Assist students with visual impairments to achieve maximum independence through instruction in safe, efficient travel within the school and community. Services also include instruction in daily life skills, self-advocacy and recreation or leisure skills as related to orientation and mobility and self-determination.

#### **1. Performance Responsibilities:**

- a. Participate in the referral and assessment process of visually impaired students
- b. Conduct evaluations of the orientation and mobility needs of visually impaired students
- c. Present in-service training
- d. Provide technical assistance to school staff
- e. Assist in developing appropriate IEP goals and objectives
- f. Develop and implement an instructional plan based on identified student needs
- g. Provide direct O&M instructional services to students with visual impairments and consultation to school staff, peers, and community
- h. Order, distribute and maintain low vision devices related to travel
- i. Provide direct instructional services to students with visual impairments in evaluation areas

## 2. Professional Development

- a. Strives to maintain and enhance professional competence through professional reading as well as participation in workshops, conferences and appropriate staff development programs in accordance with district guidelines
- b. Attends staff meetings as required
- c. Serves on staff committees on a voluntary basis

## 3. School/Community Relations

- a. Strives to establish cooperative relations and makes a reasonable effort to communicate with parents/guardians
- b. Cooperates and shares professionally with members of the administration and other staff
- c. Maintains confidentiality about students in accordance with state and federal law as well as district policy
- d. Attends parent communication activities (i.e., Back to School Night, conferences) as designated in the negotiated agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association
- e. Communicates with and assists teachers regarding objectives devised for each student and the materials being used to accomplish those objectives in their classrooms

## 4. Other Assigned Duties

- a. Performs all other tasks and assumes such other duties as designated by the Director of Special Services

**TERMS OF EMPLOYMENT:** Ten month year. Salary established in the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**EVALUATION:** Performance of the position will be evaluated in accordance with provisions of the Agreement between the Holmdel Township Board of Education and the Holmdel Township Education Association.

**SOURCE:** Regular Board Meeting

**DATE:** June 15, 2016