X Web: Presentation Checklist

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1   Abstract

Congratulations! You're nearing your first software deliverable, and success is yours to lose. **Complete and turn in this packet by labs end for an easy 4 points.**

> **Team Captain:**
> **Team Code Name:**
> **Project Code Name:**

2   Presentation

Use this checklist to make sure you're prepared!

[ ] **Running** Project is in a runnable state.

[ ] **General Grading** You have met (or will have met) the custom grading criteria.

[ ] **Specific Grading** You have met (or will have met) the custom grading criteria.

[ ] **Presentation** You've prepared a 10-15 minute presentation and demo of your system, delivered by your captain. This should be **prepared and professional**. Slides are optional, though a visual aid other than your application is highly recommended.

[ ] **Equipment** Test connecting your machine(s) to the projector system. Both VGA and DVI projector connections will be provided.

[ ] **Submission** *All* of your project materials must be submitted via the appropriate Dropbox folder. (See Blackboard for instructions.) I will pull your materials for final grading no later than Friday.

[ ] **Practice** While your captain will be leading your presentation, I *may* ask questions to other members. Practice the fluidity and timing of your presentation and make sure *everyone* is prepared.

2.1 Document team contributions.

Fill in the following table with the contributions of each team member.

Table 1: Team member information.

Number	Name	Previous Course	Contributions
(e.g.)	Alice Anderson	CST 123 (Intro. To Databases)	(Several sentences, please.)
#1			
#2			
#3			

3 Retrospective

What were the biggest **technological challenges** your team faced? What will you do differently next time?

What were the biggest **communication challenges** your team faced? What will you do differently next time?

What were the biggest **timing challenges** your team faced? What will you do differently next time?

Did team members all make the same levels of contributions? Why? Is this a good thing or a bad thing... or both?

Did the project develop as you initially expected? Why?

Would a Waterfall or Iterative development methodology have worked better on your project? Why?

4 Final Deliverable Grade

4.1 General Requirements

Summary of general requirements provided for convenience. (See assignment document for full criteria.)

1. Timeliness

2. Technologies

3. Dynamic

4. Visual

5. Output

6. Exception Handling

7. Code Documentation

8. Automated Test Cases

4.2 Custom Criteria

In the space below, please restate your approved custom grading criteria.

#1

#2

#3

#4

#5

#6

5 Instructor Feedback

(Do not write in this section.)