Holmdel Township Board of Education
BOE Buildings and Grounds Committee

Meeting Notes
August 24, 2010 – 5:30 PM
Central Office Conference Room

<u>Present</u>
Board Members: Mike Collins, Dennis Pavlik, Mike Sockol (by phone), Robin Wetmore
Administrators: Barbara Duncan, Michael Petrizzo, Bill Balicki

<u>Facility Walkthrough</u> – The facility walkthrough is scheduled for August 25 at 1:00PM. Board members in attendance will tour the facilities at all four buildings.

<u>Village School Brickface Repair Update</u> – A modular wing of Village School has a brickface that is failing, likely from a manufacturing defect. Per the advice of our insurance carrier, the wing's exterior has been shrink-wrapped to protect against any further damage. The project to repair the siding is currently out to bid.

<u>Village School Rain Garden Update</u> – The rain garden project is essentially completed. We are currently waiting on plants. Mr. Chris Yonclas, of the Holmdel Environmental Commission, and Rutgers University are looking to have a rain garden training session for the public.

<u>Transportation Update</u> – All routes have been established by the Transportation Department. Bus passes have been sent out to parents. Drivers will be doing "test runs" on all bus routes in the near future.

<u>Regular User Groups Meeting</u> – The Administration's meeting with the regular user groups is set for Thursday August 26.

At said meeting, groups will be notified that regular usage hours on Saturdays and Sundays are 8:30 AM to 4:00 PM. Usage time outside these hours will be charged an "off-hours usage fee," in accordance with Board Regulation 1330.

In addition, authorized representatives of regular user groups will be issued a swipe card for building usage. All user groups must have a representative (i.e.: coach) swipe in before using District facilities.

The next meeting is scheduled for Tuesday September 14, 2010 at 5:30 PM in Central Office.

Respectfully submitted,

Mike Collins
Chairman, Buildings and Grounds Committee