



# **HOLMDEL TOWNSHIP PUBLIC SCHOOLS**

## **JOB DESCRIPTION:**

### **SCHOOL PHYSICIAN**

#### **QUALIFICATIONS:**

1. Medical degree from accredited university.
2. License to practice medicine in New Jersey.
3. Minimum of five years of successful experience as medical practitioner.
4. Knowledge of state law and regulation in area of school health practices.
5. Willingness to meet on a monthly basis with district's Health Services Council.
6. Successfully completes required criminal history check and has proof of U.S. citizenship or legal resident alien status.
7. Such alternatives to the above qualifications as the Board may find appropriate and acceptable.

**REPORTS TO:** Superintendent of Schools

**JOB GOALS:** To serve as a consultant to the Superintendent and to the health services personnel in promoting health and well-being in the district schools and in addressing the health needs of the district consistent with the goals set forth by the Board of Education and within the resources provided by the Board.

#### **PERFORMANCE RESPONSIBILITIES:**

1. Serves as a consultant to the district's Health Services Council and meets on a monthly basis with this group.
2. Provides recommendations in the development of Board policies, administrative regulations and district practices concerning health-related issues.
3. Interprets for district personnel state laws and regulations concerning health-related issues.

4. Makes recommendations for the development or revision of district policies and regulations concerning health and safety issues.
5. Cooperates with public and private health officials and practitioners concerning health laws affecting schools, particularly with regard to communicable diseases.
6. Makes recommendations and provides, as appropriate, staff training concerning health issues (i.e., emergency practices for bus drivers, universal safety precautions for teachers).
7. Serves as an advisor in the development and implementation of the comprehensive health education program.
8. Participates, as needed, in the decision making of the Child Study Team.
9. Establishes "standing orders" to be followed by the district health services personnel and ensures circulation of the procedures.
10. Supervises/conducts the physical examinations for athletes and other students in accordance with state law, Board policy and district practices.
11. Serves as the physician in attendance at designated sports events in accordance with Board policy and district procedures.
12. Makes presentations and prepares reports which provide information to various audiences concerning the schools' Health Services Program and other health-related issues.
13. Serves as a member of the district's Crisis Intervention Team.
14. Performs such other tasks and assumes such other responsibilities as the Superintendent may assign.

**TERMS OF EMPLOYMENT:** Salary and work year to be established by the Board of Education.

**EVALUATION:** Performance of the job will be evaluated by the Superintendent with input from district personnel who work with the school physician.

**SOURCE:** Regular Board Meeting

**DATE:** December 14, 1994