**CLASSIKOL ARTS YOUTH SELF HELP GROUP CONSTITUTION**

****

Contents

[ARTICLE I 3](#_Toc114349523)

[ARTICLE II 3](#_Toc114349524)

[ARTICLE III 4](#_Toc114349525)

[ARTICLE IV 4](#_Toc114349526)

[The office bearers 5](#_Toc114349527)

[5a: Duties of Office Bearers 5](#_Toc114349528)

[The Chairperson 5](#_Toc114349529)

[Vice Chairperson 5](#_Toc114349530)

[The Secretary 6](#_Toc114349531)

[The Assistant Secretary 6](#_Toc114349532)

[The Treasurer 6](#_Toc114349533)

[The Organizing Secretary 7](#_Toc114349534)

[The Patron 7](#_Toc114349535)

[ARTICLE VI: 7](#_Toc114349536)

[Meeting 7](#_Toc114349537)

[ARTICLE VII 8](#_Toc114349538)

[Meeting proceedings 8](#_Toc114349539)

[ARTICLE VIII 8](#_Toc114349540)

[Bank account 8](#_Toc114349541)

[Signatories; 8](#_Toc114349542)

[ARTICLE IX 9](#_Toc114349543)

[Sources of funds 9](#_Toc114349544)

[ARTICLE X 9](#_Toc114349545)

[Amendments to this constitution 9](#_Toc114349546)

[ARTICLE XI 9](#_Toc114349547)

[Dissolution of the group 9](#_Toc114349548)

ARTICLE I  
The Group  
The name of this group shall be the **Classical Arts Youth Self Help Group** (CA YSH) here in after referred to as "The Group" comprising of likeminded YOUTHS from and within  [Soy Constituency](https://en.wikipedia.org/wiki/Moiben_Constituency), of [Uasin Gishu County](https://en.wikipedia.org/wiki/Uasin_Gishu_County) and who are of sound mind.

ARTICLE II  
Purpose of the establishment  
Mission Statement:  
To use a practical approach to help the youth realize their full potential, increase incomes and reduce poverty through partnership with individuals, organizations and other stakeholders who share our vision.  
  
The General Goals:  
× To develop partnership with private and public organizations  
× To act as an advocate for youth empowerment in the area  
× To develop programmes to improve the living standards of the youth in the area.  
× To influence youth projects in the area  
× To educate and train members of the group on technical skills and entrepreneurship  
× To provide forums for sharing experiences and best practices  
× To link members to groups or organizations with similar interests  
× To develop a code of ethics for the sub groups

ARTICLE III  
Specific objectives of the group  
The following are the objectives of the group:  
Objective

1. The group’s main objective shall be to promote talents among the youths.
2. The group shall be non-political and non-partisan.
3. To foster closer relationship and friendship among members.
4. To support members during difficult times like bereavement and other unforeseen emergencies.
5. To promote healthy developments among members.
6. To mobilize resources to meet group’s objectives.
7. To mentor and empower other youths within and outside Kolwa Central
8. To foster peace, promote justice and cohesiveness for the purposes of development

ARTICLE IV  
Membership and Subscription

1. Membership of the Group shall be open to:-  
   i. Individuals who are interested in furthering the aims of the Group;

ii. Organizations having similar objectives.

1. The Management Committee shall have powers to establish a membership subscription and to make recommendations to a General Meeting on the level of such a subscription.
2. The Management Committee shall have the right to terminate the membership of any individual or organization appearing to have brought the Group into disrepute or to have acted in a fraudulent manner provided that the individual member concerned or the individual representing such organization (as the case may be) shall have the right to be heard by the Management Committee before a final decision is made. Any member expelled from the group shall have the right to appeal within six months of such expulsion. The Committee may, however, at its discretion, reinstate such a member.  
   Any member desiring to resign from the association shall submit his or her resignation to the secretary, which shall take effect from the date of receipt by the secretary of such notice.  
   Any person or organization who resigns or is removed from membership shall not be entitled to a refund of his or her subscription or any part thereof or any moneys contributed by him anytime.  
     
   ARTICLE V

## The office bearers

There will be executive office comprising of the chairperson and his deputy, the secretary, the chief legal adviser, the treasurer, the organizer and the patron

## 5a: Duties of Office Bearers

### The Chairperson

 Shall be the chief executive office of the group

 Shall preside over all the meetings and activities of the group

 Shall, in consultation with the executive committee members suspend an errand member

 In case of a tie he shall cast the deciding vote

### Vice Chairperson

 Shall perform the duties of the chairperson in his absence and any other duties assigned to him by the chairperson or the committee

 In the absence of the chairperson and his vice, the meeting shall elect one of the committee members to chair the meeting and has to hand over the meeting should the chairperson or vice come but briefing them.

### The Secretary

 Shall maintain all group’s records

 Shall write minutes and avail them to the group during meetings

 Shall write all reports and file all returns

 Shall be a bank signatory

### The Assistant Secretary

 Shall perform the duties of the secretary in his absence and any other duty assigned to him by secretary or the committee.

 Shall write and read the development minutes.

 In the absence of the secretary and his assistant, the meeting shall elect one of the committee members to read and take the minutes.

### The Treasurer

 Shall receive funds and issue receipts.

 Shall maintain all financial records.

 Shall be accounting officer of the group.

 Shall be a mandatory bank signatory.

### The Organizing Secretary

 Shall make all necessary arrangements for any activity of group

 Shall dispatch information to members

 Shall any other duty assigned to him by the chair or the executive committee.

### The Patron

  Foresees elections.

 Guides the group when it goes astray.

 Must not be biased.

 Appoints an auditor to the group.

 Sources for funding of the group.

# ARTICLE VI:

## Meeting

They shall be held each and every Wednesday, Friday and Saturday of the week from 4:00pm with activities being;

 Monthly contribution

 Development of the group

 Registration of new members

 Departmental meetings

 Any other business

ARTICLE VII

## Meeting proceedings

The meetings shall be chaired by the chairperson or in the absence, the assistant chairperson.

Members are expected to respect one another’s views and shall maintain respect for one another. No member is expected to abuse or be arrogant to the others during meetings.

Any member who fails to attend three consecutive meetings and fails to remit the required contributions without valid reasons will be assumed to have left the group on his own and shall not be refunded his contribution.

A member who fail to observe the constitution and does things contrary to member’s expectations, shall be suspended by the executive committee pending the verdict of the general meeting. Any member who attends meetings late without apologies is in contravention of the constitution and shall be dealt with according to by laws of the group.

Contribution on discussion shall be by show of hands.

Drunkenness is prohibited in the meeting.

ARTICLE VIII

## Bank account

All the groups funds shall be banked in the account opened with the express permission of the group members.

### Signatories;

The account shall be held accountable by four members being;

 The chairperson

 The secretary

 The treasurer

 One non committee member

Note: any three of the signatories will be eligible for a transaction but only with the content of the group through written minutes.

ARTICLE IX

## Sources of funds

 Members contribution

 Donation from well wishers

 Donors.

 Loan and grants

 Profits from groups projects

 Fund drive/fund raisers

ARTICLE X

## Amendments to this constitution

This constitution shall only be amended through a resolution of 2/3 of the registered members

ARTICLE XI

## Dissolution of the group

The group shall be dissolved when the motion to do so is adopted by resolution of 2/3 of the registered members, which should only be possible after six [6] months of inauguration